



CHELAN DOUGLAS REGIONAL PORT AUTHORITY

Working Together to Enhance the Economic Vitality of North Central Washington

Special Meeting Agenda

August 20th, 2019

1:30 pm

Executive Flight Building

One South Campbell Parkway, East Wenatchee, WA 98802

I. CALL TO ORDER

Port of Chelan County (reconvene)
Port of Douglas County

II. INTRODUCTIONS

III. REGIONAL PORT AUTHORITY CONSENT AGENDA

Approval of Regional Port Authority Special Meeting Minutes of July 16th, 2019.

IV. PRESENTATIONS

Washington Counties Insurance Fund – Rochelle Tolliver, Account Executive

Review Recommendations Regarding Health Care Coverage & Policies – Monica Lough

V. REGIONAL PORT AUTHORITY ACTION ITEMS

- (1) Adoption of 2020 Health Care Plan & Policies
- (2) Adoption of Policy & Procedures for Accessing Public Records
- (3) Adoption of Public Record Retention & Destruction Policy
- (4) Adoption of Process to Elect Regional Port Authority Board of Directors Officer Positions
- (5) RPA Resolution No. 2019-01 – Adopting Guidelines for Compliance with the Provisions & Requirements of the State Environmental Policy Act (SEPA)
- (6) RPA Resolution No. 2019-02 – Adopting a Greenhouse Gas Emissions Reduction Policy
- (7) RPA Resolution No. 2019-03 – Authorization to Participate in PERS (Department of Retirement Systems)
- (8) RPA Resolution No. 2019-04 – Authorization to Participate in Deferred Compensation Program (DCP)
- (9) RPA Resolution No. 2019-05 – Appointing a Port Auditor
- (10) RPA Resolution No. 2019-06 – Authorization to Provide Social Security Coverage

VI. REGIONAL PORT AUTHORITY INFORMATIONAL ITEMS

- (11) Draft Personnel Policies
- (12) Pangborn Airport Property – Update
- (13) Draft Resolution Concerning Port Commission Compensation
- (14) Enduris Property & Liability Coverage – Update
- (15) Logo
- (16) Third Party IT Review
- (17) Treasury Function
- (18) Position Descriptions
- (19) Office Location
- (20) Miscellaneous Updates
- (21) Next Meeting & Likely Agenda Items
- (22) RPA Retreat – Thursday, September 26th, 10:00am – 3:00 pm

VII. PUBLIC COMMENT

VIII. ITEMS FROM BOARD OF DIRECTORS

- IX. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

X. ADJOURN

PLEASE NOTE: If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-663-5159 at least three (3) days in advance if you need any language, hearing or physical accommodation.