



Working Together to Enhance the Economic Vitality of North Central Washington

**Chelan Douglas Regional Port Authority
Special Meeting Agenda
July 27th, 2021
1:00 pm
(Please Note Time Change)**

In order to maximize social distancing related to COVID-19, the meeting will be held at the CTC and remotely using Zoom Virtual Conference.

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDAS

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of July 13th, 2021 Meeting; and June 2021 Commission Calendar

V. CDRPA ACTION ITEMS

- (1) Authorization to Proceed with Executive Flight HVAC Phase II Improvements
- (2) Authorization to Seek Bids – Cashmere Mill Site Wetland Improvements
- (3) Interlocal Agreement with Chelan PUD – 5th Street Campus Marketing
- (4) Authorization to Enter into Professional Services Agreement with GeoEngineers – Cashmere Mill Site Wood Waste Removal

VI. CDRPA INFORMATIONAL ITEMS (Board may take action on any items listed)

- (5) Pangborn Airport – Financial Review
- (6) AAAE – Conference/Trade Show Recap

VII. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager

VIII. PUBLIC COMMENT

IX. REVIEW CALENDAR OF EVENTS

X. ITEMS FROM BOARD OF DIRECTORS

- XI. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XII. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda. The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.



Board of Directors
SUGGESTED MOTIONS
July 27, 2021

IV. CONSENT AGENDAS

CDRPA CONSENT AGENDA

- To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of July 13th, 2021 Commission Meeting; and June 2021 Commission Calendar, as presented.

VI. ACTION ITEMS

(1) Executive Flight HVAC Phase II Improvements

- To authorize the CEO to award and sign the contract with Holaday Parks for the Executive Flight HVAC Phase II Improvement Project in the amount of \$808,606.39, including Washington State Sales Tax, upon receipt and acceptance of all necessary deliverables required by the contract documents from the contractor.
- To establish an overall project budget in an amount not to exceed \$855,000.00, including Washington State Sales Tax.

(2) Authorization to Seek Bids - Cashmere Mill Site Wetland Improvements

- To authorize the CEO to seek bids for Cashmere Mill Site Wetland Improvements.

(3) Interlocal Agreement with Chelan County PUD – 5th Street Campus Marketing

- To authorize the CEO to sign an Interlocal Agreement with Chelan County PUD regarding the 5th Street Campus Marketing Project.

(4) Cashmere Mill Site Wood Waste Removal Project

- To authorize the CEO to sign an agreement with GeoEngineers for the Cashmere Mill Site Wood Waste Removal Project in the amount of \$39,500, contingent upon receiving the CPIF Grant Agreement from Chelan County.



**Board of Directors
Chelan Douglas Regional Port Authority
Special Meeting Minutes
July 13th, 2021
1:00 pm**

Present:

Directors

JC Baldwin, Director
W. Alan Loeb sack, Director

Jim Huffman, Director
Donn Etherington, Director

Rory Turner and Mark Spurgeon, Excused Absence

Staff

Jim Kuntz, Chief Executive Officer
Ron Cridlebaugh, Dir. of Economic Dev.
Cami Harris, Executive Assistant
Sarah Deenik, Comm. Coordinator (Zoom)
Bealinda Tidd, Accounting Specialist (Zoom)
Laura Camarillo Reyes, CTC Asst. (Zoom)

Monica Lough, Dir. of Finance & Admin.
Ron Russ, Property Manager
Tricia Degnan, CTC Manager (Zoom)
Quentin Batjer, Legal Counsel
Esther McKivor (Zoom)

Guests

Mayor Bob Goedde, City of Chelan (Zoom)

David Hulse, Alcoa (Zoom)

The Chelan Douglas Regional Port Authority (CDRPA) Special Meeting was called to order at 1:00 pm. Due to COVID-19 restrictions, the meeting was held at Confluence Technology Center and via Zoom as previously posted in the required Public Meeting Notice.

Introductions were made.

Conflict of Interest: None

CDRPA CONSENT AGENDA:

The Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of June 22nd, 2021 Commission Meeting; Minutes of June 29th, 2021 Tri Commission Meeting; CDRPA Resolution No. 2021-13 Voiding Check #8226; and Check Register Pages #2021-19-#2021-23, including Electronic Transfers, was presented and the following action was taken:

Motion No.

Moved by:
Seconded by:

07-01-21 CDRPA

JC Baldwin
Jim Huffman

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of June 22nd, 2021 Commission Meeting; Minutes of June 29th, 2021 Tri Commission Meeting; CDRPA Resolution No. 2021-13 Voiding Check #8226; and Check Register Pages #2021-19-#2021-23, including Electronic Transfers, as presented.

Motion passed 4-0.

POCC CONSENT AGENDA:

The Port of Chelan County Consent Agenda consisting of Check Register Page #2021-07 was presented and the following action was taken:

Motion No. **07-02-21 POCC**
Moved by: Donn Etherington
Seconded by: JC Baldwin
To approve the Port of Chelan County Consent Agenda Consisting of Check Register Page #2021-07, as presented

Motion passed 2-0.

CDRPA ACTION ITEMS:

Acceptance of Airport Rescue Grant – Lough provided information on the Airport Rescue Grant Pangborn is scheduled to receive including \$1,318,485 for operations, and \$55,359 for Concession Relief. Discussions ensued and the following action was taken:

Motion No. **07-03-21 CDRPA**
Moved by: JC Baldwin
Seconded by: Donn Etherington
To authorize the CEO to sign applications and contracts related to the Airport Rescue Grant for Pangborn Memorial Airport.

Motion passed 4-0.

Sinclair Systems Lease Renewal IB#9 – Kuntz reviewed the current lease rate for Sinclair Systems in IB#9. Their lease expires on August 31st, 2021, and staff proposed a 5-year lease renewal with 3.5% CPI increases on an annual basis. The following action was taken:

Motion No. **07-04-21 CDRPA**
Moved by: Jim Huffman
Seconded by: JC Baldwin
To authorize the CEO to negotiate and sign a lease renewal with Sinclair Systems for IB#9.

Motion passed 4-0.

PORT OF DOUGLAS COUNTY AMENDMENT TO COMPREHENSIVE PLAN TO INCLUDE CERTAIN REAL PROPERTY - PUBLIC HEARING

Commissioner Huffman opened the public hearing at 1:20 pm. An opportunity for public comment was provided; however no public comments were made. Commissioner Huffman closed the public hearing at 1:21 pm.

PODC ACTION ITEM:

PODC Resolution No. 2021-01 – PODC Resolution No. 2021-01 amending the Port of Douglas County’s Comprehensive Plan to include the Fibro Property was presented and the following action was taken:

Motion No. **07-05-21 PODC**
Moved by: W. Alan Loeb sack
Seconded by: Jim Huffman
To adopt PODC Resolution No. 2021-01 amending PODC Comprehensive Plan to include certain real property recently purchased.

Motion passed 2-0.

Policy on Administration of Port Comprehensive Plans – Legal Counsel drafted a policy for both Ports, as well as the Regional Port, concerning administration of Comprehensive Plans. Discussion ensued and the following actions were taken:

PODC:

PODC Resolution No. 2021-02 Regarding Administration of the Comprehensive Plans:

Motion No.
Moved by:
Seconded by:

07-06-21 PODC
W. Alan Loeb sack
Jim Huffman
To adopt PODC Resolution No. 2021-02 regarding administration of the Comprehensive Plans.

Motion passed 2-0.

POCC:

POCC Resolution No. 2021-04 Regarding Administration of the Comprehensive Plans:

Motion No.
Moved by:
Seconded by:

07-07-21 POCC
Donn Etherington
JC Baldwin
To adopt POCC Resolution No. 2021-04 regarding administration of the Comprehensive Plans.

Motion passed 2-0.

CDRPA:

CDRPA Resolution No. 2021-14 Regarding Administration of the Comprehensive Plans:

Motion No.
Moved by:
Seconded by:

07-08-21 CDRPA
Donn Etherington
Jim Huffman
To adopt CDRPA Resolution No. 2021-14 regarding administration of the Comprehensive Plans.

Motion passed 4-0.

INFORMATIONAL ITEMS:

- **Executive Flight HVAC Phase II Improvement Project Update** – Kuntz reviewed the Holaday Parks proposal that was received by the Regional Port on July 7th for the Executive Flight HVAC Phase II Project. The proposal came in over the Engineer’s estimate and consequently, staff suggested a thorough review of the proposal, along with clarification of certain scope items prior to seeking Board approval. More information will be brought back at the July 27th meeting.

MISC STAFF REPORTS:

Kuntz provided information and updates including:

- Potential interest by Washington Army National Guard in leasing the Executive Flight Building.
- LOJO Property update.
- Update on City of Cashmere required improvements for a portion of the Cashmere Mill District property.
- Update on Pangborn Airport Terminal Building Apron Project; documents have been submitted to the FAA for approval.
- Closed on Dave Piepel Property.

- Chelan County PUD 5th Street Campus marketing update.
- ABC Learning Center lease update.
- Actapio equipment surplus update.
- Attended the WPPA Director’s Seminar last week.

Lough provided information and updates including:

- Reported new “Pangborn Café” tenant signed a 2-year lease beginning August 15th.
- Provided an update on grants and their outstanding balances.

Cridlebaugh provided information and updates including:

- Prospective pickle ball tenant for Lineage may be interested in buildings D, E & F rather than buildings G & I. Discussions continue with them.

Russ provided information and updates including:

- Surplus property sales update.
- Reported on various HVAC issues at Port properties.
- More information will be brought to the Board at the next meeting concerning flood mitigation at Cashmere Mill District.

Degnan provided information and updates including:

- Update on YTD Video Conference Center and meeting room rentals.

Pangborn Airport Parking Report – Kuntz reviewed the May 2021 parking report highlighting activity since the Regional Port took over management vs. previous years.

PUBLIC COMMENT – An opportunity for public comment was provided; however, no public comments were received.

REVIEW CALENDAR OF EVENTS: Kuntz highlighted several upcoming events. The July 27th meeting will begin at 1:00 pm due to conflicts.

ITEMS FROM BOARD OF DIRECTORS: None provided.

Signed and dated this 27th day of July, 2021.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Excused Absence

Mark Spurgeon, Director

Excused Absence

Rory Turner, Director

W. Alan Loeb sack, Director

June 2021								
Date	Meeting	Location	JCB	RT	DE	JH	MS	AL
6/4	Pick Up Binder	Ex. Flight					X	
6/7	Brownsfield Meeting	Zoom			X			
6/7	Pick up Binder	Executive Flight		X				
6/7	J. Erickson/Tri Comm. Agenda Review	Phone	X					
6/8	CDRPA Board Meeting	CTC	X	X	X	X	X	X
6/9	NCWEDD Board Meeting	Zoom				X		
6/9	District 1 Meeting	Zoom			X			
6/9	Cascade Vet. Clinic Marketing Mtg.	Hawley Street PUD		X				
6/10	Chamber Produced KOHO Podcast	KOHO		X				
6/10	CDTC Meeting	CTC	X					
6/14	Douglas County Commission Meeting	D. County			X		X	X
6/15	Chelan Downtown Mtg. w/E. McCardle	Phone/Home Office		X				
6/15	Wenatchee Valley Chamber Mtg.	WVCC/Zoom			X		X	
6/15	Col. Basin Dev. League Mtg.	Zoom						X
6/16	GWATA Board Meeting	GWATA/Pybus	X					
6/18	Review Agenda w/J. Kuntz	Executive Flight						X
6/21	Pick up Binder	Executive Flight		X				
6/22	CDRPA Board Meeting	CTC	X	X	X	X	X	X
6/23	Community Leadership Advisory Meeting	Executive Flight				X		
6/23	Small Diameter Logging Meeting	Campbell's		X				
6/23	District 1 Meeting	Zoom			X			
6/24	NCWEDD Ex. Committee Meeting	Zoom				X		
6/24	Our Valley Our Future Mtg.	Wen. Valley Museum					X	
6/25	Upper Valley Commissioner Meeting	Big Y	X					
6/29	Tri Commission Meeting	Zoom	X			X	X	
*	denotes multiple meetings on same day							
	Approval 7-27-2021 Commission Meeting							

Memo

To: Board of Directors

From: Stacie de Mestre,

Date: July 21, 2021

Re: Authorization to Award Contract to Holaday Parks and Establishment of Project Budget – Executive Flight Phase 2 HVAC Improvements

On July 7, 2021 Holaday Parks submitted a proposal for the Executive Flight Phase 2 HVAC project in response to the RFP issued on June 11, 2021. The approved CDRPA 2021 budget included a line item for \$600,000 for this project. The Holaday Parks proposal totaled \$808,606.39. Randy and I met with Holaday Parks to review their proposal, clarify certain scope items, and to negotiate a contract price. During the meeting, it was evident Holiday Parks had incorporated in its proposal, HVAC improvements that could accommodate potential future uses based on the 2020 space study. As a result of our meeting, we recommend acceptance of their proposal as now is the most economical time to complete these improvements.

The project consists of six key components:

- Replace the remaining two original split systems that serve the maintenance wing and classrooms as well as converting the open return air plenum to a ducted system;
- Addition of a new split system with three fan coil units to serve the classroom area.
- Replace overhead radiant tube heaters in hangars as well as ventilation improvements to comply with the current code;

- **Assess and improve efficiency/function of in slab hydronic heating system that serves the apron and maintenance hangar;**
- **Replace overhead radiant tube heaters in garage as well as add ventilation in the garage for both life safety and to meet current code requirements;**
- **Perform duct work modifications for the new meeting room, office space and provide proper ventilation for the new restroom.**

Three items stood out in the Holaday Parks proposal:

- 1) The proposed improvements would provide flexibility to serve future planned space modifications for the currently under-utilized areas of the maintenance wing and classroom areas of the building. This is accomplished by providing a new split system with three individual fan coil units that would serve the classroom areas in the west wing. By removing the classroom areas from the existing HVAC unit (FS7) that serves the maintenance wing, this unit could then supply heating and cooling to the future offices in both the storage area and maintenance wing. The new split system for the classrooms allows the flexibility to only heat or cool those rooms when in use and also provides the future ability to create offices out of this space with separate heating and cooling capabilities. An additional benefit of separating the classrooms from the maintenance wing is this area has different heating and cooling needs based on its exposure and should result in lower operational costs.**
- 2) The proposal includes providing updated ventilation systems for both the maintenance and display hangars to meet current NFPA standards and IBC code. The existing ventilation systems do not meet current code requirements and are a potential life safety issue as the existing ventilation is inadequate to keep fumes from entering the office areas of the building.**
- 3) Currently the floor hydronix heating system in the maintenance hangar is being used as the primary source with backup heat provided by the radiant tube system. Using the floor heating system to heat this space to comfort levels is inefficient and expensive. Holiday Parks proposes to use radiant heaters as the primary heating source and only use the floor system during freezing weather to maintain a minimum temperature in the hanger. Their proposal is to focus on improving the control systems by**

incorporating the hydronix and radiant tube heater controls into the building control system, evaluating the water balance between the apron and maintenance floor heating loops to improve overall temperature efficiency and to reduce temperature cycling currently seen in the system. Lastly, they propose to replace the existing radiant tube heaters with a more efficient model that meets current energy efficiency requirements. Based on our discussions with Holaday Parks, they do not believe any work on the piping systems will be necessary.

4) In addition to the standout items, staff would like to emphasize the following points:

- The two remaining gas fired heaters are 24 years old. Last year, the five other identical heaters were all discovered to have cracked heat exchangers and were exhausting carbon monoxide into the building, due to their age. These two units need to be replaced now as it is only a matter of time before similar cracks occur in these two units necessitating shut down and emergency replacement.
- The ventilation systems in both hangars currently do not meet NFPA standards and are potential life safety issues.
- The current overhead radiant tube heaters in the hangars and garage are beyond their useful life and are running at below 50% efficiency.
- The lack of ventilation in the garage presents a life safety issue from carbon monoxide poisoning.
- The airport has received over \$20 million in funds from the FAA due to COVID, this project qualifies for reimbursement, if funds remain.

Staff is seeking Board approval to award the Executive Flight Phase 2 HVAC Improvements contract to Holaday Parks in the amount of \$808,606.39 (including WSST).

Staff is suggesting the following overall project budget:

Construction Contract:	\$808,606.39
Contingency (approx.5%):	\$ 41,393.61
Misc. RH2 Consultation	\$ 5,000.00
Total Project Budget:	\$855,000.00

Memo

To: Board of Directors

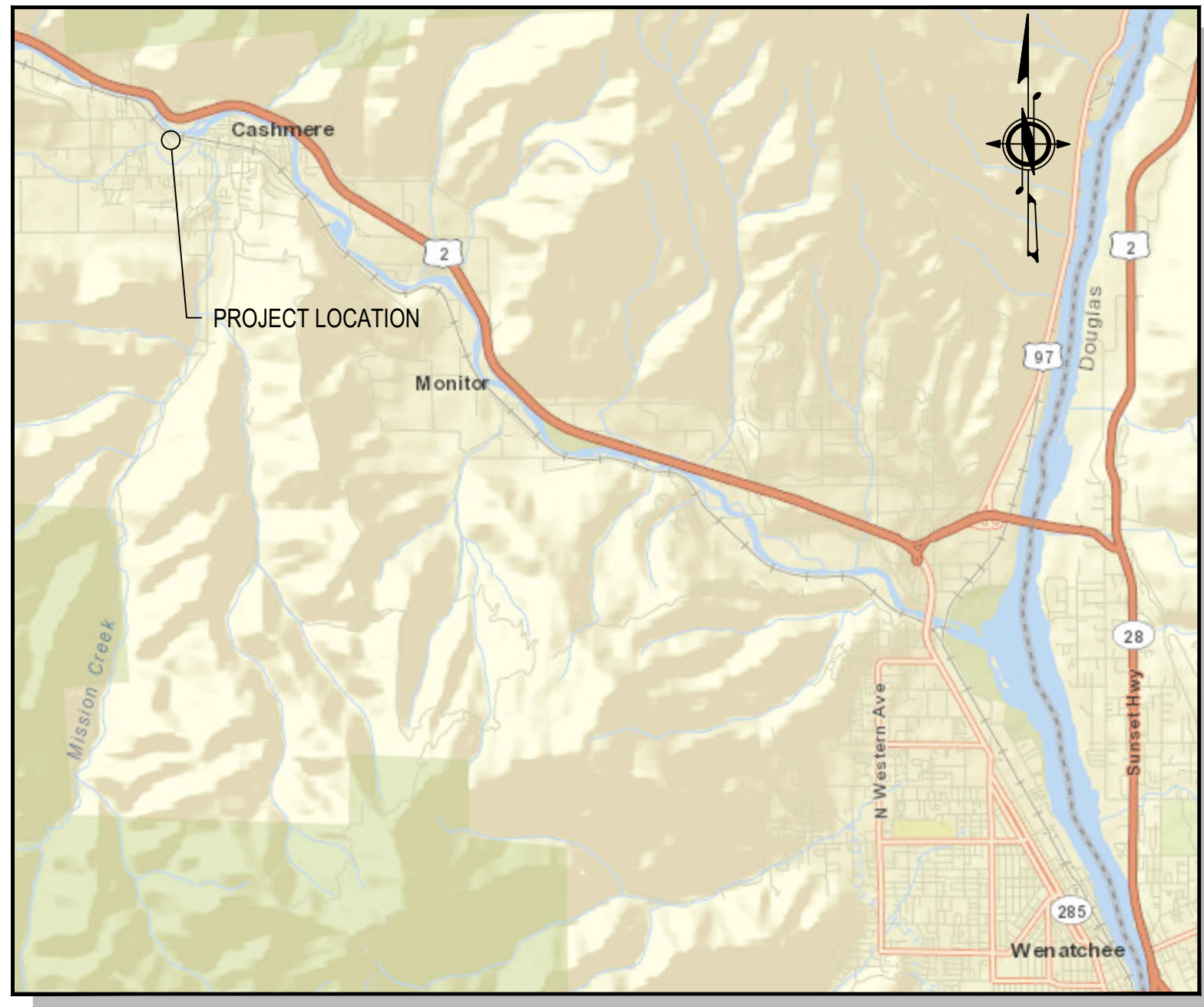
From: Stacie de Mestre

Date: July 20, 2021

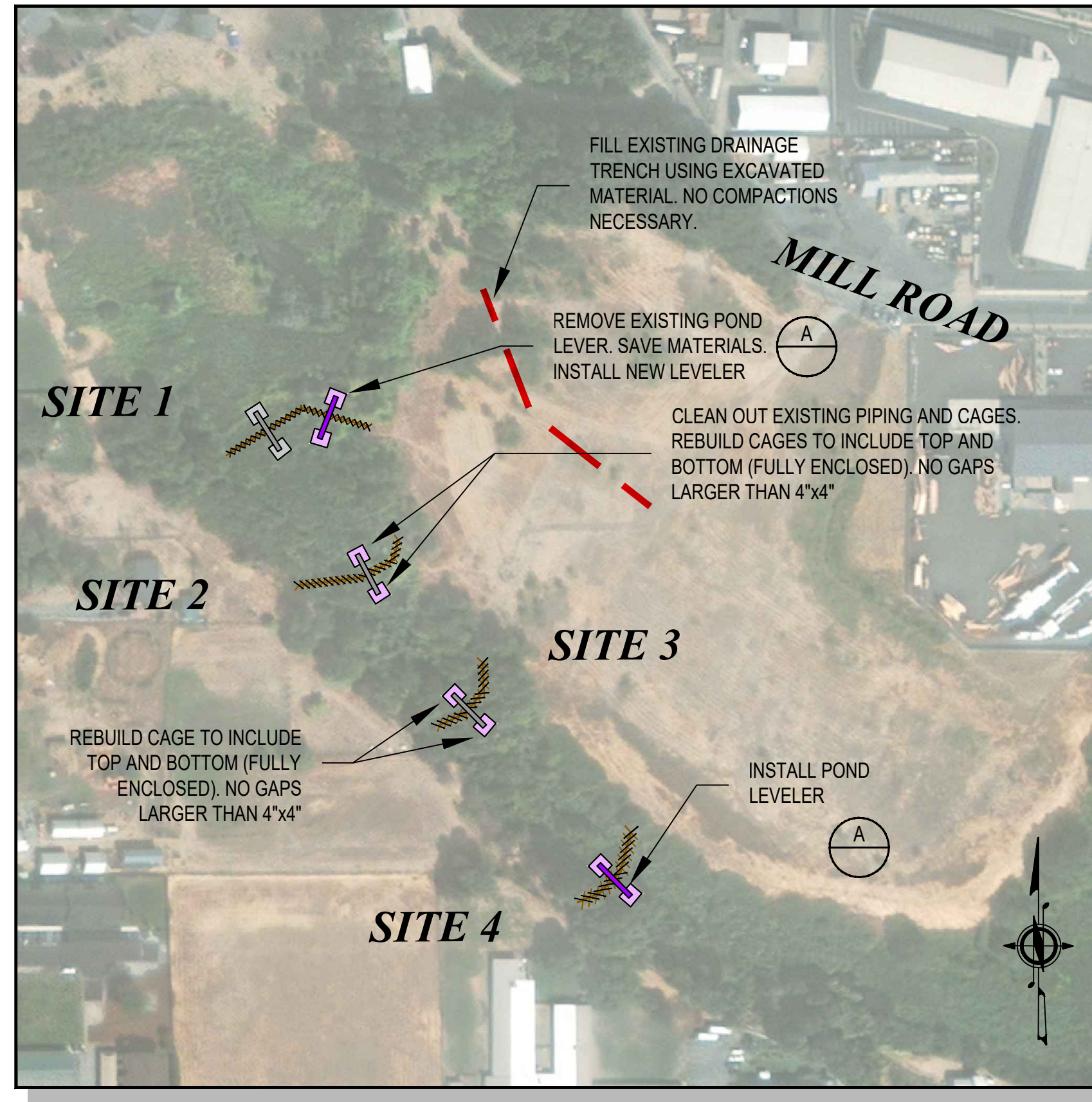
Re: Authorization to Seek Bids – Cashmere Mill Site Wetland Improvements

In an effort to reduce flooding events from beaver activity in Brender Creek, Staff has worked with RH2 Engineering to assess the current creek conditions and design improvements. RH2 has come up with the attached scope of work. The project includes removing one existing leveler, installing two new levelers, cleaning out the pipes and fully enclosing the leveler intake and output points of the two remaining levelers. A different design is being utilized for the new levelers. In an effort to keep the pipes fully submerged three smaller pipes will be installed, in the past one large diameter pipe was utilized.

The engineer's estimate for this project is \$33,000. This project did not appear as a line item in the approved 2021 CDRPA Budget, therefore staff is seeking Board approval to seek bids.

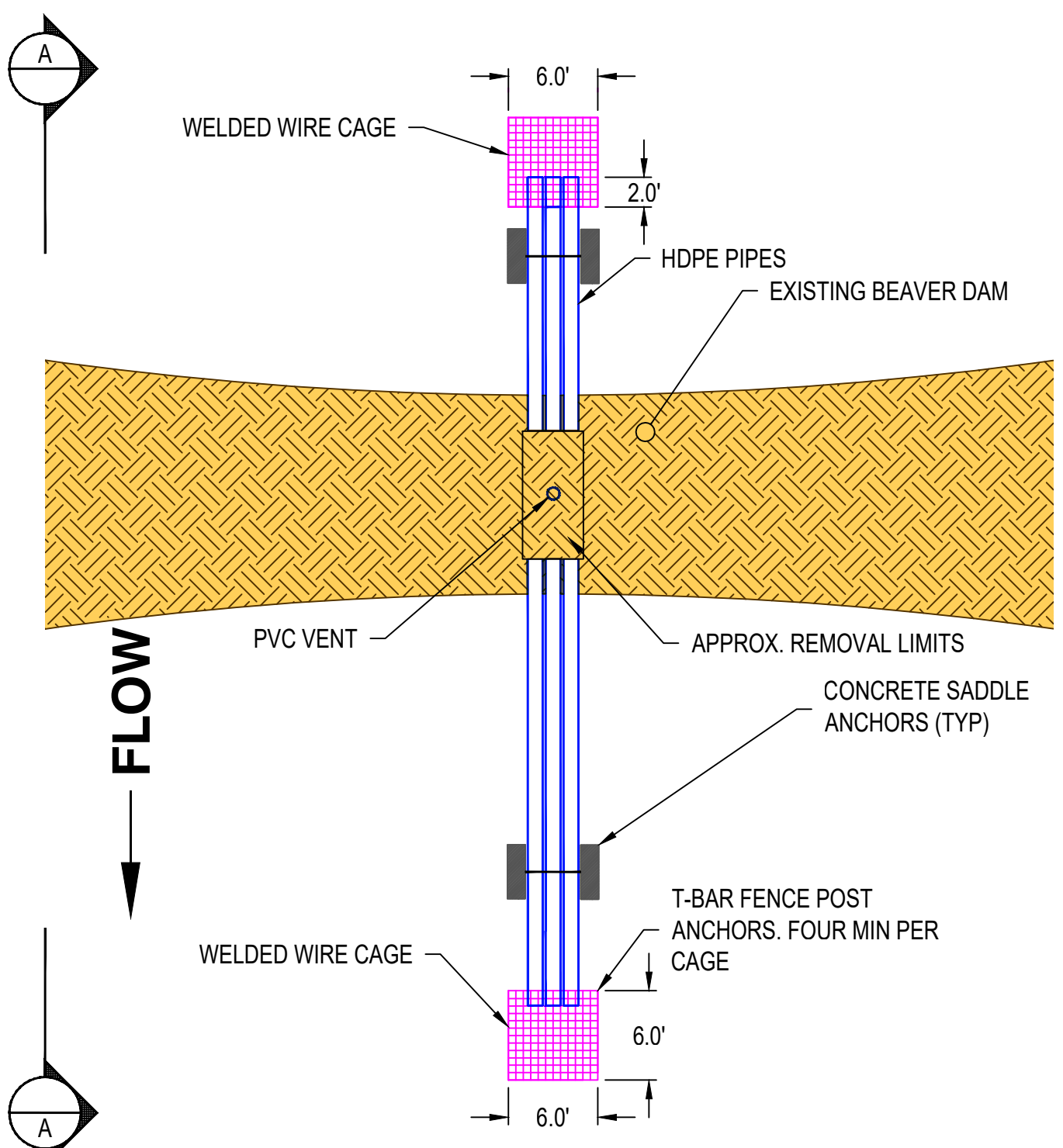


VICINITY MAP
NOT TO SCALE

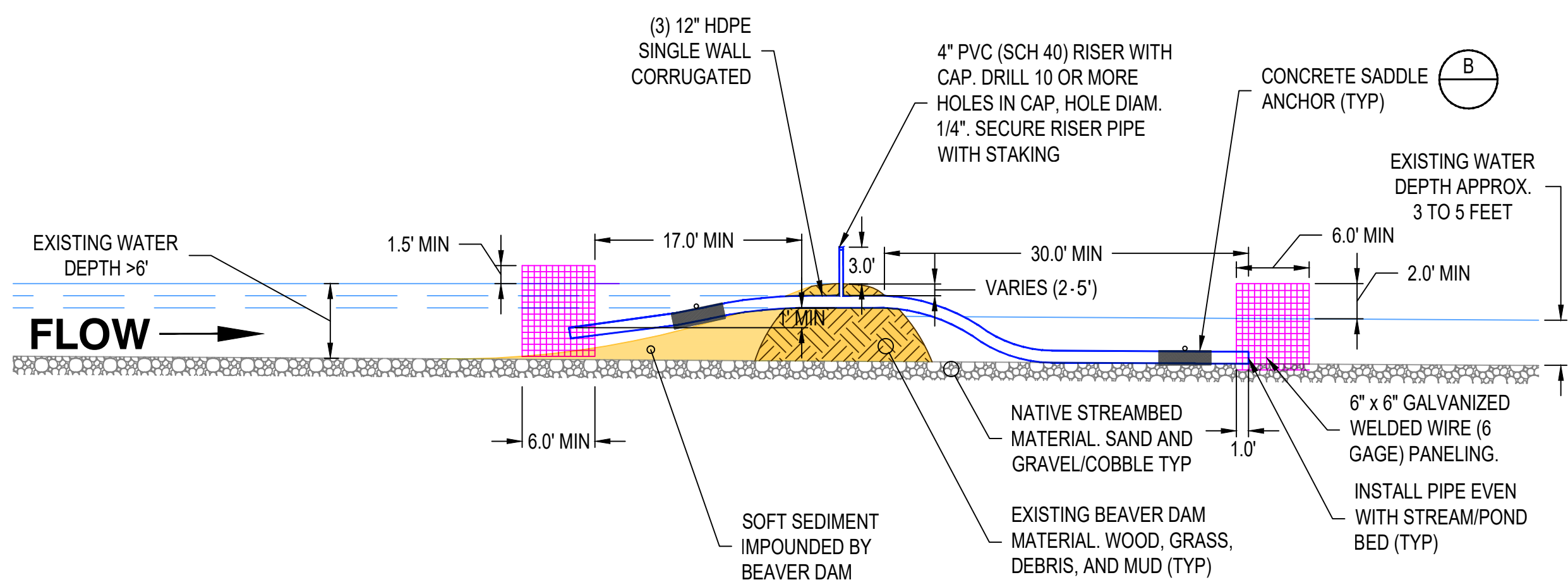


SITE-WIDE POND LEVEL CONTROLLER PLAN
NOT TO SCALE

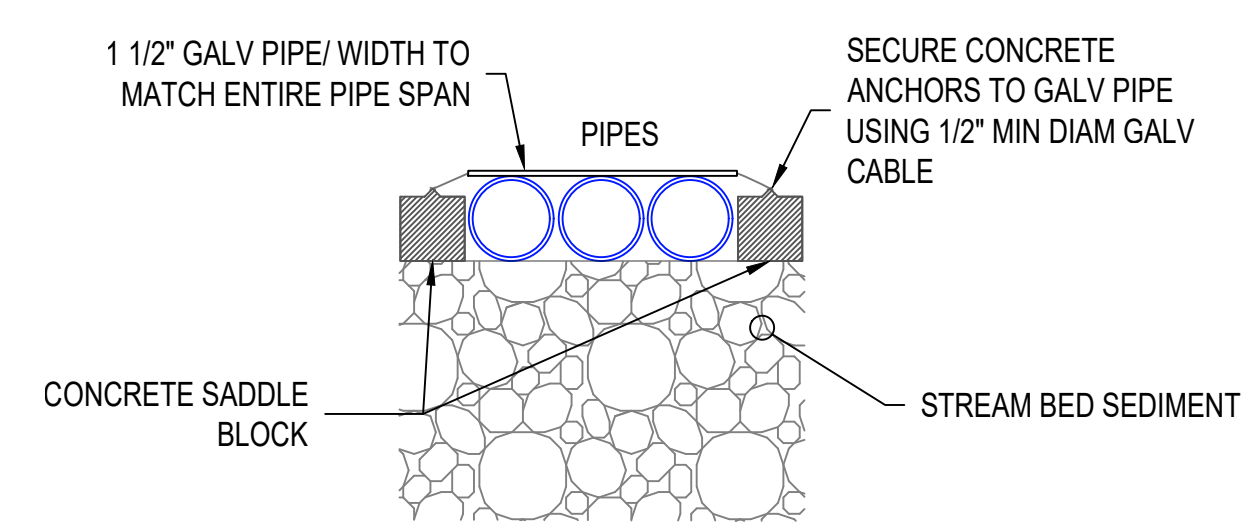
- CONSTRUCTION NOTES**
- PROJECT SEQUENCING : START WORK AT THE FURTHEST DOWNSTREAM POINT AND WORK UPSTREAM.
 - ALL WORK SHALL COMPLY WITH THE HPA FOR THE PROJECT. AS ATTACHED.
 - A COPY OF THE HPA MUST BE ONSITE AT ALL TIMES.
 - REMOVE EXISTING BEAVER DAM MATERIAL TO CREATE NOTCH IN DAM SUFFICIENT IN SIZE TO INSTALL THE POND LEVELER PIPING AS SHOWN.
 - TOP OF PIPE AT CENTER OF DAM SHALL BE THE HIGH SPOT. THE HEIGHT SHOULD BE DICTATED BY THE DOWNSTREAM WATER SURFACE ELEVATION AND APPROXIMATELY 2 TO 5 FEET BELOW THE TOP OF THE DAM. EXACT ELEVATION TO BE CONFIRMED BY ENGINEER IN THE FIELD. FILL GAPS BETWEEN PIPING AND DAM WITH THE DAM MATERIAL REMOVED FOR CONSTRUCTION. EXCESS MATERIAL SHALL BE PLACED ON THE DAM ADJACENT TO THE NOTCH OR WITHIN THE STREAM CHANNEL DOWNSTREAM OF THE STRUCTURE AND BELOW THE ORDINARY HIGH WATER LINE.
 - THE HIGH POINT OF THE PIPE SHALL BE AT THE CENTER OF THE DAM.
 - ALL GALVANIZED WIRE SHALL BE 12 GAUGE MIN. WELDED WIRE PANELS SHALL BE JOINED SECURELY TOGETHER USING HOG RINGS OR GALVANIZED WIRE (12 GA MIN).
 - PANELS SHALL BE OVERLAPPED 6" MIN IF JOINING IS REQUIRED. OVERLAP CORNERS 6" MIN.
 - ALL POND LEVELER INSTALLATION AND MODIFICATION WORK SHALL BE COMPLETED BY HAND. NO POWER EQUIPMENT SHALL BE USED WITHIN THE WETLAND BUFFER, EXCEPT CHAINSAWS MAY BE USED FOR MODIFICATION TO THE BEAVERS DAMS. CHAINSAW BAR OIL SHALL BE VEGETABLE.
 - CUT LONGITUDINAL GROOVES IN OUTSIDE OF EXISTING DOUBLE WALLED PIPES IN 5 LOCATIONS TO ALLOW WATER INTO HOLLOW GROOVES. TYPICAL TO EXISTING LEVELERS.



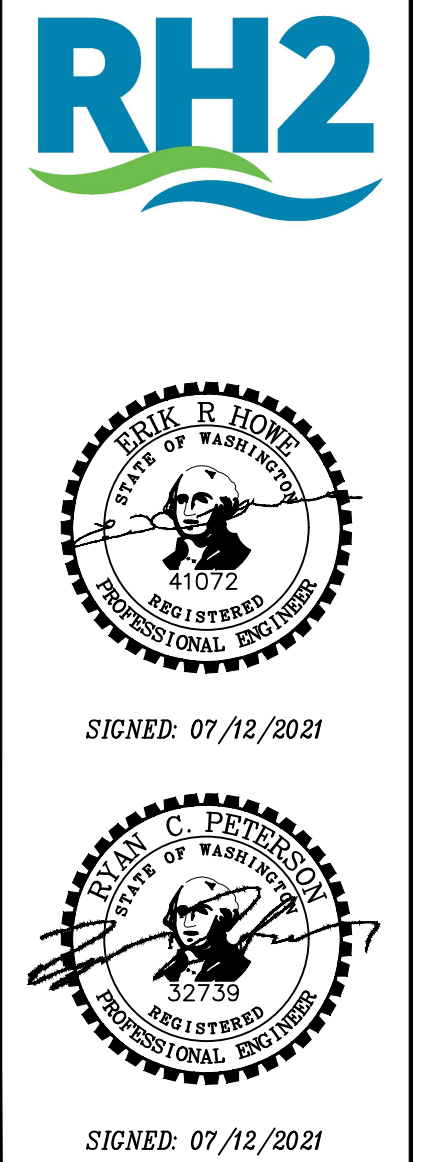
POND LEVEL CONTROLLER PLAN VIEW
NOT TO SCALE



POND LEVEL CONTROLLER SECTION VIEW
NOT TO SCALE



CONCRETE SADDLE ANCHOR DETAIL
NOT TO SCALE



CHELAN DOUGLAS REGIONAL PORT AUTHORITY
CASHMERE MILL SITE
BEAVER MANAGEMENT PLAN

POND LEVEL CONTROLLER INSTALLATION

NO.	DATE	DESCRIPTION	BY	REVIEW

**INTERLOCAL AGREEMENT RE:
PLANNING AND MARKETING FOR THE
PUD FIFTH STREET CAMPUS REDEVELOPMENT**

THIS INTERLOCAL AGREEMENT (“Agreement”) is hereby entered by and between the CHELAN-DOUGLAS REGIONAL PORT AUTHORITY (“CDRPA”) and PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY (“PUD”), sometimes collectively referred to as the “Parties”.

WHEREAS, the Parties have mutual interests within their respective statutory authorities and responsibilities in economic development and effective public outreach and engagement; and

WHEREAS, the Parties are authorized, pursuant to RCW Chapter 39.34 to enter into Interlocal Cooperative Agreements; and

WHEREAS, the PUD owns several parcels of real property on North Wenatchee Avenue where the PUD’s headquarters and various operational facilities are currently located (“Property”) as depicted in Exhibit A, and

WHEREAS, the PUD has completed a long-range strategic facilities planning process which has identified a benefit in relocating and consolidating its headquarters and operational facilities at a new location and has commenced construction, and

WHEREAS, the PUD desires to enable redevelopment of the Property in a manner consistent with the land use goals of the City of Wenatchee (“City”), and to enhance the value of the Property to its customer owners, and

WHEREAS, the PUD and the Port of Chelan County (“POCC”), have entered into an Option Agreement which allows the POCC to acquire the Property, or a portion thereof (the POCC has delegated management authority over real property and property rights owned by the POCC to the CDRPA), and

WHEREAS, the PUD and POCC, along with City, previously entered into a collaborative planning process for the Property, and subsequently entered into an agreement with a consultant team and shared in the expenses exploring options for redevelopment opportunities on the Property.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and the foregoing representations, which are incorporated by this reference into the Agreement, CDRPA and the PUD agree as follows:

1. Purpose.

The purposes of this Agreement are 1) to continue the mutual working relationships that focus on exploring options for redevelopment opportunities on the Property consistent with the *March 2020 Chelan County PUD Fifth Street Headquarters Redevelopment Community Vision* (“*Community Vision Document*”); and 2) establish the roles and responsibilities of the Parties within the planning, marketing and sales process; and 3) provide for payment of the CDRPA’s costs and appropriate fees related to the planning, marketing and sale of the Property.

2. Term.

This Agreement shall be effective on the latest date of execution by the Parties (“Effective Date”). Except as set forth below, this Agreement shall terminate upon Final Completion as set forth in Section 5 and receipt of final reimbursement of costs and marketing fees as set forth in Section 6. Either Party may terminate this Agreement, without cause, by providing the other Party thirty (30) days advance written notice of termination. Upon termination of this Agreement, all obligations and liabilities incurred by the Parties through the date of termination shall be preserved until satisfied.

3. Scope of Work.

The CDRPA shall provide marketing services for the Fifth Street Redevelopment project consistent with the goals and objectives of the Community Vision Document. The services are described as follows:

1. In coordination with the PUD and its consultant, the City, Wenatchee Downtown Association and Wenatchee Valley Chamber of Commerce, complete the development of the Request for Proposal (RFP) document for the sale of the Property. This includes the development of evaluation criteria and score weighting to adequately score the proposals in relation to the goals and objectives of the Community Vision Document.
2. Provide a detailed marketing plan describing how the CDRPA proposes to market the Property to generate proposals that achieve the balanced goal of consistency with the Community Vision Document and providing fair market compensation for the PUD.
3. Work with the PUD and its consultants to identify potential purchasers and developers who can purchase and develop the Property within a reasonable time frame; possibly creating a competitive bidding process among interested buyers/developers.
4. Prepare marketing materials and other written sales information to the PUD for review and approval.

5. Arrange for distribution of RFP to interested buyers and developers and to any appropriate web services or electronic posting locations to enhance exposure.
6. Feature the Property on the CDRPA's available property website and other electronic and print sources as appropriate.
7. Utilize the CDRPA's real estate industry knowledge and experience to advertise and promote the sale of Property.
8. Communicate to the market and potential buyers the selection process and criteria for evaluating proposals for the Property as well as the PUD's objectives and goals for the sale and redevelopment of the Property as described in the Community Vision Document.
9. Coordinate the installation of "for sale" signs located in prominent locations and easily visible from nearby rights of way, if deemed appropriate.
10. Coordinate with PUD staff for tours of interested buyers/developers providing viewing opportunities and inspection.
11. Provide relevant information to the PUD regarding any third-party site visits and feedback on prospective purchaser's background and level of interest.
12. In coordination with PUD, coordinate a team to evaluate and score proposals and facilitate the scoring process.
13. Provide a recommendation to the PUD for negotiation of the sale of the Property.
14. Assist PUD in negotiation and sale of the Property.

4. Project Coordination

The Parties will each designate a representative to coordinate the tasks identified in the Scope of Work. The PUD will retain the existing contract with the planning consultant, at its sole cost and expense, which contract will be supplemented, as needed, to accomplish the goals of this Agreement.

5. Project Completion.

The project will be complete upon closing of the sale(s) of the Property, unless terminated sooner pursuant to Section 2, above.

6. Compensation.

The PUD shall reimburse CDRPA for all costs and expenses incurred (e.g. all out of pocket costs, including but not limited to marketing materials, consultants and legal fees) to complete the scope of work not to exceed \$50,000 without written amendment of this Agreement. The CDRPA shall invoice the PUD on a monthly basis for any costs incurred during the preceding month. The PUD shall reimburse the CDRPA the invoiced amounts within thirty (30) days of receipt of a true and correct invoice. Upon Final Completion or termination of this Agreement, the CDRPA shall submit a final invoice to the PUD for

payment. The PUD shall reimburse the CDRPA for the final amounts within thirty (30) days of receipt of a true and correct final invoice.

In addition to the reimbursement of costs, herein, for the sale of applicable parcel or parcels sold as a result of the efforts described herein, the PUD agrees to pay a marketing fee equal to three percent (3%) of the purchase price for the Property or individual parcels of the Property except as described below. In the event that the CDRPA is able to secure a purchase price that is at least 10% greater than the established minimum price as set forth in Exhibit B for the Property or individual parcels of the Property, the PUD agrees to pay an additional one percent (1%) fee for the applicable parcel or parcels. In the event that the CDRPA is able to secure a purchase price that is 75% or less than the established minimum price as set forth in Exhibit B for the Property or individual parcels of the Property, the PUD agrees to pay a two percent (2%) fee. The fees described above are due whether the sale occurs before or after termination of this Agreement.

7. Mutual Indemnity.

Each Party (the "Indemnifying Party") shall indemnify, defend and hold harmless the other Parties and the other Parties' officers, agents and employees, from and against any and all claims, losses or liability, or any portion thereof, arising from injury or death to persons or damage to property occasioned by any negligent act, omission or failure of the Indemnifying Party, its officers, agents, and employees, in connection with the Indemnifying Party's activities related to this Agreement, or arising out of the Indemnifying Party's non-observance or non-performance of any law, ordinance, or regulation applicable to the activities related to this Agreement.

The indemnification obligation of the Parties shall not be limited in any way by the application of any workmen's compensation acts, disability benefit acts or other employee benefit acts and for the purposes of indemnification the Parties expressly waive the protection afforded by such laws.

The indemnification obligation of the Parties shall be limited to the amount paid under this Agreement at the time of the claim.

8. Severability.

In the event that any provision of this Agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provision shall be enforced and validated to the extent permitted by law. All other provisions of this Agreement are severable, and the unenforceability or invalidity of any single provision hereof shall not affect the remaining provisions.

9. Attorney's Fees.

In the event of dispute or litigation regarding any of the terms of this Agreement, each party shall pay their own attorney's fees and costs.

10. Construction.

This Agreement contains the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements or understandings among the Parties with respect thereto. This Agreement may be amended only by an agreement in writing signed by the Parties.

11. Mutual Negotiation and Construction.

This Agreement and each of the terms and provisions hereof are deemed to have been explicitly negotiated between, and mutually drafted by, the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either Party.

12. Governing Law; Venue.

This Agreement is governed by the laws of the state of Washington, without regard to its conflict of law provisions. The jurisdiction of any action hereunder shall be in the Superior Court, Chelan County, Washington.

13. Public Disclosure.

The obligations of the Parties regarding confidential information (that is clearly marked by the Party asserting the confidential nature of the information) may be subject to state and federal public disclosure laws, as now exist or as may be hereafter amended. The parties may disclose confidential information to the extent it is required to be disclosed pursuant to the public disclosure laws. If a public disclosure of confidential information is requested, the Party receiving the request agrees to notify the other Parties of the request at least five (5) business days prior to disclosure being made. Any Party may immediately seek a protective order in the appropriate court to prevent disclosure. The Parties shall reasonably cooperate with one another related to any such action, but no Party is under an obligation to obtain or seek any court protection.

14. No Third Party Beneficiaries.

This Agreement is made and entered into for the sole benefit of the Parties, and the Parties intend that no other person or entity shall be a direct or indirect beneficiary of this Agreement.

CHELAN-DOUGLAS REGIONAL
PORT AUTHORITY

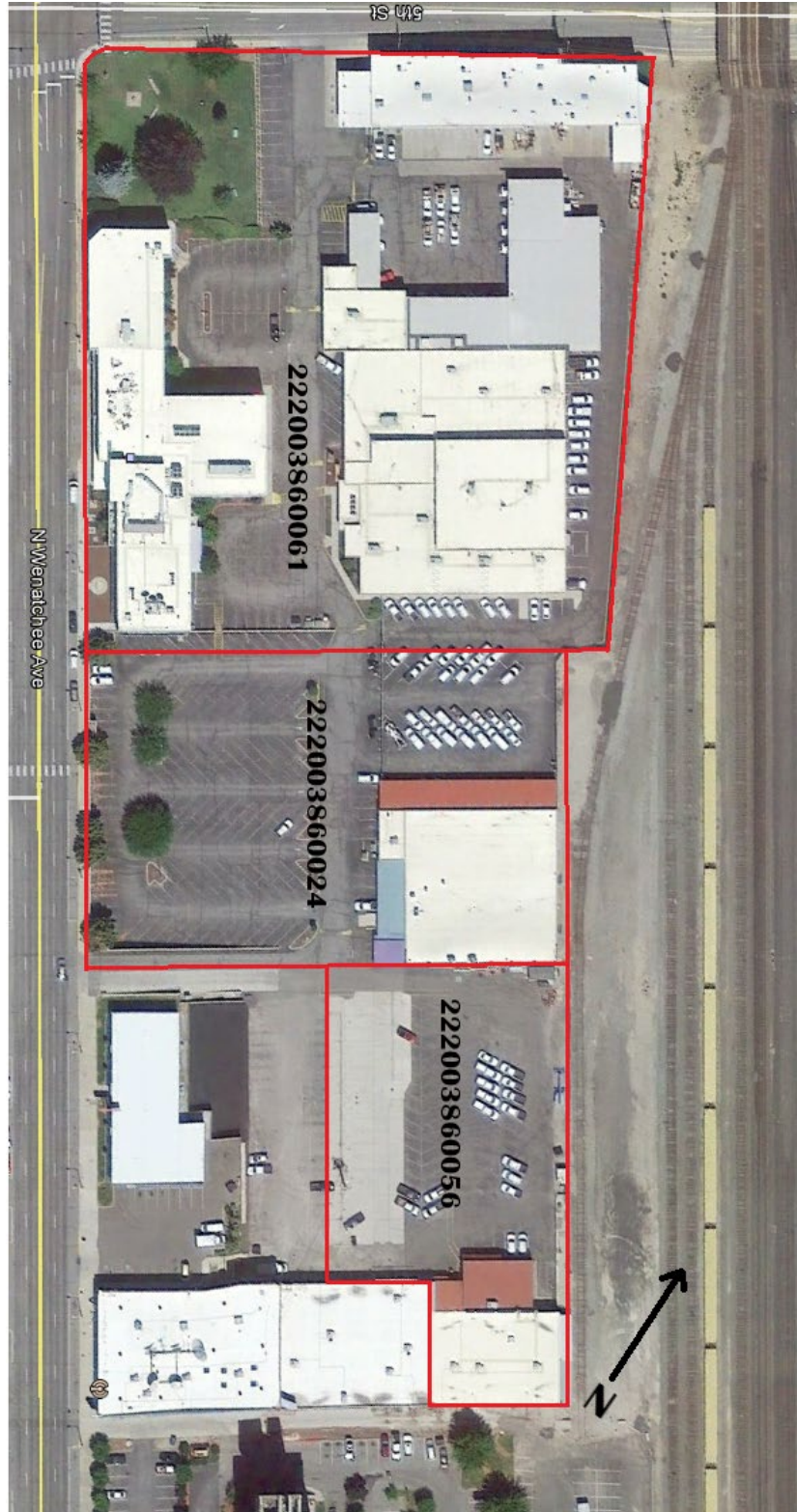
PUBLIC UTILITY DISTRICT NO.1
OF CHELAN COUNTY

By: Jim Kuntz

By: Steve Wright

EXHIBIT A

PROPERTY
EXHIBIT B
MINIMUM PRICE



Location	Site Size in Square Feet	Land Value per SF	Established Value of Land
South Parcel - 222003860056			\$ 551,000
F&W Bldg	10,721	\$ 13	\$ 139,000
Unimproved Next to F&W	31,712	\$ 13	\$ 412,000
Center Parcel - 222003860024			\$ 1,427,000
Tech Shop Parcel	34,506	\$ 13	\$ 449,000
Parking Lot Wen Ave	39,100	\$ 25	\$ 978,000
North Parcel - 222003860061			\$ 3,988,000
Fleet Building Parcel	35,966	\$ 22	\$ 791,000
Corner of Wen Ave/5th	18,776	\$ 30	\$ 563,000
Main Office Wen Ave	43,949	\$ 25	\$ 1,099,000
Service Building Parcel	76,748	\$ 20	\$ 1,535,000
Total	291,478		\$5,966,000

All land and improvement values rounded to nearest thousand.

Memo

To: Board of Directors

From: Stacie de Mestre

Date: July 20, 2021

Re: Authorization to Enter into a Professional Services Agreement with GeoEngineers – Cashmere Mill Site Wood Waste Removal

The CDRPA was notified via email that we would be awarded a \$200,000 grant from Chelan County’s Cascade Public Infrastructure Fund to remove wood waste from the parcel north of Sunset Highway at the Cashmere Mill Site. The formal award and grant agreement are expected by the end of July. In an effort to expedite the project, Staff requested GeoEngineers to draft a scope of work and proposal to perform additional testing/sampling and create a wood waste removal plan that can be used to solicit bids from contractors. Please see attached for the proposal.

This project did not appear as a line item in the approved 2021 CDRPA Budget, therefore staff is seeking Board approval to enter into a Professional Services Agreement with GeoEngineers contingent upon receiving the CPIF Grant Agreement from Chelan County.

Note: Staff is also working with the EPA to determine if our Brownfield Assessment Grant funds can be applied to a portion of this project as well.



14 North Wenatchee Avenue
Suite 115
Wenatchee, Washington 98801

July 12, 2021

Chelan Douglas Regional Port Authority
One Campbell Parkway, Suite A
East Wenatchee, Washington 98802

Attention: Stacie de Mestre
Public Works and Capital Projects Manager

Subject: Proposal
Additional Assessment and Remedial Design Report
Parcel 500 (Eastern Half)
Sunset Highway
Cashmere, Washington 98815
File No. 18593-001-05

INTRODUCTION

GeoEngineers, Inc. (GeoEngineers) is pleased to present this proposal to perform additional assessment of subsurface soil conditions and develop a remedial design report for the eastern half of Parcel 500 located along Sunset Highway in Cashmere, Washington (Property). The Property is currently undeveloped with residual wood debris resulting from past lumber mill operations and owned by the Chelan Douglas Regional Port Authority (Port). GeoEngineers has previously worked on the Property and the larger former mill project area south of Sunset Highway during past remedial investigation assessment activities in 2014.

You requested this proposal on July 7, 2021. We understand the Port has a potential parcel buyer who plans to re-develop the Property with at least one building and an associated parking lot. That building is currently designed to be constructed over the residual wood debris left over from previous lumber mill activities. The Port is also concerned with potential residual contamination resulting from former mill activities and would like to evaluate the potential for contamination prior to selling the Property to the prospective buyer. The soil sampling activities described in this proposal will be used as part of our evaluation and design of remedial actions to remove the wood debris and potential contamination associated with the Port's Property.

SCOPE OF SERVICES

The purpose of the additional assessment and remedial action design preparation is to assist the Port in addressing the Property's current surface and subgrade conditions at the Property. Wood debris requires removal, at a minimum, to prepare the Property for the future real estate transaction. Additional soil removal to address potential contamination or unsuitable materials may also be recommended. Our scope of services is as follows:



- Review available reports and other relevant documents pertaining to environmental and geotechnical conditions at the Property previously prepared for the Port.
- Prepare a Sampling and Analysis Plan for conducting additional assessment field work at the Property.
- Contact the public utility locate service at least 72 hours prior to sampling activities.
- Retain a private utility locate service to clear planned sampling locations and, if possible, trace subsurface utility lines.
- Complete direct push borings, distributed evenly across the Property where analytical data does not exist. We intend to complete as many borings in one 8-hour day of drilling activities, in order to provide the best coverage of subsurface information, as possible. An emphasis will be made to place borings primarily within the assumed/known wood debris areas (for confirming the depths and thickness of that wood debris) and filling Property spatial analytical data gaps. Borings are planned to be drilled to 10 feet below ground surface (bgs), or to the bottom of the wood debris, whichever is greater. A GeoEngineers' representative will visually observe the soil cores recovered during drilling activities and conduct field screening activities using water sheen testing and a photoionization detector (PID). Borings will be logged for soil conditions. No groundwater samples are planned to be collected from the borings, even if groundwater is encountered.
- One soil sample from 10 completed boring locations will be submitted for chemical analysis. The sample with the highest field screening indications of potential contamination will be selected for analysis. In the absence of field screening indicators, a sample will be collected at various depth intervals (to best represent Property conditions) and analyzed. The 10 samples will be chemically analyzed for the following:
 - Gasoline, diesel and oil-range petroleum hydrocarbons (GRPH, DRPH and ORPH) using Northwest Methods NWTPH-Gx and NWTPH-Dx, respectively; and
 - Metals including arsenic, lead and mercury using EPA Method 6010C/7470, as applicable.
- Collect one groundwater sample from the existing monitoring well, MW-1, located on Parcel 500. The groundwater sample will be submitted for arsenic (only), as this chemical of concern was previously noted to be impacting local groundwater conditions during recent investigations. Elevated arsenic concentrations appear to be caused by the decaying wood waste from the former mill operations.
- Prepare a remedial action design report presenting analytical sampling results in comparison to state regulatory cleanup criteria. This report will also include a refined estimate of the volume of wood waste to be removed with recommendations and guidance for removing and disposing the wood waste, along with addressing potential soil contamination. Our report will be provided to the Port for use in soliciting a remedial contractor to complete remedial actions at the Property, prior to future Property purchase by the prospective buyer.

Please note we are not proposing to provide the Port or the prospective buyer any recommendations or guidance regarding geotechnical considerations for their planned re-development activities; therefore, it will be the prospective buyer's responsibility to assess the Property for geotechnical suitability at the time they purchase the Property.

SCHEDULE, TERMS AND BUDGET

Our services are planned to be completed between July and August 2021 (at your request) after receiving authorization to proceed. Soil analytical results will be available about 2 weeks following sample collection. We will keep you informed of project status and advise you if it appears appropriate to modify the scope and budget; no additional work will be performed without your prior approval.

Our estimate for our services is approximately \$39,500 and will be billed on a time and materials basis. This estimate is based on up to 2 days of field work, with associated office tasks before and after the planned field work. Our services will be completed in accordance with the terms and conditions described in our attached standard General Conditions and 2021 Schedule of Charges.

OTHER CONSIDERATIONS

GeoEngineers' Scope of Services specifically excludes the investigation, detection or assessment of the presence of Biological Compounds that are deemed Pollutants in or around any structure. Accordingly, our report will not include interpretations, recommendations, findings or conclusions for the purpose of detecting, assessing or abating Biological Pollutants. The term "Biological Pollutants" includes, but is not limited to, molds, fungi, spores, bacteria and viruses, and/or any of their byproducts.

Our services are for the exclusive use of Port and their partners, through our Third-Party Reliance letter. There are no intended third-party beneficiaries arising from the services described in this proposal and no party other than the party executing this proposal shall have the right to legally rely on the product of our services without prior written permission of GeoEngineers.

Any Third Party requesting the right to place legal reliance on the instruments of service produced by GeoEngineers under this agreement shall be required by GeoEngineers to sign a Third-Party Reliance Letter. The provisions of the letter shall include a requirement for third party to agree to the same limitations in scope and any limitations in liability negotiated between GeoEngineers and client in this Agreement.

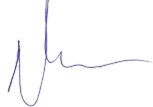
In the event Client provides its report to a third party or requests that GeoEngineers provide the report to a third party, such as a lender or other financial institution, Client agrees to defend and indemnify GeoEngineers for any claims asserted by third parties, including the lender and any parties to whom the lender provides the report, arising out of the provision of the report. Client shall have no obligation to indemnify GeoEngineers for claims/damages which result from GeoEngineers' negligence.

This proposal is valid for a period of 60 days commencing from the first date listed above and subject to renegotiation by GeoEngineers, Inc., after the expiration date.



We appreciate the opportunity to assist you with this project. Please call if you have any questions regarding this proposal.

Sincerely,
GeoEngineers, Inc.



Nick E. Rohrbach
Project Manager



Bruce D. Williams
Principal

NER:BDW:tjh

Attachments:

General Conditions – Standard-2020

Schedule of Charges – Spokane-Kennewick-Boise 2021



The parties hereto have made, executed and agreed to this Agreement as of the day and year first above written. By signature below, Client accepts the scope of services and all terms described herein. In addition, Client's signature shall constitute as authorization to proceed on the date listed below Client's printed/typed name unless such authorization has been otherwise provided verbally or in writing.

Chelan Douglas Regional Port Authority
ORGANIZATION
DATE

* SIGNATURE
TYPED OR PRINTED NAME
*Individual with contracting authority.

Proprietary Notice: The contents of this document are proprietary to GeoEngineers, Inc. and are intended solely for use by our clients and their design teams to evaluate GeoEngineers' capabilities and understanding of project requirements as they relate to performing the services proposed for a specific project. Copies of this document or its contents may not be disclosed to any other parties without the written consent of GeoEngineers.

Disclaimer: Any electronic form, facsimile or hard copy of the original document (email, text, table, and/or figure), if provided, and any attachments are only a copy of the original document. The original document is stored by GeoEngineers, Inc. and will serve as the official document of record.

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GENERAL CONDITIONS

Definitions

The words and phrases listed below have the following meanings when used in this Agreement:

“Agreement” means the complete agreement between Client and GeoEngineers, and consists of all of the following: 1) The Services Agreement or Proposal, including the Scope of Services contained within it; 2) These General Conditions and its attached Schedule of Charges, as applicable; 3) Any documents expressly incorporated by reference into the Services Agreement, Proposal or General Conditions; 4) Any modifications to this Agreement, if mutually agreed to by the parties in writing.

“Client” means the individual(s) or entity that has entered into this Agreement with GeoEngineers.

“GeoEngineers” means GeoEngineers, Inc., a Washington corporation, and any of its employees, officers and directors. GeoEngineers is sometimes referred to as “us,” “we” or “our” throughout this Agreement.

“Hazardous Materials” means any toxic substances, chemicals, radioactivity, pollutants or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever. Hazardous Materials include, but are not limited to, those substances defined, designated or listed in any federal, state or local law, regulation or ordinance concerning hazardous wastes, toxic substances or pollution.

“Scope of Services” means the sum total of all of our activities and all of the Instruments of Service undertaken or provided pursuant to this Agreement.

“Excluded Services” means those services that we are not providing under this Agreement, which includes any services recommended to Client and which Client chooses not to include in our Scope of Services.

Integrated Written Agreement

This Agreement represents the entire and integrated agreement between Client and GeoEngineers and supersedes all prior communications, negotiations, representations or agreements, either written or oral between the parties. No agreement or understanding varying or extending this Agreement shall bind either party, other than by a subsequent written agreement, signed by Client and GeoEngineers.

GeoEngineers has made no promise or inducements to Client to enter into this agreement other than what is explicitly provided in the agreement. Client is not relying on any representations made by GeoEngineers outside of those embodied in this Agreement.

Conflicts

Any alteration to these General Conditions or appended terms and conditions by Client shall be void and not included as part of this Agreement unless mutually agreed to in writing by both parties. In the event of conflict between these General Conditions and any terms appended by the Client that are agreed to by the parties, the terms of these General Conditions shall prevail.

Standard of Care and Warranty Disclaimer

GeoEngineers will endeavor to perform its professional services with that degree of care and skill ordinarily exercised under similar conditions by professional consultants practicing in the same discipline at the same time and location. No warranty or guarantee, either express or implied, is made or intended by this Agreement or by any report, opinion, or other Instrument of Service provided pursuant to this Agreement.

Client Furnished Information and Obligations

Client will provide GeoEngineers with the following: a description of the property; the locations of any underground utilities, facilities or structures on or adjacent to the property which could impact our work; and the nature and location of any known or suspected hazardous materials that may exist on the property. Client understands that GeoEngineers is not responsible for damages to underground utilities, facilities or structures known by Client to exist and not specifically or correctly identified to us, and Client agrees to indemnify GeoEngineers for these damages to the extent provided in the INDEMNIFICATION section of these

GENERAL CONDITIONS. GeoEngineers is neither responsible nor liable for the creation, existence, or presence of any hazardous materials, including asbestos, present at the work site prior to or during the performance of this Agreement, except any hazardous materials generated solely by us, our agents or subcontractors.

Additionally, the Client shall furnish, at the Client’s expense, all information, requirements, reports, data, surveys, and instructions required by this Agreement. GeoEngineers may use such information, requirements, reports, data, surveys and instructions in performing the services and is entitled to rely upon their accuracy and completeness.

Permits and Agency Arrangement

If included in the Scope of Services, GeoEngineers will assist Client in applying for necessary permits and licenses. Client may, upon written acceptance by GeoEngineers, designate GeoEngineers as its agent for the purposes of drafting permit and/or license applications. GeoEngineers’ agency authority under this arrangement shall be limited solely to the completion and submission of the permit and/or license applications. GeoEngineers will rely upon data collected by and information provided by Client in preparing the applications. GeoEngineers shall not be responsible for errors or inaccuracies contained in data and information supplied by Client. Client shall assume full responsibility for reviewing, understanding and signing all permit and license applications drafted by GeoEngineers.

GeoEngineers cannot and does not guarantee that permits or approvals will be issued by the governing authorities, and will not be subject to any claims, losses or damages allegedly incurred as a result of Client’s failure to obtain the necessary permits and approvals.

Client waives any claim against GeoEngineers relating to errors or inaccuracies in data and information provided by Client and permit-related project delays caused by other parties, including, but not limited to Client, project opponents, and permitting or licensing agencies.

Rights of Entry

Unless otherwise agreed to in writing, Client will provide for right of entry and any authorizations needed for us to enter upon property to perform our Services under this Agreement.

Surface and Subsurface Disturbance

GeoEngineers will take reasonable precautions to minimize surface and subsurface disturbance. However, in the normal course of exploratory work some surface disturbance may occur, the restoration of which is not part of this Agreement unless specifically included in our Scope of Services.

Discovery of Hazardous Materials

“Unanticipated hazardous materials” are any hazardous materials that may exist at the project site, but which this Agreement does not identify as present and whose existence is not reasonably anticipated. The discovery of unanticipated hazardous materials will constitute a changed condition that will require renegotiation of the Scope of Services or termination of this Agreement.

The discovery of unanticipated hazardous materials may necessitate that we take immediate protective measures. If we discover unanticipated hazardous materials, we will notify Client as soon as practicable. Based on our professional judgment, we may also implement protective measures in the field. Client will pay the cost of any such additional protective measures.

Client is responsible for reporting releases of hazardous substances to appropriate government agencies as required by law.

Client waives any claim against GeoEngineers relating to the discovery of unanticipated hazardous materials and will indemnify GeoEngineers to the extent provided in the INDEMNIFICATION section of these GENERAL CONDITIONS.

Off-site Disposal of Hazardous Materials

Client acknowledges that GeoEngineers is not and shall not be required to be in any way an ‘arranger’, ‘operator’, or ‘transporter’ of hazardous materials present or near the project site, as these terms are defined in applicable Federal or State

Statutes. In addition, Client shall sign all manifests for the disposal of substances affected by regulated contaminants.

However, if the parties mutually agree that GeoEngineers sign such manifests and/or to hire for Client a contractor to transport, treat, or dispose of the hazardous materials, GeoEngineers shall do so only as Client's agent. Client agrees to defend, indemnify, and hold harmless GeoEngineers, its officers, directors, employees and agents from any claim, suit, arbitration, or administrative proceeding, damages, penalties or liability that arise from the executing of such manifests on Client's behalf.

Further, GeoEngineers will, at Client's request, help Client identify appropriate alternatives for off-site treatment, storage, or disposal of such substances, but GeoEngineers shall not make any independent determination about the selection of a treatment, storage, or disposal facility.

Unanticipated and Changed Conditions

Actual subsurface conditions may vary from those encountered at the specific locations where GeoEngineers conducts its surveys or explorations. We can only base our site data, interpretations and recommendations on information reasonably available to us. Practical and reasonable limitations on available data will result in some level of uncertainty, and therefore risk, with respect to the interpretation of environmental, geological and geotechnical conditions even when we have followed the standard of care.

The discovery of unanticipated or changed conditions may require renegotiation of the Scope of Services or termination of services. GeoEngineers reserves the right to solely determine the continued adequacy of this Agreement in light of any discovery of conditions that were not reasonably anticipated or known at the time of this Agreement. If we determine that renegotiation is necessary, GeoEngineers and Client will in good faith enter into renegotiation of this Agreement to permit us to continue to meet Client's needs. If Client and GeoEngineers cannot agree on new terms, we reserve the right to terminate this Agreement and receive payment from Client for all services performed and expenses incurred up to and including the date of termination. Underground utilities that are not properly indicated on plans and specifications provided to GeoEngineers by others or not reasonably located by the utility owner will be considered a changed condition under this clause.

Site Safety

GeoEngineers will maintain a safety program for our employees. GeoEngineers specifically disclaims any authority or responsibility for general job site safety and for the safety of persons who are not employed by us. GeoEngineers is not responsible for the job safety or site safety of the general project and is not responsible for compliance with safety programs and related OSHA and state regulations that apply to other entities or persons. Client is independently responsible for requiring that its construction or remediation contractors take responsibility for general job site safety.

Construction and Remediation Observation

The conclusions and recommendations for construction or remediation in our reports are based on limited sampling and the interpretations of variable subsurface conditions. Therefore, our conclusions and recommendations shall be deemed preliminary unless or until we are requested by Client to validate our assumptions and finalize our conclusions and recommendations by reviewing preconstruction design documents and observing actual construction or remediation activities on site. If our Scope of Services does not include preconstruction plan review and construction/remediation observation, then any reliance by Client or any other party on our preliminary assumptions, conclusions or recommendations is at the risk of that party and without liability to GeoEngineers.

Our job site activities do not change any agreement between Client and any other party. Only Client has the right to reject or stop work of its contractors or agents. Our presence on site does not in any way guarantee the completion, quality or performance of the work by any other party retained by Client to provide field or construction/remediation services. We are not responsible for, and do not have control or charge of, the specific means, methods, techniques, sequences or procedures selected by any contractor or agent of Client or any third party to this Agreement.

Further, a duty to provide contract administration or contract management services may not be imputed from GeoEngineers' professional actions or affirmative conduct when on the job site.

Sample Retention and Disposal

We will discard nonhazardous samples 60 days after they are obtained, unless Client makes prior arrangements to store or deliver the samples. Samples containing hazardous materials regulated under federal, state or local environmental laws are the property and responsibility of Client. Client will arrange for lawful disposal, treatment and transportation of contaminated samples at Client's expense, unless Client makes other written agreements regarding their disposal.

Identification of Other Contaminants

Sampling and Analysis Plans (SAPs) typically specify the contaminants of interest (COIs) on a site and the standard EPA/state agency analytical methods (Standard Methods) to be used by laboratories for determining the estimated concentration of such COIs in soil and water samples. GeoEngineers' instructions notwithstanding, application of Standard Methods by an analytical laboratory may occasionally result in the inadvertent identification of contaminants that are not COIs. If in the course of GeoEngineers' laboratory data validation review non-COI contaminants are identified with COI-equivalent data quality and analytical values at or above regulatory action levels, GeoEngineers will disclose such results to Client with appropriate recommendations, which may include recommendations for reporting to regulatory agencies. Client actions subsequent to any such disclosure shall be at Client's sole risk, and Client shall indemnify and hold harmless GeoEngineers from any claims, liabilities, damages or costs arising from the discovery of regulated non-COIs to the extent provided in the INDEMNIFICATION SECTION in these GENERAL CONDITIONS.

Confidential Information

Unless otherwise agreed to in writing by the parties, each party expressly undertakes to retain in confidence, and to require its employees and consultants to retain in confidence, all data and/or information of the other party that is not generally known to the public, whether of a technical, business or other nature, that has been identified as being proprietary and/or confidential or that by the nature of the circumstances surrounding the disclosure reasonably ought to be treated as proprietary and confidential ("Confidential Information"). Each party agrees not to use the Confidential Information of the other party except pursuant to this Agreement. The receiving party will not disclose any item of Confidential Information to any person other than its employees, agents or contractors who need to know the same in the performance of their duties except as may be required by law or judicial order. The receiving party will protect and maintain the confidentiality of all Confidential Information of the disclosing party with reasonable care, including but not limited to informing all employees, agents or contractors to whom Confidential Information is disclosed of the confidentiality obligations imposed by this Agreement. Confidential Information does not include any data or information which the receiving party can prove (a) was in the receiving party's lawful possession prior to its disclosure by the disclosing party; (b) is later lawfully obtained by the receiving party from a third party without notice to the receiving party of any obligation of confidentiality or other restrictions with respect to use thereof; (c) is independently developed by the receiving party; (d) is, or later becomes, available to the public through no breach of an obligation of confidentiality by the receiving party; or (e) is approved for disclosure in writing by the disclosing party. Notwithstanding the foregoing, GeoEngineers may use the Client's name and logo in connection with identifying its prior customers and projects. Data and/or information that is disclosed due to a party's computer systems being hacked or through other such improper or illegal cyber conduct, including but not limited to phishing and viruses, shall not be considered a disclosure under this paragraph.

Instruments of Service and Proprietary Methodologies

Reports, field data, laboratory data, analyses, calculations, estimates, designs and other documents prepared by GeoEngineers are Instruments of Service and remain our property. We will retain final project records for a period of 20 years from completion of our services.

Neither Client nor any other party may modify or use the Instruments of Service for additions or alterations to this project, or for other projects, or otherwise outside the scope of this Agreement, without our prior written permission. GeoEngineers is not responsible for such modification or reuse (unless such modification or reuse is expressly authorized by GeoEngineers in writing). Client will defend, indemnify, and hold GeoEngineers harmless against any claims, damages, or losses relating to such modification or reuse to the extent of the INDEMNIFICATION section in these GENERAL CONDITIONS.

GeoEngineers grants Client a limited license to utilize its Instruments of Service for the purposes described in the scope of services, and for maintenance of the Project thereafter, subject to any limitations expressed in the Instruments of Service. GeoEngineers may withdraw or terminate that limited license at any time if Client fails to comply with this Agreement, including but not limited to the circumstance in which Client fails to timely pay outstanding invoices. In the event that GeoEngineers withdraws the limited license, Client herein acknowledges that Client is prohibited from using the Instruments of Service for any purpose from that date forward. GeoEngineers will not be responsible nor liable, and Client will hold GeoEngineers harmless for any damages or injury flowing, or allegedly flowing, from Client's inability to utilize the Instruments of Service as a result of the circumstances described herein. Client herein agrees that injunctive or other relief is appropriate if GeoEngineers believes that Client is utilizing the Instruments of Service in a manner contrary to this paragraph or as otherwise described in the preceding paragraphs under this Article titled "Instruments of Service and Proprietary Methodologies." This paragraph shall survive the termination of this Agreement.

GeoEngineers may provide Client with Instruments of Service that include pre-existing content or data which are generated at least in part by or derived from proprietary and or patented methodologies and systems. GeoEngineers may also apply proprietary and or patented methodologies and systems in fulfilling the terms of this agreement, and may also make temporarily available to Client a working knowledge of such proprietary and or patented methodologies and systems during the term of this agreement.

Notwithstanding anything to the contrary, GeoEngineers shall retain ownership over all intellectual property rights including, but not limited to, inventions, patents, copyrights, know how, trade secrets, and trademarks in such Instruments of Service and their associated data and in the proprietary and or patented methodologies and systems. Subject to full payment by Client to GeoEngineers of all amounts owed hereunder and the terms of any licensing agreement between the parties, GeoEngineers grants to Client a nonexclusive, nontransferable license to use the Instruments of Service. Client shall not distribute, rent, lease, service bureau, sell, sublicense, or otherwise transfer the Instruments of Service or their data or content, unless previously agreed to in writing by GeoEngineers, and shall not decompile, reverse engineer, disassemble, reverse translate, or in any way derive any trade secrets or source code from the Instruments of Service. Unless otherwise specified in writing between the parties, no such Client use of Instruments of Service shall give rise to any right in the Client to use the proprietary and or patented methodologies and systems referred to herein. During and only during the term of this agreement, GeoEngineers grants to Client a nonexclusive, nontransferable license to employ such proprietary and or patented methodologies and systems as have been disclosed to Client by GeoEngineers pursuant to fulfilling the terms of this agreement.

Data stored in electronic media format can deteriorate or be modified inadvertently or otherwise. When transferring documents in electronic media format, we make no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by us.

We shall not be responsible for any alterations, modifications or additions made in the electronic data by the Client or any reuse of the electronic data by the Client or any other party for this project or any other project without our consent. Client shall defend, indemnify and hold us harmless against any claims, damages or losses arising out of the reuse of the electronic data without our written consent and arising out of alterations, modifications, or additions to the electronic data made by anyone other than GeoEngineers to the extent of the INDEMNIFICATION section in these GENERAL CONDITIONS.

All documents, including the electronic files that are transferred by us to Client are Instruments of Service of GeoEngineers and created for this project only, and no representation or warranty is made, either express or implied, concerning the files and data.

Billing and Payment

We will bill for our services monthly. Payment is due on receipt of the invoice unless otherwise agreed to in writing. Client will notify GeoEngineers within 20 days of receipt of invoice of amounts in dispute. A service charge of 1-1/2% per month shall apply to any undisputed amounts that are more than 30 calendar days past due and amounts in dispute where Client has not notified GeoEngineers within the 20-day period. In addition to any past due amount, Client will pay all of our reasonable expenses necessary for collection of any past due amounts including, but not limited to, attorneys' fees and expenses, filing fees, lien costs

and our staff time. Collection efforts for past due amounts by GeoEngineers shall not be subject to the DISPUTES clause of these GENERAL CONDITIONS.

Payment of invoices shall not be subject to any discounts or set-offs by the Client, unless agreed to in writing by GeoEngineers. Payment to GeoEngineers for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party. Payment to GeoEngineers shall not be withheld, postponed or made contingent on the construction, completion or success of the project or upon receipt by the Client of offsetting reimbursement or credit from other parties.

Adjustment for Increased Costs

GeoEngineers reserves the right to invoice Client for additional charges incurred in the event of an unanticipated increase in project-related taxes, fees or similar levies; or if GeoEngineers must modify project-related services, facilities or equipment to comply with new laws or regulations or changes to existing laws or regulations that become effective after execution of this Agreement.

GeoEngineers revises its Schedule of Charges annually. Therefore, we reserve the right to modify our Schedule of Charges applicable to our services if performance of this Agreement extends beyond 12 months, or if changes in the project schedule result in our services extending into the next calendar year.

Scope of Services and Additional Services

Our engagement under this Agreement includes only those services specified in the Scope of Services. GeoEngineers has no duty to provide services beyond those explicitly described in the scope of services or as may be changed (provided that such changes do not materially change the original scope), or added via a signed directive by the Client, as described more fully in the next paragraph. Client understands and agrees that GeoEngineers' scope will not be expanded by, and no duties or responsibilities may be imputed from GeoEngineers' actions or affirmative conduct when on site.

If agreed to in writing by the Client and GeoEngineers, GeoEngineers shall provide the additional services which shall become part of the Scope of Services and subject to the terms of this agreement. Such services shall be paid for by the Client in accordance with GeoEngineers' then prevailing Schedule of Charges unless otherwise agreed to in writing by the parties.

Client agrees it will not hold us liable and expressly waives any claim against GeoEngineers for 1) not performing additional services that Client instructed us not to perform, 2) not performing additional services that were not specifically requested in writing by Client and agreed to by both parties, 3) not performing recommended additional services that Client has not authorized us to perform.

Termination of Services

Termination for Cause

Either party may terminate this Agreement upon at least seven (7) days written notice, in the event of substantial failure by the other party to perform in accordance with this Agreement through no fault of the terminating party. Such termination is not effective if the failure is cured before expiration of the period specified in the written notice. Upon termination for cause by either party, all invoices for services performed up to the date of termination are immediately due and payable.

Termination for Convenience

Either party may terminate this Agreement for convenience upon seven (7) days written notice to the other. In the event that Client requests early termination of our services for convenience, we reserve the right to complete such analyses and records as are necessary to place our files in order and to complete a report on the services performed to date. Charges for these termination activities are in addition to all charges incurred up to the date of termination. Upon termination for convenience by either party, all invoices for services performed up to the date of termination and termination fees defined herein are immediately due and payable.

Suspension of Services

If the project or GeoEngineers' services are suspended by the Client for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, GeoEngineers shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the Client shall compensate GeoEngineers

for expenses incurred as a result of the suspension and resumption of its services, and GeoEngineers' schedule and fees for the remainder of the project shall be equitably adjusted.

If GeoEngineers' services are suspended for more than ninety (90) days, consecutive or in the aggregate, GeoEngineers may terminate this Agreement subject to the terms in the "Termination for Convenience" clause.

If Client is in breach of the payment terms, states their intention not to pay forthcoming invoices, or otherwise is in material breach of this Agreement, GeoEngineers may suspend performance of services upon five (5) calendar days' notice to Client or terminate this Agreement according to the "Termination for Cause" clause. In the event of suspension, GeoEngineers shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by Client's breach of this Agreement. In addition, we may withhold submittal of any work product if Client is in arrears at any time during the performance of services under this Agreement. Upon receipt of payment in full of all outstanding sums due from Client, or curing of such other breach which caused GeoEngineers to suspend services, GeoEngineers shall resume services and submit any withheld work product, and there shall be an equitable adjustment to the remaining project schedule and fees as a result of such suspension. Any suspension by GeoEngineers exceeding 30 calendar days shall, at GeoEngineers' option, make this Agreement subject to renegotiation or termination according to the "Termination for Cause" clause in this Agreement.

In the event Client has paid a retainer to GeoEngineers, GeoEngineers shall be entitled to apply the retainer to cover any sums due from Client up to the date of suspension. Prior to resuming services after such suspension, Client shall remit to GeoEngineers sufficient funds to replenish the retainer to its full prior amount.

Delays

The Client agrees that GeoEngineers is not responsible for damages arising directly or indirectly from any delays for causes beyond GeoEngineers' control. Such causes include, but are not limited to, strikes or other labor disputes, epidemics, quarantine restrictions, severe weather disruptions, fires, floods, earthquakes, tidal waves, riots, terrorist acts, freight embargoes, insurrections, wars, or other natural disasters, emergencies, or acts of God; failure of any government agency to act in a timely manner, failure of performance by the Client or the Client's Contractors or other Consultants; or unanticipated discovery of any hazardous materials or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by GeoEngineers to perform its services in an orderly and efficient manner, GeoEngineers shall be entitled to an equitable adjustment in schedule and/or compensation.

Indemnification

GeoEngineers will indemnify and hold the Client harmless from and against any claims, liabilities, damages and costs (including reasonable attorney fees and costs of defense) arising out of death or bodily injury to persons or damage to property to the extent proven to be caused by or resulting from the sole negligence of GeoEngineers, its agents or its employees. For any such claims, liabilities, damages or costs caused by or resulting from the concurrent negligence of GeoEngineers and other parties, including the Client, the duty to indemnify shall apply only to the extent of GeoEngineers' proven negligence.

The Client will defend, indemnify and hold GeoEngineers, including its subsidiaries and affiliates, harmless from and against any and all claims (including without limitation, claims by third parties and claims for economic loss), liabilities, damages, fines, penalties and costs (including without limitation reasonable attorney fees and costs of defense) arising out of or in any way related to this project or this Agreement, provided that Client's indemnification obligations shall not apply to the extent of the proven negligence of GeoEngineers, its officers, agents and employees.

Client's indemnification obligation shall include, but is not limited to, all claims against GeoEngineers by an employee or former employee of Client, and Client expressly waives all immunity and limitation of liability under any industrial insurance act, worker's compensation act, disability benefit act, or employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim. Client's waiver of immunity by the provisions of this paragraph extends only to claims against GeoEngineers by Client's current or former employees and does not include or extend to any claims by Client's employees or former employees directly against Client.

Client's duty to defend in this paragraph means that Client shall assume the defense of such claim using legal counsel selected or approved by GeoEngineers

and GeoEngineers shall be entitled to participate in the strategy and direction of the defense. In the course of defending a claim under this paragraph, Client shall not compromise or settle the claim without GeoEngineers' consent unless: (i) such settlement or compromise only involves monetary relief that is paid in full by Client, (ii) GeoEngineers is not liable for any such settlement or compromise, and (iii) there is no finding or admission that GeoEngineers is or was liable under any legal theory for damages relating to the claim.

By entering into this Agreement, Client acknowledges that this Indemnification provision has been reviewed, understood and is a material part of the Agreement, and that Client has had an opportunity to seek legal advice regarding this provision.

Limitation of Remedies

GeoEngineers' aggregate liability responsibility to Client, including that of our subsidiaries and affiliates, officers, directors, employees, agents and subconsultants, is limited to \$50,000 or the amount of GeoEngineers' fee under this Agreement, whichever is greater. This limitation of remedy applies to all lawsuits, claims or actions, whether identified as arising in tort, contract or other legal theory, (including without limitation, GeoEngineers' indemnity obligations in the previous paragraph) related to our services under this Agreement and any continuation or extension of our services.

If Client desires a higher limitation, GeoEngineers may agree, at Client's request, to increase the limitation of remedy amount to a greater sum in exchange for a negotiated increase in our fee. Any additional charge for a higher limit is consideration for the greater risk assumed by us and is not a charge for additional professional liability insurance. Any agreement to increase the limitation of remedy amount must be made in writing and signed by both parties in advance of the provision of services under this Agreement.

By entering into this Agreement, Client acknowledges that this Limitation of Remedies Clause has been reviewed, understood and is a material part of this Agreement, and that Client has had an opportunity to seek legal advice regarding this provision.

No Personal Liability

The Client agrees that, to the fullest extent permitted by law, no shareholder, officer, director, or employee of GeoEngineers shall have personal liability under this Agreement, or for any matter in connection with the professional services provided in connection with the Project.

Insurance

GeoEngineers maintains Workers' Compensation and Employer's Liability Insurance as required by state law. We also maintain comprehensive general, auto, professional and environmental impairment liability insurance. We will provide copies of certificates evidencing these policies at the request of the Client.

Mutual Waiver of Consequential Damages

In no event will either party be liable to the other for any special, indirect, incidental or consequential damages of any nature arising out of or related to the performance of this Agreement, whether founded in negligence, strict liability, warranty or breach of contract. In addition, Client expressly waives any and all claims against GeoEngineers for any liquidated damages liability that may be incurred by or assessed against Client.

Disputes

Any dispute, controversy or claim arising out of our related to this Agreement or its breach that is not resolved through negotiation between the parties, must be referred to mediation before pursuing any other dispute remedy. Each party shall bear its own costs and attorneys' fees arising out of the mediation and the costs of the mediation shall be divided equally between the attending parties.

If the matter has not been resolved through the mediation process, either or both parties may elect to pursue resolution through litigation. The parties submit to the jurisdiction of the State of Washington and agree that any legal action or proceeding arising out of or relating to this Agreement must be brought in the Superior Court in King County, Washington.

Client expressly agrees that before Client can bring a claim or cause of action against GeoEngineers as provided above, based on professional negligence or breach of the professional standard of care, Client will obtain the written opinion

of a licensed or registered professional practicing in the same licensing jurisdiction as the project in dispute. The professional who prepares the written opinion must be licensed or registered in the discipline or technical specialty that is the basis for the dispute. The written opinion of the licensed or registered professional must indicate that, in the professional opinion of the writer, GeoEngineers violated the prevailing standard of care in delivery of its services. Further, the written opinion must describe the basis for that opinion and a conclusion that the alleged failure to comply with the standard of care was the cause of all or part of the alleged damages. The written opinion must be made available to GeoEngineers for review and comment at least 10 days before the claim or cause of action can be submitted to litigation. The parties agree that this clause was mutually negotiated and is an integral part of the consideration for this Agreement.

Choice of Law

This Agreement is governed by and subject to interpretation pursuant to the laws of the State of Washington.

Biological Pollutants

Our Scope of Services specifically excludes the investigation, detection, prevention or assessment of the presence of Biological Pollutants. The term “Biological Pollutants” includes, but is not limited to, molds, fungi, spores, bacteria, and viruses, and/or any of their byproducts.

Our Instruments of Service will not include any interpretations, recommendations, findings or conclusions pertaining to Biological Pollutants. Accordingly, Client agrees that GeoEngineers will have no liability for any claims alleging a failure to investigate, detect, prevent, assess, or make recommendations for preventing, controlling, or abating Biological Pollutants. Furthermore, Client agrees to defend, indemnify, and hold harmless GeoEngineers from all claims by any third party concerning Biological Pollutants to the extent of the INDEMNIFICATION section in these GENERAL CONDITIONS.

Claims Assistance for Client

If a construction contractor or other party files a claim against Client, relating to services performed by GeoEngineers and Client requires additional information or assistance to evaluate or defend against such claims, we will make our personnel available for consultation with Client’s staff and for testimony, if necessary. We will make such essential personnel available upon reasonable notice from Client and Client will reimburse GeoEngineers for such consultation or testimony, including travel costs, at the rates that apply for other services under this Agreement. We will provide services in connection with any such claims pursuant to a written supplement, if necessary, extending this Agreement.

Time Bar to Legal Action

The parties agree that all legal actions by either party against the other concerning our services pursuant to this Agreement or for failure to perform in accordance with the applicable standard of care, however denominated, including but not limited to claims sounding in tort or in contract, and arising out of any alleged loss or any alleged error, will become barred two (2) years from the completion of GeoEngineers’ services.

No Third Party Rights

Nothing in this Agreement or as a consequence of any of the services provided gives any rights or benefits to anyone other than Client and GeoEngineers. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of Client and GeoEngineers and not for the benefit of any other party. No third party shall have the right to rely on the product of GeoEngineers’ services without GeoEngineers’ prior written consent and the third party’s agreement to be bound to the same terms and conditions as the Client.

Assignment of Contract or Claims

Neither the Client nor GeoEngineers may delegate, assign, sublet, or transfer the duties, interests or responsibilities set forth in this Agreement, or any cause of action or claim relating to the services provided under this Agreement, to other entities without the written consent of the other party.

Survival

These terms and conditions survive the completion of the services under this Agreement and the termination of this Agreement, whether for cause or for convenience.

Severability

If any provision of this Agreement is ever held to be unenforceable, all remaining provisions will continue in full force and effect. Client and GeoEngineers agree that they will attempt in good faith to replace any unenforceable provision with one that is valid and enforceable, and which conforms as closely as possible with the original intent of any unenforceable provision.

Equal Opportunity Employment

GeoEngineers is an Equal Opportunity and Affirmative Action Employer. GeoEngineers shall abide by, and shall require that any subcontractors or vendors hired by GeoEngineers abide by, the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a) which are incorporated as part of this Agreement. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

Schedule of Charges – 2021

COMPENSATION

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement. Current rates are:

Professional Staff	
Staff 1 Scientist	\$ 104/hour
Staff 1 Engineer	\$ 109/hour
Staff 2 Scientist	\$ 115/hour
Staff 2 Engineer	\$ 121/hour
Staff 3 Scientist	\$ 128/hour
Staff 3 Engineer	\$ 131/hour
Engineer/Scientist 1	\$ 135/hour
Engineer/Scientist 2	\$ 143/hour
Senior Engineer/Scientist 1	\$ 160/hour
Senior Engineer/Scientist 2	\$ 171/hour
Associate	\$ 196/hour
Principal	\$ 220/hour
Senior Principal	\$ 225/hour
Technical Support Staff	
Administrator 1	\$ 74/hour
Administrator 2	\$ 79/hour
Administrator 3	\$ 84/hour
CAD Technician	\$ 90/hour
CAD Designer	\$ 102/hour
CAD Design Coordinator	\$ 116/hour
GIS Analyst	\$ 120/hour
Senior GIS Analyst	\$ 132/hour
GIS Coordinator	\$ 146/hour
*Technician	\$ 67/hour
*Senior Technician	\$ 77/hour
*Lead Technician	\$ 88/hour
*Environmental Technician	\$ 88/hour

*Hours in excess of 8 hours in a day or 40 hours in a week will be charged at one and one-quarter times the hourly rates listed above.

Contracted professional and technical services will be charged at the applicable hourly rates listed above. Staff time spent in depositions, trial preparation and court or hearing testimony will be billed at one and one-half times the above rates. Time spent in either local or inter-city travel, when travel is in the interest of this contract, will be charged in accordance with the foregoing schedule. A surcharge may be applied to night and weekend work. See proposal for details.

Rates for data storage and web-based access will be provided on a project-specific basis.

Equipment

Air Quality Monitoring Package, per day	\$	170.00
Asbestos/Lead Paint Sampling Equipment Package, per day	\$	110.00
Environmental Exploration Equipment Package, per day	\$	200.00
Field Exploration Equipment Package (marking paint, stakes, survey flagging, other misc. supplies)	\$	35.00
Geotechnical Exploration Equipment Package, per day	\$	145.00
Groundwater Monitoring & Sampling Equipment (Bladder Pump) Package, per day	\$	415.00
Groundwater Monitoring & Sampling Equipment (Peristaltic Pump) Package, per day	\$	305.00
Surface Water Quality Monitoring Equipment Package, per day	\$	170.00
Operations and Maintenance Equipment Package, per day	\$	280.00
Rock/Slope Fall Protection / Rigging Equipment Package, per day	\$	550.00
	\$	

Specialized Equipment

4 Gas Meter, per day	\$	125.00
Field Data Acquisition – iPad or GPS, per day	\$	50.00
Flow Meter, per day	\$	120.00
Hydrolab Multi Meter Probe, per day	\$	50.00
Interface Probe, per day	\$	45.00
Nuclear Density Gauge, \$50/day, or \$25/half-day	\$	50.00/25.00
Photoionization Detector (PID)	\$	100.00
Pressure Transducer with Data Logger, per day	\$	120.00
Slope Indicator, per day	\$	110.00
Turbidity Monitoring Meter, per day	\$	30.00
Water Level Indicator, per day	\$	30.00
Vehicle usage, per mile, or \$30/half-day, whichever is greater	\$	0.65
Vehicle - 4-Wheel Drive Truck, per day (1 day min.)	\$	90.00
Other Miscellaneous Field Equipment, at current rates, list available upon request, per day		

Specialized equipment will be quoted on a per-job basis.

OTHER SERVICES, SUPPLIES AND SPECIAL TAXES

Charges for services, equipment, supplies and facilities not furnished in accordance with the above schedule, and any unusual items of expense not customarily incurred in our normal operations, are charged at cost plus 15 percent. This includes shipping charges, subsistence, transportation, printing and reproduction, miscellaneous supplies and rentals, surveying services, drilling equipment, construction equipment, watercraft, aircraft, and special insurance which may be required. Taxes required by local jurisdictions for projects in specific geographic areas will be charged to projects at direct cost.

In-House Disposable Field Supplies

Routinely used field supplies stocked in-house by GeoEngineers, at current rates, list available upon request.

Associated Project Costs (APC)

Computer hardware and software, telephone and fax communications, printing and photocopying and routine postage via USPS will be charged at a flat rate of 6 percent of labor charges.

Laboratory Schedule of Charges

Type of Test	Unit Price*
Moisture Content / Oven (ASTM D2216)	\$ 25.00
Sample Preparation	
Extrusion - Extrude and log (visual classification) Shelby tube sample, per hour	\$ 55.00
Trimming - Trim a soil sample to 2.41-inch dia. for consolidation testing, per hour	\$ 55.00
Remolding - Remold a soil sample to desired moisture and density, per hour	\$ 55.00
Moisture/Density	
Rings	\$ 30.00
Shelby Tubes, waxed chunk	\$ 45.00
Tubes (liners), chunk	\$ 45.00
Organic Content (ASTM D2974)**	\$ 70.00
Particle Size Analysis	
Sieve (ASTM C136) max size < 3/4-inch (includes -200 Wash, Dry Sieve)	\$ 100.00
Sieve (ASTM C136) max size > 3/4-inch (includes -200 Wash, Dry Sieve)	\$ 105.00
Percent Passing No. 200 (ASTM C117-87/D1140)	\$ 55.00
Combined Sieve and Hydrometer (ASTM D422)	\$ 200.00
Hydrometer only (ASTM D422)	\$ 100.00
Atterberg Limits (ASTM D4318)	\$ 110.00
Nonplastic	\$ 75.00
Specific Gravity, Fine Material (ASTM D854)	\$ 75.00
Specific Gravity, Coarse Material (ASTM C-127)	\$ 65.00
Percent of Fracture (ASTM D5821)	\$ 45.00
Sand Equivalent (AASHTO T 176, ASTM D-2419)	\$ 70.00
Compaction (ASTM D1557/D698, Methods A, B and C, AASHTO T-180)	
4 points	\$ 175.00
Direct Shear (ASTM D3080)	
3 points	\$ 400.00
R-Value (ASTM D2844, Idaho T-8)	\$ 400.00
Consolidation (ASTM D2435)	
With 2 timed load increments	\$ 400.00
Permeability	
Constant or falling head in rigid wall permeameter (ASTM D 2434, D 5856)**	\$ 325.00
In triaxial cell with back pressure saturation (ASTM D 5084)**	\$ 700.00
One-Dimensional Swell (ASTM D4546)	
Method A**	\$ 400.00
Method B**	\$ 400.00
Method C**	\$ 650.00
Triaxial Compression	
Unconfined Comp. - UC (ASTM D2166)	\$ 130.00
Unconsolidated Undrained - UU (ASTM D2850)**	\$ 250.00
Triaxial Unconsolidated Undrained (back pressure saturation)**	\$ 480.00
Consolidated Undrained (ASTM D4767) with pore press. meas. - CU/S/P**	\$ 600.00
Consolidated Drained - CD**	\$ 650.00
Consolidated Undrained or Consolidated Drained (3 points)**	\$ 1,500.00
CBR with 4 point Proctor (ASTM D1883)	\$ 500.00
Rock Point Load Index Test (ASTM D5731)	\$ 35.00
Unconfined compressive strength of rock cores (ASTM D7012)	\$ 45.00
High Strength Grout Cubes (ASTM C109)	\$ 25.00
Compressive Strength of Drilled Concrete Core (ASTM C 42)	\$ 45.00

Other tests charged at negotiated rates

*Increase unit prices by 20 percent – 50 percent for contaminated samples.

** Conducted in our Redmond Laboratory, additional shipping charges may apply.

All rates are subject to change upon notification.

**Chelan Douglas Regional Port Authority
Pangborn Budgeted 2021 Income & Expenses**

Income

Pangborn Airport	\$ 1,745,391
Pangborn Business Park	915,345
Regional Port Aviation Center	154,170
Total Revenue	\$ 2,814,906

Expenses

Pangborn Airport	\$ 2,644,330
Pangborn Business Park	382,266
Regional Port Aviation Center	125,130
Total Expenses	\$ 3,151,726

Net Result **\$ (336,820)**

FAA Operating Grants

Grant 43 (\$18,120,860)	\$ 482,465
Grant 45	1,021,952
Grant 4X (American Rescue Plan)	1,318,485
Total Operating Grants	\$ 2,822,902

Revised Net Result **\$ 2,486,082**

Notes:

Does not include staff costs for accounting or capital projects.

Does not include capital costs.

**Chelan Douglas Regional Port Authority
Pangborn Revenue Trend**

Increases in Revenue

Fedex Hangar - March 1, 2023	\$ 130,000
Piepel Land Lease	34,630
Terminal Parking Lot - CDRPA Management	125,000

Reduction in Expenses

CIAC Payment to PUD - Paid off 2021	92,038
Douglas County Sewer - July 2023 Payoff	90,533

Projected Increase in Revenue	\$ 472,201
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**Chelan Douglas Regional Port Authority
Pangborn Capital Budget**

Pangborn Airport

Land Use Plan Update	\$ 75,000
Terminal Building Parking Management	60,000
Airport-Wide Wireless Network	18,500
Terminal Radio Repeater	50,000
Maintenance/Operations Equipment	175,000
Terrain Study	5,000
Construction of MALSR System	2,438,000
Runway Protection Zone - Land Acquisition	2,350,000
Jet-A Fuel Truck (5,000 gallon)	100,000
Aircraft De-Icing Cart	8,000
GA Building Study	25,000
Capital Projects Other	10,000

Pangborn Business Park

Tenant Improvements - 3306 Building	25,000
HVAC Units - CWICC Building	150,000
Giga Watt Adaptive Re-Use Study	66,667

Regional Port Aviation Center

Trench Drain Sewer Connection	70,000
Modular Building Roof	10,000
Carpet Replacement	45,000
Large Meeting Room	280,000
HVAC Replacement Phase I/Phase II	800,000

TOTAL BUDGETED CAPITAL EXPENDITURES

\$ 6,761,167

Capital Grants

FAA Grant 43 - Allocated to Capital	\$ 1,465,000
CERB - Giga Watt Adaptive Re-Use Study	50,000

TOTAL PANGBORN CAPITAL GRANTS

\$ 1,515,000

NET CAPITAL EXPENDITURES

\$ 5,246,167

**Chelan Douglas Regional Port Authority
Preliminary Pangborn Project Schedule**

2021/2022

Terminal Apron Reconstruction

Budget:

Construction	\$ 9,500,017.55
Design & Construction Management	932,445.00
5% Contingency	521,623.13
	\$ 10,954,085.68

Funding:

FAA AIP Grant 44	\$ 10,109,472.00
FAA PFC Application 12	372,991.00
Contingency - Port Reserves	471,622.68
	\$ 10,954,085.68

2022/2023

Taxiway Alpha Reconstruction

Preliminary Budget	\$ 15,554,000.00
FAA Earmarked Discretionary Funds	\$ 9,000,000.00
FAA Entitlement Funds (2022)	\$ 1,000,000.00

Construction of MALSR System

Preliminary Budget	\$ 2,438,000.00
No FAA Funding Available	

2023

Snow Removal Equipment

Preliminary Budget	\$ 1,800,000.00
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2024

Runway 12/30 Design

Preliminary Budget	\$ 2,000,000.00
FAA Entitlement Funds (2023/2024)	\$ 2,000,000.00

2025

Runway 12/30 Reconstruction

Preliminary Budget	\$ 20,095,000.00
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Funding

FAA Earmarked Discretionary Funds	\$ 13,890,000.00
FAA Entitlement Funds (2025)	\$ 1,000,000.00

2026 and Beyond

Terminal Building & Parking Lot Upgrades

Airport Operations/SRE/ARFF Building Complex



Pangborn Memorial Airport

Activity Reports

January - June 2021

Total Passengers (Inbound/Outbound): January - June			
	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	4,822	9,467	9,357
February	5,306	9,226	8,454
March	7,310	5,164	10,449
April	7,780	401	9,565
May	8,293	1,034	10,580
June	9,448	1,990	11,696
Total	42,959	27,282	60,101

Passenger Enplanements: January - June			
	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	2,465	4,957	4,831
February	2,789	4,640	4,331
March	3,744	2,235	5,173
April	3,795	186	4,624
May	4,120	517	5,168
June	4,770	1,031	5,888
Total	21,683	13,566	30,015

Load Factor Percentage: January - June			
	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	54.97%	75.95%	70.76%
February	70.57%	74.94%	77.79%
March	75.68%	42.47%	79.93%
April	87.39%	9.59%	73.60%
May	88.56%	25.67%	78.21%
June	85.49%	37.68%	71.58%
Average	77.11%	44.38%	75.31%

Car Rental Revenue: January - June			
	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	\$ 32,230.04	\$ 93,277.10	\$ 62,104.43
February	\$ 53,736.14	\$ 72,979.26	\$ 57,746.68
March	\$ 33,962.59	\$ 45,737.98	\$ 72,141.74
April	\$ 48,147.72	\$ 15,515.56	\$ 68,330.19
May	\$ 43,888.30	\$ 20,790.00	\$ 65,808.20
June	\$ 73,948.40	\$ 22,110.00	\$ 95,056.07
Total	\$ 285,913.19	\$ 270,409.90	\$ 421,187.31
CDRPA Revenue @ 10%	\$ 28,591.32	\$ 27,040.99	\$ 42,118.73

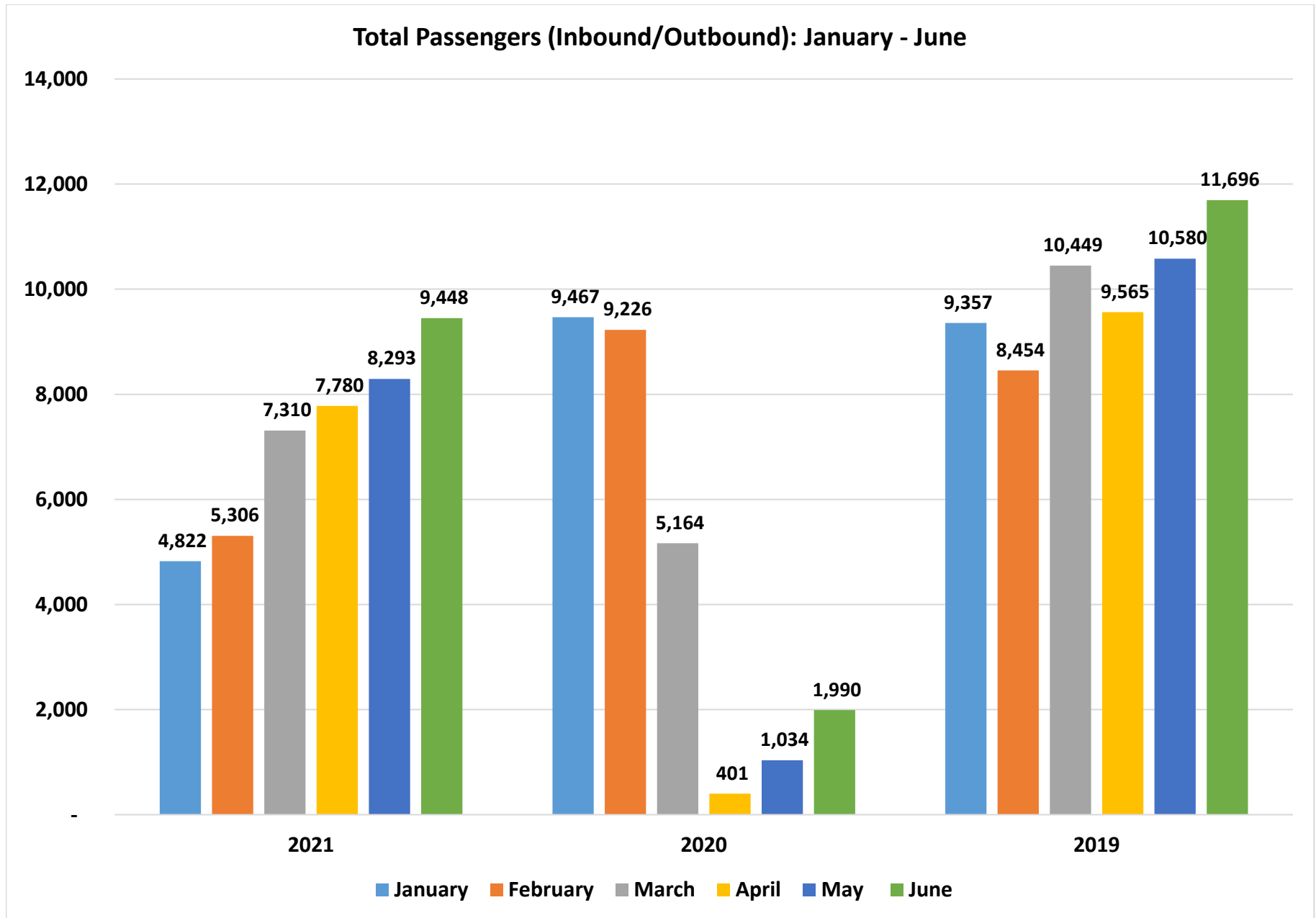
Note: Numbers represent total car rental revenue. CDRPA receives 10% of total.

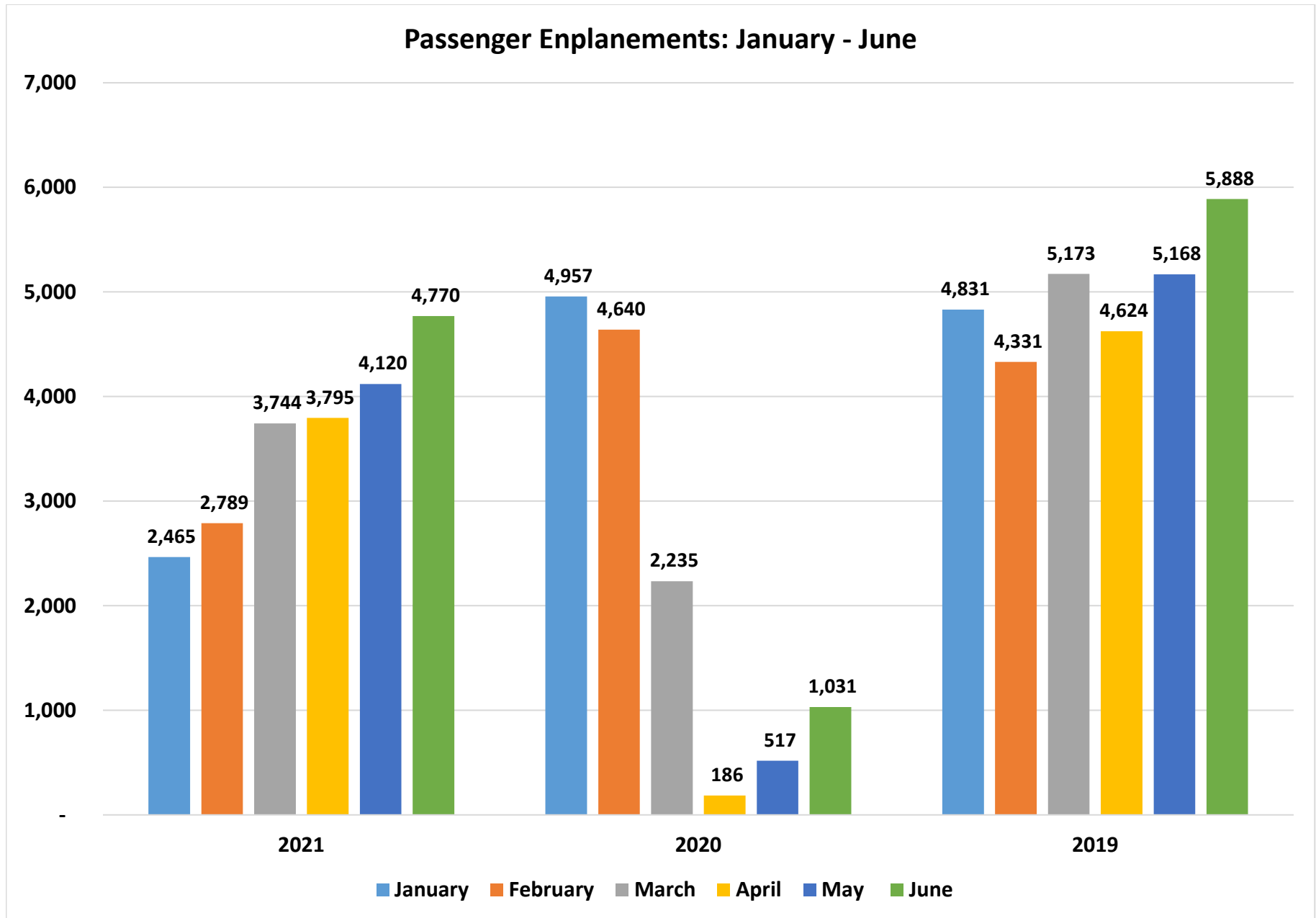
Fuel Sales (Gallons): January - June 2021			
	<u>Jet A</u>	<u>Av Gas</u>	<u>Total</u>
January	18,201.00	4,380.11	22,581.11
February	27,583.00	4,196.98	31,779.98
March	21,013.00	1,868.45	22,881.45
April	17,745.00	3,504.61	21,249.61
May	22,534.00	4,112.64	26,646.64
June	31,225.85	4,296.06	35,521.91
Total	138,301.85	22,358.84	160,660.69
2020			
	<u>Jet A</u>	<u>Av Gas</u>	<u>Total</u>
January	25,480.80	743.84	26,224.64
February	17,072.00	1,353.85	18,425.85
March	11,195.60	2,214.15	13,409.75
April	22,761.90	2,298.33	25,060.23
May	16,971.20	2,682.38	19,653.58
June	19,784.70	3,274.27	23,058.97
Total	113,266.20	12,566.82	125,833.02
2019			
	<u>Jet A</u>	<u>Av Gas</u>	<u>Total</u>
January	3,853.00	1,325.20	5,178.20
February	2,871.00	594.10	3,465.10
March	9,794.00	2,110.80	11,904.80
April	6,719.00	2,550.30	9,269.30
May	9,326.00	3,981.60	13,307.60
June	13,594.00	5,556.50	19,150.50
Total	46,157.00	16,118.50	62,275.50

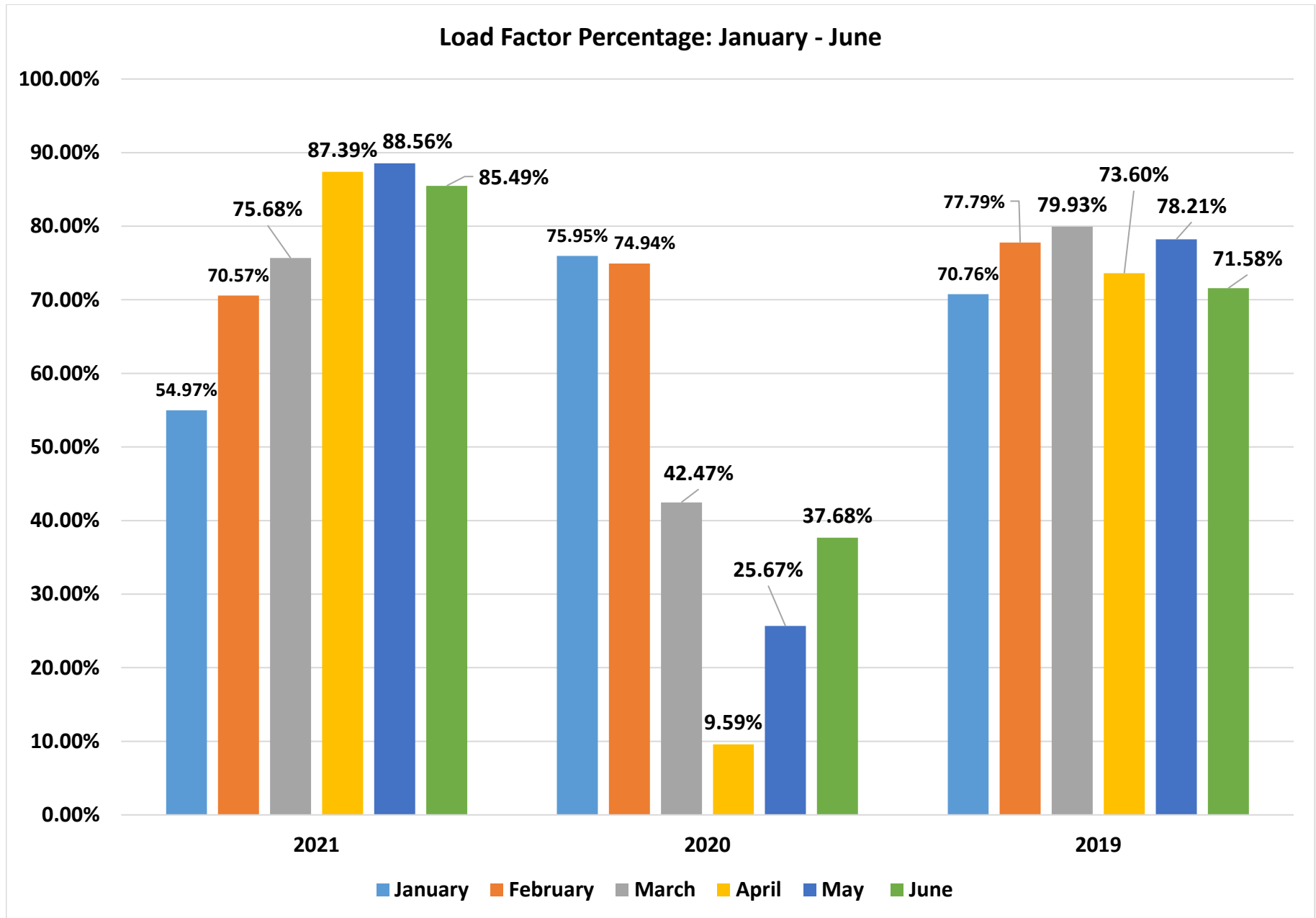
Parking Revenue - Gross: January - June			
	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	\$ 12,975.99	\$ 34,184.84	\$ 35,603.51
February	\$ 19,494.00	\$ 40,893.53	\$ 38,916.82
March	\$ 25,932.59	\$ 16,685.77	\$ 46,664.51
April	\$ 27,158.20	\$ 1,239.37	\$ 36,310.54
May	\$ 26,776.76	\$ 1,475.85	\$ 40,292.05
June	\$ 31,168.79	\$ 2,661.46	\$ 37,591.50
Total	\$ 143,506.33	\$ 97,140.82	\$ 235,378.93

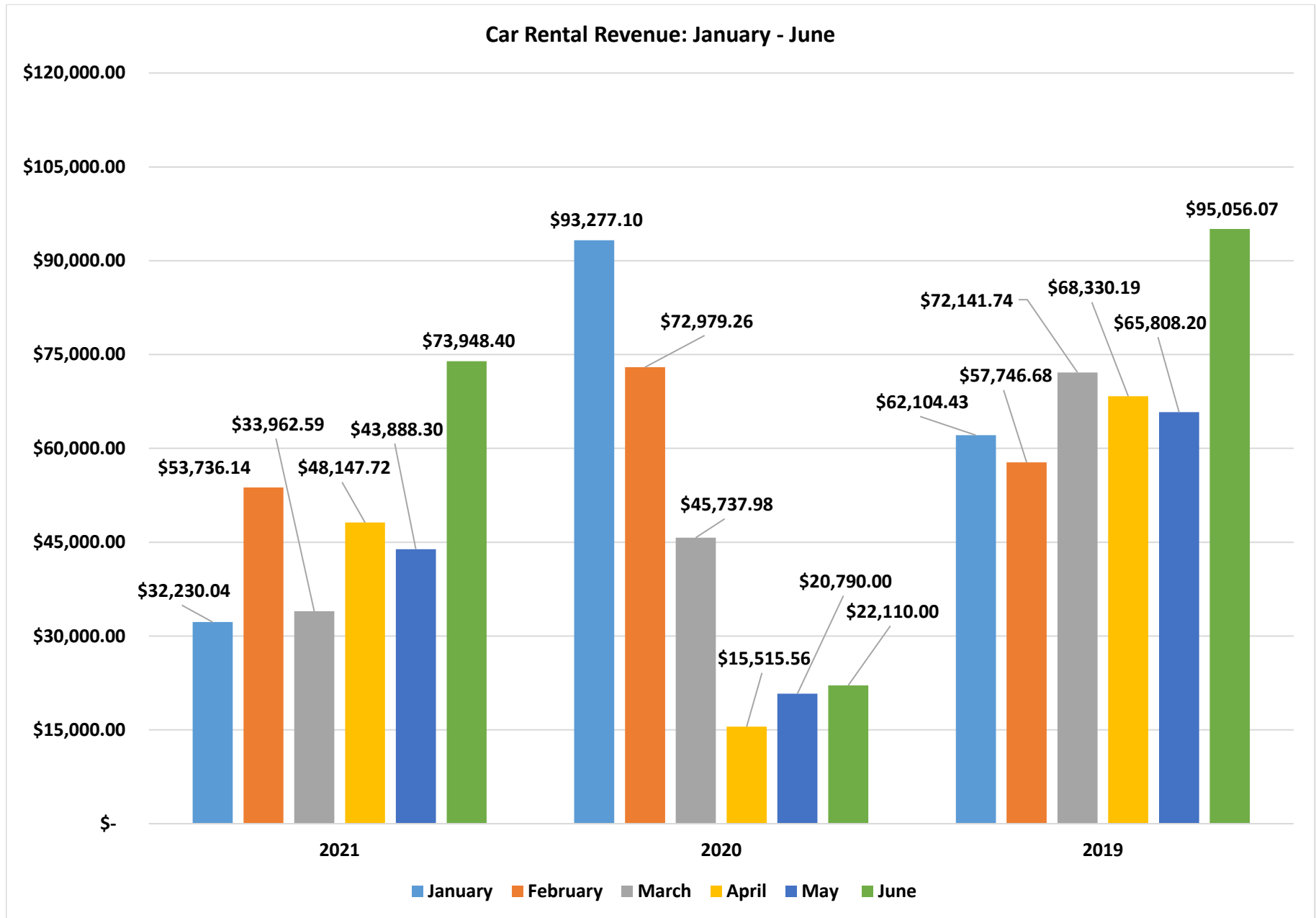
Parking Revenue - Net: January - June			
	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	\$ 8,532.73	\$ 25,967.41	\$ 27,151.52
February	\$ 13,093.30	\$ 31,275.66	\$ 29,910.90
March	\$ 16,770.43	\$ 12,212.61	\$ 35,917.38
April	\$ 17,691.61	\$ 493.97	\$ 27,610.46
May	\$ 25,298.92	\$ 860.51	\$ 26,611.83
June	\$ 29,313.87	\$ 1,659.61	\$ 24,664.86
1st Qtr Total	\$ 110,700.85	\$ 72,469.77	\$ 171,866.95

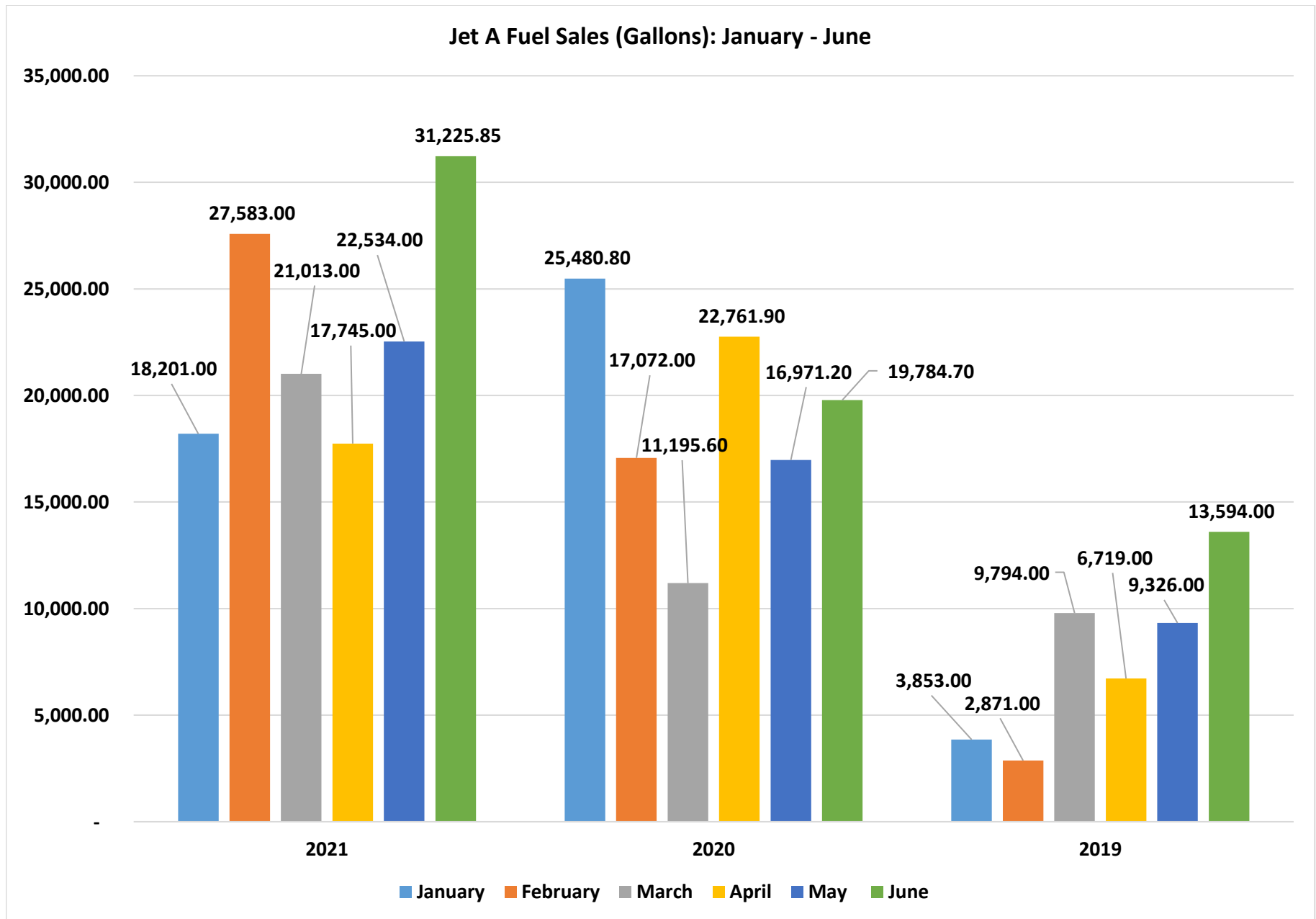
Note: The Regional Port took over management of Parking in May 2021.

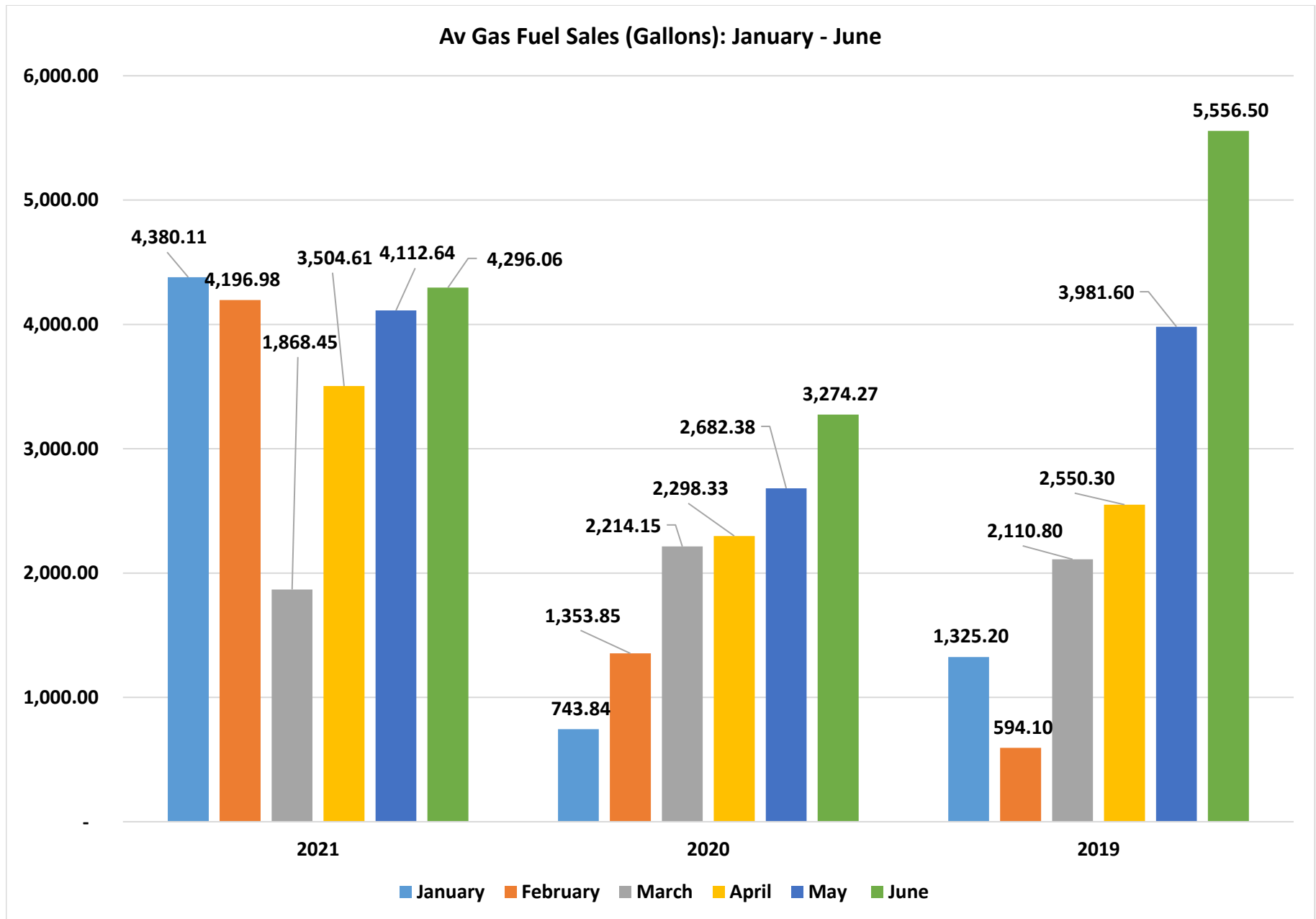


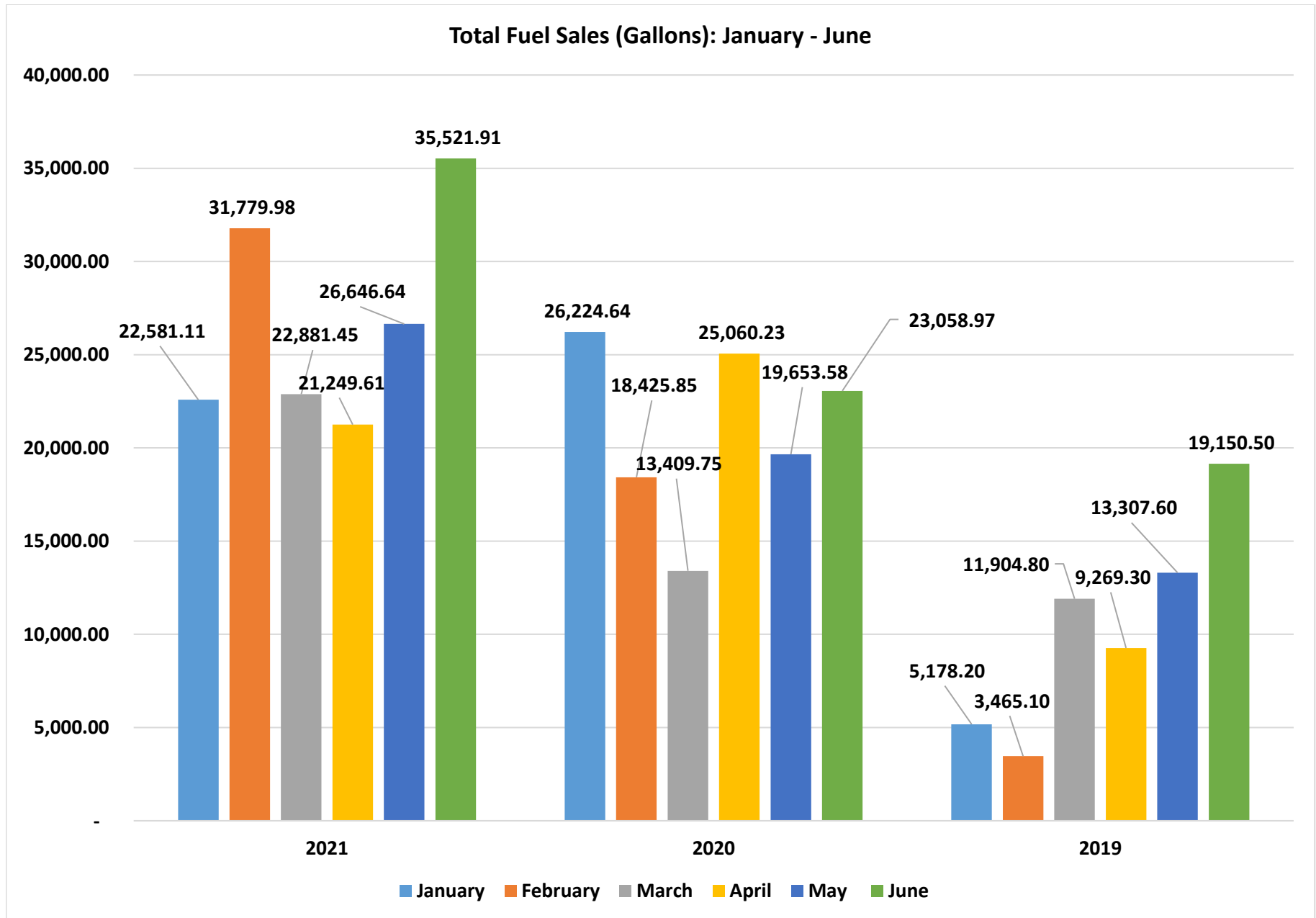


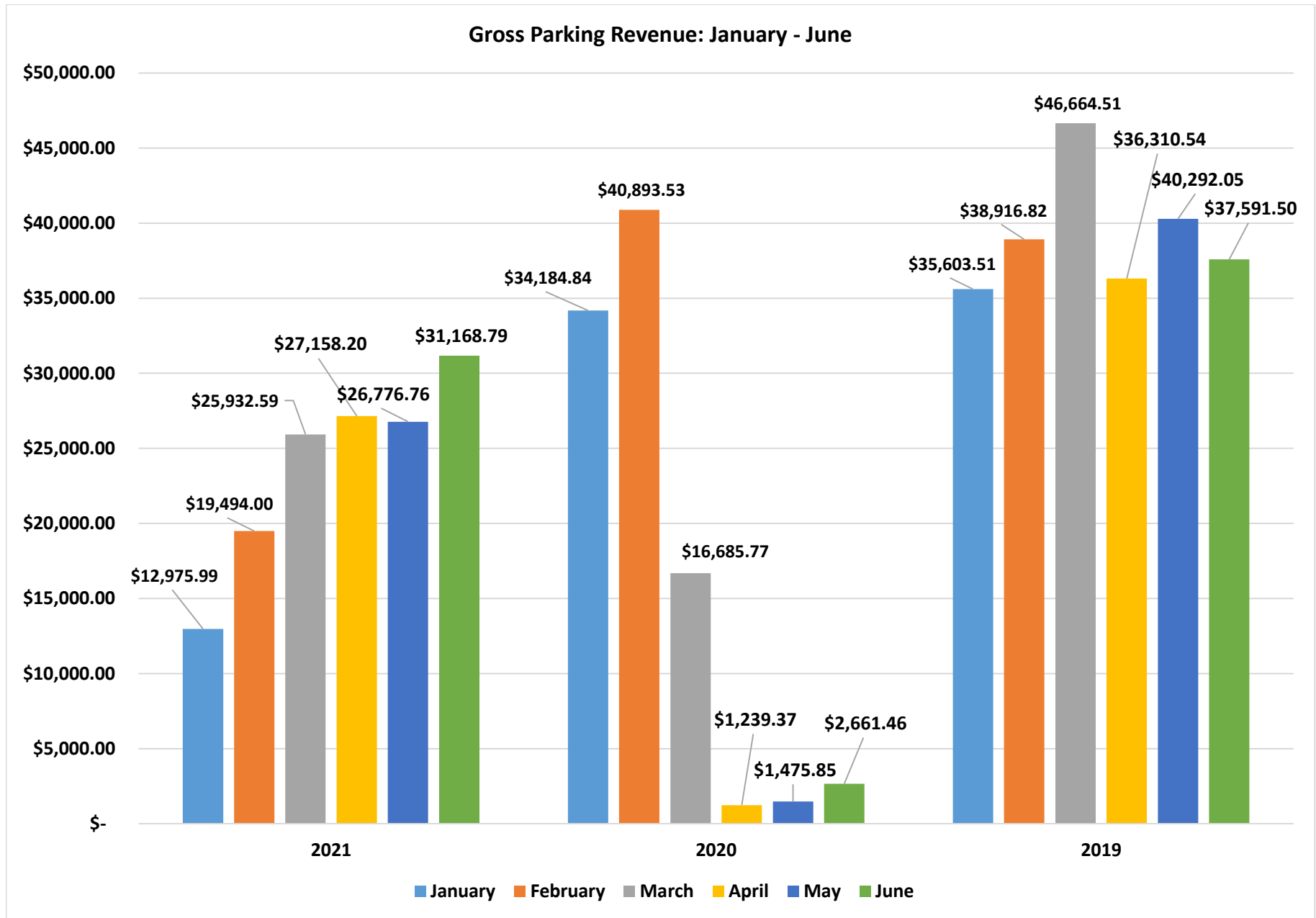


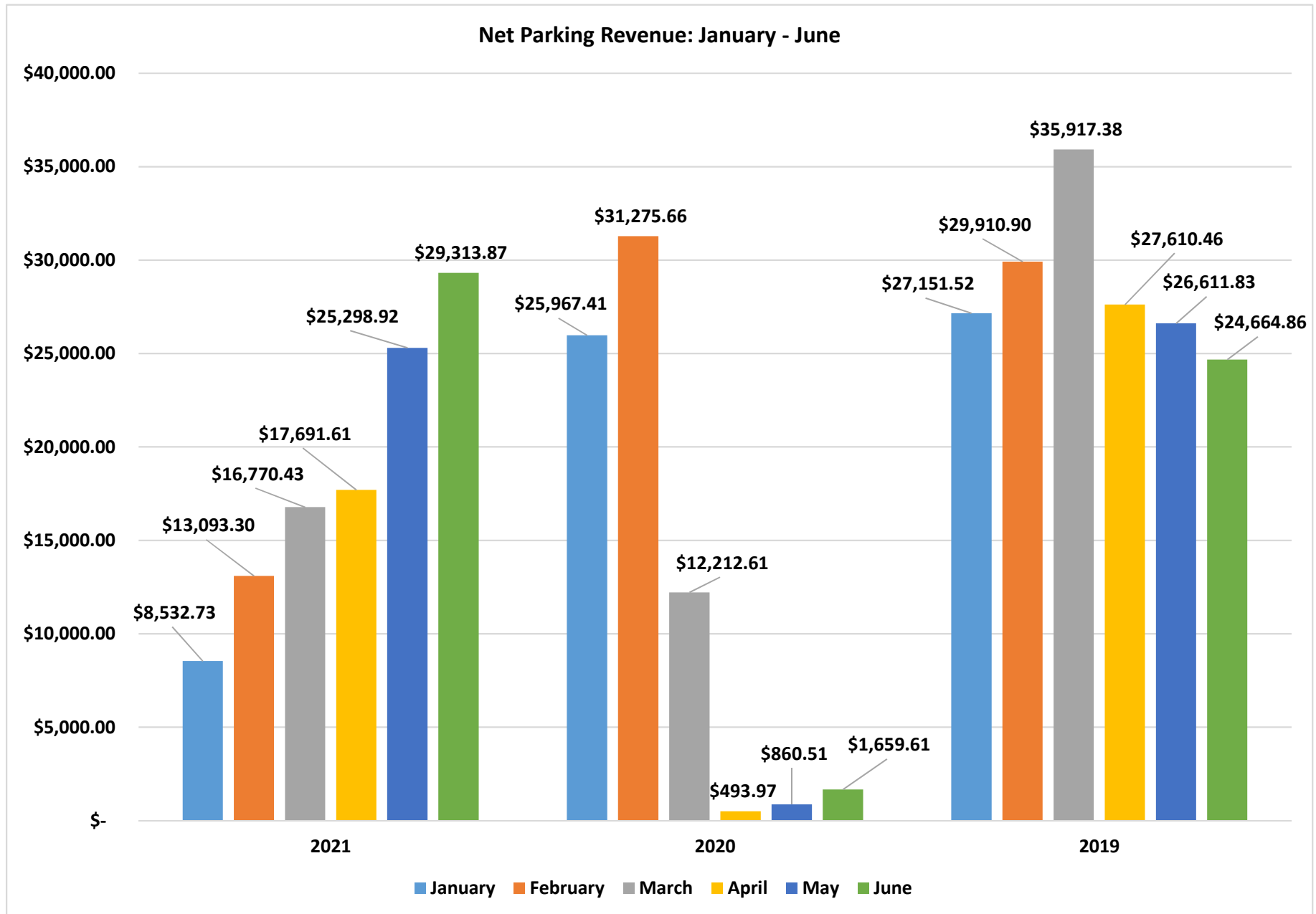














Acct Name: CHELAN DOUGLAS REGIONAL PORT
 Acct Number: XXXXXX013

SUMMARY - USD

Page 1

For period 06/01/2021 - 06/30/2021

ACTIVITY - Settled/Cleared Cash Activity

Transaction Type	Amount
Purchases	0.00
Purchase Reversals	0.00
Sales	0.00
Sale Reversals	0.00
Withdrawals	0.00
Receipts	0.00
Deliveries	0.00
Principal Reversals	0.00
Interest	11,562.50
Interest Reversals	0.00
Interest Adjustments	0.00
Maturities	0.00
Calls	0.00
Puts	0.00
Paydowns	0.00
Paydown Adjustments	0.00
Payups	0.00
Payup Adjustments	0.00
Cash Dividends	0.00
Balance Changes	0.00
Stock Dividends	0.00
Closeouts	0.00
Closeout Dividends	0.00
Net Activity	11,562.50

Your Sales Representative is: SAFEKEEPING OPERATIONS
 (800) 236-4221

Statement Contents

- *Summary
- *Activity - Settled/Cleared Cash Activity
- *Activity - Projected Activity for Next Statement Period
- *Holdings
- *Cash Flow Projections

HOLDINGS - Custody

Category	Par/Shares	Original Face	Principal Cost	Market Value
US Government Agency Securities	4,000,000.00000	4,000,000.00000	4,091,592.50	4,134,081.00
Total Custody Holdings	4,000,000.00000	4,000,000.00000	4,091,592.50	4,134,081.00



Acct Name: CHELAN DOUGLAS REGIONAL PORT	ACTIVITY - USD	Page 2
Acct Number: XXXXXXX013	Settled/Cleared Cash Activity	For period 06/01/2021 - 06/30/2021

Date Ticket	Activity	Description	Rate Maturity	Par/Shares Price/NAV	Security ID	Amount
06/09/2021 392209429	Interest	FEDERAL HOME LOAN BANK 12/09/22	1.875 12/09/2022		313381BR5	4,687.50
06/21/2021 392209428	Interest	FEDERAL HOME LOAN MTG CORP 06/19/23	2.750 06/19/2023		3137EAEN5	6,875.00
Net Activity						11,562.50



Acct Name: CHELAN DOUGLAS REGIONAL PORT

ACTIVITY - USD

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Acct Number: XXXXXXX013

Projected Activity for Next Statement Period

Date Ticket	Activity	Description	Rate Maturity	Par/Shares Price/NAV	Security ID	Amount
07/07/2021 392209425	Interest	FEDERAL NATL MORTGAGE ASSN 01/07/25	1.625 01/07/2025		3135G0X24	4,062.50
07/21/2021 392209431	Interest	FEDERAL FARM CREDIT BANK 01/21/22	1.600 01/21/2022		3133ELHR8	4,000.00
Net Projected Activity						8,062.50



Acct Name: CHELAN DOUGLAS REGIONAL PORT
 Acct Number: XXXXXX013

HOLDINGS AS OF 06/30/2021 - USD

Page 4

CUSTODY

Maturity	Security ID Ticket	Rate Acq Date	Description	Par/Shares Original Face	Principal Cost	Market Value NAV
US Government Agency Securities						
08/12/2021	3137EAEC9 392209432	1.125 02/20	FREDDIE MAC 3137EAEC9 08/12/21	500,000.00 500,000.00	497,876.00	500,618.50
01/21/2022	3133ELHR8 392209431	1.600 02/20	FEDERAL FARM CREDIT BANK 01/21/22	500,000.00 500,000.00	501,833.00	504,225.00
10/13/2022	3133ELGN8 392209430	1.600 02/20	FEDERAL FARM CREDIT BANK 10/13/22	500,000.00 500,000.00	502,900.00	509,425.50
12/09/2022	313381BR5 392209429	1.875 02/20	FEDERAL HOME LOAN BANK 12/09/22	500,000.00 500,000.00	506,935.00	512,246.00
06/19/2023	3137EAEN5 392209428	2.750 02/20	FEDERAL HOME LOAN MTG CORP 06/19/23	500,000.00 500,000.00	522,897.50	525,288.50
02/05/2024	3135G0V34 392209427	2.500 02/20	FEDERAL NATL MORTGAGE ASSN 02/05/24	500,000.00 500,000.00	521,402.50	527,414.00
09/13/2024	3130A2UW4 392209426	2.875 02/20	FEDERAL HOME LOAN BANK 09/13/24	500,000.00 500,000.00	532,965.00	537,320.50
01/07/2025	3135G0X24 392209425	1.625 02/20	FEDERAL NATL MORTGAGE ASSN 01/07/25	500,000.00 500,000.00	504,783.50	517,543.00
US Government Agency Securities Total				4,000,000.00000	4,091,592.50	4,134,081.00
Total Custody Holdings				4,000,000.00000	4,091,592.50	4,134,081.00



Acct Name: CHELAN DOUGLAS REGIONAL PORT
 Acct Number: XXXXXXX013

CASH FLOW PROJECTIONS - USD
For The Next 12 Months

Last Pay Date	Ticket	Jul 21	Aug 21	Sep 21	Oct 21
Security ID		Nov 21	Dec 21	Jan 22	Feb 22
Description		Mar 22	Apr 22	May 22	Jun 22
08/12/2021	392209432	0.00	502,812.50	0.00	0.00
3137EAEC9		0.00	0.00	0.00	0.00
FREDDIE MAC		0.00	0.00	0.00	0.00
01/21/2022	392209431	4,000.00	0.00	0.00	0.00
3133ELHR8		0.00	0.00	504,000.00	0.00
FEDERAL FARM CREDIT BANK		0.00	0.00	0.00	0.00
10/13/2022	392209430	0.00	0.00	0.00	4,000.00
3133ELGN8		0.00	0.00	0.00	0.00
FEDERAL FARM CREDIT BANK		0.00	4,000.00	0.00	0.00
12/09/2022	392209429	0.00	0.00	0.00	0.00
313381BR5		0.00	4,687.50	0.00	0.00
FEDERAL HOME LOAN BANK		0.00	0.00	0.00	4,687.50
06/19/2023	392209428	0.00	0.00	0.00	0.00
3137EAEN5		0.00	6,875.00	0.00	0.00
FEDERAL HOME LOAN MTG CORP		0.00	0.00	0.00	6,875.00
02/05/2024	392209427	0.00	6,250.00	0.00	0.00
3135G0V34		0.00	0.00	0.00	6,250.00
FEDERAL NATL MORTGAGE ASSN		0.00	0.00	0.00	0.00
09/13/2024	392209426	0.00	0.00	7,187.50	0.00
3130A2UW4		0.00	0.00	0.00	0.00
FEDERAL HOME LOAN BANK		7,187.50	0.00	0.00	0.00
01/07/2025	392209425	4,062.50	0.00	0.00	0.00
3135G0X24		0.00	0.00	4,062.50	0.00
FEDERAL NATL MORTGAGE ASSN		0.00	0.00	0.00	0.00
		8,062.50	509,062.50	7,187.50	4,000.00
		0.00	11,562.50	508,062.50	6,250.00
		7,187.50	4,000.00	0.00	11,562.50
Total Projected Cash Flow		1,076,937.50			

Projections are made only on holdings paid through U.S. Bank and are not guaranteed.

**Chelan Douglas Regional Port Authority
Calendar of Events**

7/23/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
July 27	Tuesday	CDRPA Board Meeting; 1:00 PM		
July 28	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
August 3-5	Tue-Thur	WEDA Summer Conference; Spokane, Davenport Hotel; also virtual option		
August 10	Tuesday	CDRPA Board Meeting; 9:00 AM		
August 10	Tuesday	Bisnow - Data Center Site Selection (trade show); Seattle		
August 11	Wednesday	CDRPA BBQ Ex. Flight 12:00 PM		
August 11	Wednesday	NCWEDD Meeting		
August 12	Thursday	CDTC Board Meeting 9:00 AM		
August 16-19	Mon-Thurs	AFCOM; Data Center Conference; Orlando		
August 11-13	Wed-Friday	Volaire Air Service Forum; St. Augustine Florida	Trent	
August 17	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
August 18	Wednesday	GWATA Board Meeting; 3:00 PM		
August 20	Friday	WAMA Tour of PMA; 9am-Noon		
August 24	Tuesday	CDRPA Board Meeting; 9:00 AM		
August 25	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
August 26-29	Thur-Sunday	NCW Fair Waterville (CDRPA Table)		
August 28	Saturday	Wenatchee Wine & Food Festival; Town Toyota		
September 6	Monday	Labor Day/Office Closed		
September 8	Wednesday	NCWEDD Meeting		
September 9	Thursday	CDTC Board Meeting 9:00 AM		
September 14	Tuesday	CDRPA Board Meeting; 9:00 AM		
September 15	Wednesday	GWATA Board Meeting; 3:00 PM		
September 14-15	Tues-Wed	AMCOM; Advanced Manufacturing trade show; Tacoma		
September 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
September 23-24	Thurs-Friday	WPPA Environmental Seminar; Alderbrook		
September 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
September 29	Wednesday	NCW Tech Alliance Innovator Awards Lunch; Convention Center; 11:30 am		

**Chelan Douglas Regional Port Authority
Calendar of Events**

7/23/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
September 29	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
October 4-6	Mon-Wednesday	WAMA Conference; Alderbrook		
October 12	Tuesday	CDRPA Board Meeting; 9:00 AM		
October 13	Wednesday	Partner Breakfast; Convention Center; 7:30am-9am	Center Confirmed	John Mitchell Confirmed Speaker
October 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	John Mitchell Confirmed Speaker
October 13	Wednesday	NCWEDD Meeting		
October 14	Thursday	CDTC Board Meeting 9:00 AM		
October 19	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
October 20	Wednesday	GWATA Board Meeting; 3:00 PM		
October 21-22	Thur-Friday	WPPA Small Ports;Enzian Leavenworth		
October 26	Tuesday	CDRPA Board Meeting; 9:00 AM	Commissioner Spugeon Ex. Ab.	
October 27	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
October 28-30	Thurs-Saturday	PMA Fresh Summit; New Orleans		
November 9	Tuesday	CDRPA Board Meeting; 9:00 AM		
November 10	Wednesday	NCWEDD Meeting		
November 16	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
November 17	Wednesday	GWATA Board Meeting; 3:00 PM		
November 18	Thursday	CDTC Board Meeting 9:00 AM		
November 23	Tuesday	CDRPA Board Meeting; 9:00 AM		
November 24	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
November 25	Thursday	Thanksgiving/Office Closed		
November 26	Friday	Day After Thanksgiving/Office Closed		
December 1-2	Wed - Thur	WPPA Finance Seminar; Hyatt Regency Hotel Bellevue		
December 1-3	Wed-Friday	WPPA Annual Meeting; Hyatt Regency Hotel Bellevue		
December 4-6	Sat-Monday	American Craft Spirits Convention;Louisville		
December 8	Wednesday	NCWEDD Meeting		
December 9	Thursday	CDTC Board Meeting 9:00 AM		
December 14	Tuesday	CDRPA Board Meeting; 9:00 AM		
December 15	Wednesday	GWATA Board Meeting; 3:00 PM		
December 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
December 23	Thursday	Christmas Holiday Observed Office Closed		

**Chelan Douglas Regional Port Authority
Calendar of Events**

7/23/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
December 24	Friday	Christmas Holiday Observed Office Closed		
December 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
December 29	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
December 31	Friday	New Years Day Observed/Office Closed	This may not be correct? Would it be the following Monday? ??	
2022				
January 12	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
January 13	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
April13	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
April 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
July 13	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
July 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
October 26	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
October 27	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	