

**Chelan Douglas Regional Port Authority  
Special Meeting Agenda  
May 27<sup>th</sup>, 2020  
9:00 am**

**In order to maximize social distancing related to COVID-19,  
the meeting will be held remotely using Zoom Virtual Conference Room**

**I. CALL TO ORDER**

*\*Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

**II. INTRODUCTIONS**

**III. CONFLICT OF INTEREST**

**IV. CONSENT AGENDA**

**CDRPA:** Approval of Chelan Douglas Regional Port Authority Minutes of May 12<sup>th</sup>, 2020 Meeting; and April 2020 Commission Calendar

**V. CDRPA ACTION ITEMS**

- (1) Rejection of Bids – Pangborn Airport Snow Removal Equipment
- (2) CDRPA Resolution No. 2020-12 CERB Grant Submittal – Giga Watt
- (3) Authorization to Submit an EDA Grant Application – Cashmere Mill District

**VI. CDRPA – ECONOMIC DEVELOPMENT INITIATIVES RELATED TO COVID-19  
(Third Party Resources)**

- Department of Commerce Working Washington Small Business Emergency Grants
- Community Development Block Grants
- Chelan County Grant

**VII. CDRPA ECONOMIC DEVELOPMENT INITIATIVES RELATED TO COVID-19  
(Regional Port Funding)**

- Rent Participation Fund
- Getting Ready to Reopen Fund
- What's Next?

**VIII. CDRPA – COVID-19 OTHER**

- FAA CARES Act Grant
- Tenant Rent Relief Request Updates

**IX. CDRPA INFORMATIONAL ITEMS – Other**

- Investment Report
- Tenant Lease Updates
- Annual Financial Report Filing Deadline

**X. PUBLIC COMMENT**

**XI. REVIEW CALENDAR OF EVENTS**

## **XII. ITEMS FROM BOARD OF DIRECTORS**

**XIII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

## **XIV. ADJOURN**

**PLEASE NOTE:** The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a "special meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.



**Chelan Douglas Regional Port Authority  
Board of Directors  
**SUGGESTED MOTIONS**  
May 27<sup>th</sup>, 2020**

**IV. CDRPA CONSENT AGENDA**

To approve the Chelan Douglas Regional Port Authority (CDRPA) Consent Agenda consisting of Minutes of May 12<sup>th</sup>, 2020 Meeting; and April 2020 Commission Calendar, as presented.

**V. CDRPA ACTION ITEMS**

**(1) Snow Removal Equipment Bid Rejection**

To authorize the Director of Airports to reject all bids for new Snow Removal Equipment at Panborn Memorial Airport.

**(2) CDRPA Resolution No. 2020-12 CERB GRANT SUBMITTAL – GIGA WATT**

To adopt CDRPA Resolution No. 2020-12 authorizing the CEO to submit a CERB Planning Grant Application in the amount of \$50,000, for an adaptive reuse feasibility study.

**(3) Authorization to Submit an EDA Grant Application – Cashmere Mill District**

To authorize the CEO to submit an EDA Grant Application for Cashmere Mill District.



**Board of Directors  
Chelan Douglas Regional Port Authority  
Meeting Minutes  
Zoom Meeting  
May 12<sup>th</sup>, 2020  
9:00 am**

**Present:**

**Directors**

JC Baldwin, Director (via Zoom)  
Donn Etherington, Director (via Zoom)  
\*Rory Turner, Director

Jim Huffman, Director (via Zoom)  
W. Alan Loeb sack, Director (via Zoom)  
Mark Spurgeon, Director (via Zoom)

**Staff**

\*Jim Kuntz, Chief Executive Officer  
\*Monica Lough, Director of Finance & Admin.  
Ron Criddlebaugh, Director of Economic Development  
Craig Larsen, Business Development Manager  
Tricia Degnan, CTC Manager  
Sarah Deenik, Communications Coordinator  
Esther McKivor, Accounting Specialist

\*Trent Moyers, Director of Airports  
\*Cami Harris, Executive Assistant  
\*Quentin Batj er, Legal Counsel  
Stacie de Mestre, Property & Facilities Mgr.  
Randy Asplund, Consultant  
Ron Russ, Airport Operations Manager

\*Commissioner Turner, Jim Kuntz, Monica Lough, Trent Moyers, Quentin Batj er, and Cami Harris in person; others via Zoom.

**Guests:**

Ray Dobbs, City of Chelan (via Zoom)  
Jenny Rojanasthien, GWATA (via Zoom)  
Lacey Price, Stage Kids (via Zoom)  
Reilly Kneedler, Wenatchee World (via Zoom)  
Gerry O'Keefe, WPPA (via Zoom)

**The Chelan Douglas Regional Port Authority (CDRPA) Meeting was called to order at 9:00 am. Due to the Covid-19 virus outbreak, the meeting was held at the Confluence Technology Center via Zoom as previously posted in the required Public Meeting Notice.**

**Director Turner inquired how his fellow Directors are doing during COVID-19, and each Director gave a short report. Roll call was taken.**

**Conflict of Interest – None.**

**CDRPA CONSENT AGENDA:**

The Consent Agenda consisting of minutes of the Chelan Douglas Regional Port Authority (CDRPA) meeting of April 28<sup>th</sup>, 2020; and check register pages #2020-10-#2020-12 including electronic transfers, was presented and the following action was taken:

**Motion No.**

Moved by:  
Seconded by:

**05-01-20 CDRPA**

Mark Spurgeon  
JC Baldwin

To approve the Chelan Douglas Regional Port Authority (CDRPA) Consent Agenda consisting of Minutes of April 28<sup>th</sup>, 2020 Meeting; and Check Register Pages #2020-10-#2020-12, including electronic transfers, as presented.

Motion passed 6-0.



**Regional Port Economic Development Initiatives Related to COVID-19 (Third Party Resources)** – Kuntz reviewed the COVID-19 grant programs which the CDRPA will administer on behalf of other agencies, including:

- Department of Commerce Working Washington Small Business Emergency Grants (the CDRPA is managing this program as the Chelan/Douglas County ADO)
- Chelan/Douglas County Community Development Block Grant
- Chelan County Grant
- City of Wenatchee – Community Development Block Grant
- City of East Wenatchee – Community Development Block Grant

**Regional Port Economic Development Initiatives Related to COVID-19 (Regional Port Funding)** –In addition to the above funds to assist small businesses in Chelan and Douglas Counties, CDRPA staff proposed a “Small Business Support Initiative” in the amount of \$200,000 to further assist businesses in the two-county region. Kuntz reviewed a list of proposed initiatives including:

- Small Business Marketing Fund
- Rent Participation Fund
- Getting Ready to Reopen Fund
- Need Cash Flow Now Fund

Discussions ensued and the Board directed staff to limit the initiatives to just two (Rent Participation Fund and Getting Ready to Reopen Fund). Each initiative will have an overall CDRPA budget cap of \$100,000 and a per business cap of \$1,000. The following action was taken:

**Motion No.**  
Moved by:  
Seconded by:

**05-06-2020 CDRPA**

JC Baldwin

Jim Huffman

To authorize staff to proceed with developing a Small Business Support Initiative to include a Rent Participation Fund, and a Getting Ready to Reopen Fund related to COVID-9, and establish an overall project budget of \$200,000.

*Motion passed 6-0.*

**COVID-19 – Mid-Term Program Ideas to Support Chelan/Douglas County Small Business** - Kuntz reviewed some additional ideas to support area small businesses including:

- Develop an E Commerce website
- Website development assistance
- A Greater Wenatchee Area “Bucks” program to be redeemed at a discount at local businesses
- Assistance to stimulate business for Alaska Airlines

In addition, Jenny Rojanasthien from GWATA reviewed a proposed program between GWATA and Microsoft to assist small businesses build websites.

**CERB Planning Grant** – Kuntz and Criddlebaugh provided information on a proposed CERB Planning Grant application concerning the former Giga Watt site. If approved, CERB Grant funds would be used to hire a consultant to determine if the existing buildings on site could be repurposed for other economic development opportunities. Discussion ensued and the following action was taken:

**Motion No.**  
Moved by:  
Seconded by:

**05-07-20 CDRPA**

Mark Spurgeon

JC Baldwin

To authorize the CEO to submit a CERB Planning Grant application concerning the former Giga Watt Site.

*Motion passed 6-0.*

**COVID-19 and Pangborn Memorial Airport** – Kuntz and Moyers provided information on health precautions at Pangborn Memorial Airport related to COVID-19. Kuntz reviewed what other airports and airlines are doing concerning mask requirements. Discussions ensued and the Board directed staff to strongly recommend passengers wear masks in the terminal building, but not make it a requirement.

**CDRPA INFORMATIONAL ITEMS – COVID-19 RELATED:**

**COVID-19 “Early Opening” Letter of Support** – Kuntz reviewed a request to draft a letter of support for the “early opening” of businesses in Chelan/Douglas Counties. Discussion ensued and it was agreed the Regional Port would only draft a support letter if Confluence Health, Chelan-Douglas Health District, and Columbia Valley Community Health were all supportive of an “early opening” plan.

**FAA CARES Act Grant** – Moyers provided an update on the FAA CARES Act Grant. The airport has not yet received the formal grant offer, but expect to receive it within the next two or three weeks.

**Regional Port Tenant Rent Relief Update** – Kuntz provided an update on Regional Port tenant’s rent relief requests. He will continue to provide updates at future meetings. Discussion ensued.

**CDRPA INFORMATIONAL ITEMS:**

**US Forest Service Helipad** – Russ provided an update on the helipad construction project. The project is expected to be complete by May 28<sup>th</sup>, 2020.

**EPA Brownsfield Grant** – De Mestre provided an update on the EPA Brownsfield Grant of \$600,000 awarded to the Regional Port. The Regional Port will work with the City of Wenatchee and the City of Rock Island to identify which projects to undertake with the grant funding.

**Waterville Library Building** – Kuntz provided an update on the potential purchase of the Waterville Library Building.

**Airport Terminal Building Parking Lot Review** - Kuntz advised the Board the current lease with REEF Parking ends in April 2021. Kuntz suggested staff explore options to determine the best parking lot management strategy moving forward.

**First Quarter 2020 Budget vs. Actual** – Lough provided a brief update on the First Quarter 2020 Budget vs. Actual. Discussion ensued.

**Regional Port Authority Office Space Study Scope of Work** – Kuntz reviewed a list of items to be included in a space study for the former Executive Flight Building. Board of Directors provided input on the scope of work.

**STAFF REPORTS & UPDATES:**

**Kuntz provided information and updates including:**

- Jack Penning from Volaire Aviation is scheduled to make a presentation at the June 9<sup>th</sup>, 2020 Regional Port meeting.
- Staffing needs.
- BLM and/or a subcontractor to BLM will lease the old Port of Chelan County building for 3-4 months during fire season this year.

**Lough provided information and updates including:**

- Update on the phased reopening of the Regional Port offices (safety items such as plexiglass at front desk, masks, gloves, and social distancing).

**Moyers provided information and updates including:**

- Annual FAA inspection scheduled for June.
- Installing plexiglass in areas of the terminal building is being considered.

**OTHER:**

Lacey Price, Managing Director of Stage Kids, inquired about leasing 2,000 sq. feet of storage space for costumes and props inside Building F at the Lineage Property. Discussions ensued and staff will proceed with leasing them space.

**REVIEW CALENDAR OF EVENTS** – The next scheduled Regional Port Meeting is May 26<sup>th</sup>, the day after Memorial Day. To give staff time to prepare, it was decided to move the meeting to Wednesday May 27<sup>th</sup>. It will be a “Special” meeting due to date change.

**Public Comment – An opportunity for public comment was provided; however no public comments were received.**

**ITEMS FROM BOARD OF DIRECTORS: None.**

**The Chelan Douglas Regional Port Authority meeting was adjourned at 12:36 pm.**

Signed and dated this 27<sup>th</sup> day of May, 2020.

**CHELAN DOUGLAS REGIONAL PORT AUTHORITY**

\_\_\_\_\_  
JC Baldwin, Director

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Jim Huffman, Director

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Donn Etherington, Director

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Mark Spurgeon, Director

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Rory Turner, Director

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W. Alan Loeb sack, Director



April 2020									
Date	Meeting	Location	JCB	RT	DE	JH	MS	AL	
4/2	Meeting with Jim Kuntz	Telecon		X					
4/3	Viewed Orchard Property for CDRPA Purchase	Malaga		X					
4/6	NCWEDD Exec Conf Call	Telecon				X			
4/6	Meeting with Jim Kuntz	Telecon		X					
4/7	WPPA Roundtable	Telecon	X						
4/9	GWATA Tech Talk	Telecon	X						
4/9	Jeff Ostenson-Alternative Messaging by Port	Telecon		X					
4/10	Pick up materials	CDRPA Office	X						
4/10	Community online marketing feasibility meeting	Telecon	*X						
4/10	Working Washington Grants	CDRPA Office		X			X		
4/13	NCWEDD Board Meeting	Telecon				X			
4/14	Chamber Meeting	Zoom			X		X		
4/14	WPPA Roundtable	Telecon	X						
4/15	Meeting with Jim Kuntz	CDRPA Office			X				
4/15	Working Washington Grants	CDRPA Office		X			X		
4/15	CBDL Board Meeting (Alan not on Board yet)	Telecon	X						
4/15	GWATA Board Meeting	Telecon	*X						
4/16	Jim Kuntz Briefing	Telecon	X						
4/16	CDTC Executive Comm Meeting	Telecon	*X						
4/16	GWATA Tech Talk	Telecon	*X						
4/17	Internet Connectivity Community Discussion	Telecon	X						
4/17	Working Washington Grants	CDRPA Office		X			X		
4/22	Meeting with Jim Kuntz	Telecon		X					
4/23	GWATA Tech Talk	Telecon	X						
4/24	Pick up materials	CDRPA Office	X						
4/24	Sign Documents	CDRPA Office					X		
4/28	CDRPA Commission Meeting	Zoom	X		X	X	X	X	X
4/28	CDRPA Commission Meeting	CTC		X					
4/29	Sign Documents	CDRPA Office	X						
4/30	Internet Connectivity Community Discussion	Telecon	X						
4/30	GWATA Tech Talk	Telecon	*X						
4/30	NCWEDD Exec Conf Call	Telecon				X			
*	denotes multiple meetings are same day								

# Memo

**To:** Jim Kuntz  
**From:** Trent Moyers  
**cc:** None  
**Date:** May 20, 2020  
**Re:** Snow Removal Equipment Bids

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Earlier this year, Bids were solicited for a runway broom and a rotary plow. The Bids were opened on March 30, 2020. Paragraph 15.5 of the Instructions to Bidders states, "Owner will give the Successful Bidder(s) a Notice of Award within 60 days after the date of the Bid opening". Additionally, the Invitation to Bid states, "The Owner reserves the right to reject any and all Bids, to waive any and all informalities and to negotiate contract terms with the successful Bidder, and the right to disregard all non-conforming, non-responsive or conditional Bids."

Allotments of FAA CARES Act funds has led staff to reassess the airport's current funding priorities and operational needs. Based on that review and as permitted under the bid documents, staff is recommending that all Bids be rejected. At this time, staff does not anticipate acquisition of runway snow removal equipment this year.

**CHELAN DOUGLAS REGIONAL PORT AUTHORITY  
RESOLUTION 2020-12**

**A RESOLUTION OF THE CHELAN DOUGLAS REGIONAL PORT AUTHORITY  
AUTHORIZING SUBMITTAL OF A CERB PLANNING GRANT APPLICATION, IN  
THE AMOUNT OF \$50,000, FOR AN ADAPTIVE REUSE FEASIBILITY STUDY**

**Whereas** the Chelan Douglas Regional Port Authority, a municipal corporation under the laws of the State of Washington, is charged with facilitating economic development within Chelan and Douglas Counties, and;

**Whereas** the Chelan Douglas Regional Port Authority is the designated agency within Chelan and Douglas Counties to apply for State monies designated for economic development projects;

**Now, Therefore, Be It Resolved** that the Board of Commissioners for the Chelan Douglas Regional Port Authority hereby approves the Planning Grant Application to the Community Economic Revitalization Board (CERB) for the purpose of obtaining a planning grant, in the amount of \$50,000, to help fund an adaptive reuse feasibility study for the former Giga Watt Site in the Pangborn Airport Business Park; and, the Board authorizes Port staff to complete and submit the Application for CERB Funding.

**Adopted** by the Board of Directors of the Chelan Douglas Regional Port Authority this 27<sup>th</sup> day of May, 2020 and duly authenticated in open session by the signatures of the Board of Directors voting in favor thereof.

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JC Baldwin, Director

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Jim Huffman, Director

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Donn Etherington, Director

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Mark Spurgeon, Director

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Rory Turner, Director

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W. Alan Loeb sack, Director

**Chelan Douglas Regional  
Port Authority**

# Memo

**To:** Board of Directors

**From:**  Jim Kuntz

**cc:** None

**Date:** May 21, 2020

**Re:** U.S. Economic Development Administration (EDA)

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EDA has received a \$1.5 billion dollar appropriation through the CARES Act. My thought is the Regional Port should submit a grant application for \$600k to finish the interior spaces of our Cashmere Mill District buildings. The cost to complete the interior work has been a hurdle in getting new tenants.

EDA does not have a submission deadline for accepting applications. They accept applications on an ongoing basis. Money could be allocated very quickly.

My thought is to get an application in the que ASAP. We can follow-up this application with others at the pleasure of the Board. More details to follow at the Board Meeting.



**PWEAA2020**  
**FY 2020 EDA Public Works and Economic Adjustment Assistance Programs**  
**including CARES Act Funding**  
**Department of Commerce**  
**Economic Development Administration**

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**GENERAL INFORMATION**


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<b>Document Type:</b>	Grants Notice
<b>Funding Opportunity Number:</b>	PWEAA2020
<b>Funding Opportunity Title:</b>	FY 2020 EDA Public Works and Economic Adjustment Assistance Programs including CARES Act Funding
<b>Opportunity Category:</b>	Discretionary
<b>Opportunity Category Explanation:</b>	
<b>Funding Instrument Type:</b>	Cooperative Agreement Grant
<b>Category of Funding Activity:</b>	Other (see text field entitled "Explanation of Other Category of Funding Activity" for clarification) Opportunity Zone Benefits
<b>Category Explanation:</b>	<b>**This section reflects the availability of financial assistance for CARES Act Recovery Assistance Projects.**</b> The Economic Development Administration's (EDA's) mission is to lead the Federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy. EDA fulfills this mission through strategic investments and partnerships that create the regional economic ecosystems required to foster globally competitive regions throughout the United States. EDA supports development in economically distressed areas of the United States by fostering job creation and attracting private investment. Under this NOFO, EDA solicits applications from applicants in order to provide investments that support construction, non construction, planning, technical assistance, and revolving loan fund projects under EDA's Public Works program and EAA program (which includes Assistance to Coal Communities and Nuclear Closure Communities). Grants and cooperative agreements made under these programs are designed to leverage existing regional assets and support the implementation of economic development strategies that advance new ideas and creative approaches to advance economic prosperity in distressed communities, including those negatively impacted by changes to the coal economy and nuclear power plant closures. Details about financial assistance for CARES Act Recovery Assistance Projects are located in the addendum released 05/07/2020.
<b>Expected Number of Awards:</b>	3000
<b>CFDA Number(s):</b>	11.300 -- Investments for Public Works and Economic Development Facilities 11.307 -- Economic Adjustment Assistance
<b>Cost Sharing or Matching Requirement:</b>	Yes
<b>Version:</b>	Synopsis 3
<b>Posted Date:</b>	Oct 18, 2019
<b>Last Updated Date:</b>	May 07, 2020
<b>Original Closing Date for Applications:</b>	There are no submission deadlines under this opportunity. Applications will be accepted on an ongoing basis until the publication of a new PWEAA NOFO.
<b>Current Closing Date for Applications:</b>	There are no submission deadlines under this opportunity. Applications will be accepted on an ongoing basis until the publication of a new PWEAA NOFO.
<b>Archive Date:</b>	
<b>Estimated Total Program Funding:</b>	
<b>Award Ceiling:</b>	\$30,000,000
<b>Award Floor:</b>	\$100,000

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**ELIGIBILITY**

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**Eligible Applicants:** Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education  
City or township governments  
Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education  
Public and State controlled institutions of higher education  
Private institutions of higher education  
State governments  
Others (see text field entitled "Additional Information on Eligibility" for clarification)  
County governments  
Native American tribal governments (Federally recognized)  
Special district governments

**Additional Information on Eligibility:** Eligible applicants for EDA financial assistance under the Public Works and EAA programs include a(n): (i) District Organization of a designated Economic Development District; (ii) Indian Tribe or a consortium of Indian Tribes; (iii) State, county, city, or other political subdivision of a State, including a special purpose unit of a State or local government engaged in economic or infrastructure development activities, or a consortium of political subdivisions; (iv) institution of higher education or a consortium of institutions of higher education; or (v) public or private non-profit organization or association acting in cooperation with officials of a political subdivision of a State. See Section 3 of the Public Works and Economic Development Act of 1965 (PWEDA) (42 U.S.C. § 3122) and 13 C.F.R. § 300.3. EDA is not authorized to provide grants or cooperative agreements to individuals or to for profit entities. Requests from such entities will not be considered for funding. For ACC funding, projects must be located within and targeted to communities or regions that have been impacted, or can reasonably demonstrate that they will be impacted, by coal mining or coal power plant employment loss, or employment loss in the supply chain industries of either. For NCC funding, eligible regions have been impacted, or can reasonably demonstrate that they will be impacted, by one or more nuclear power plant closures. For CARES Act funding, applicants must explain clearly in their application how the proposed project would "prevent, prepare for, and respond to coronavirus" or respond to "economic injury as a result of coronavirus."

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**ADDITIONAL INFORMATION**

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**Agency Name:** Economic Development Administration

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**Description:**

Under this NOFO, EDA solicits applications from applicants in rural and urban areas to provide investments that support construction, non-construction, technical assistance, and revolving loan fund projects under EDA's Public Works and EAA programs. Grants and cooperative agreements made under these programs are designed to leverage existing regional assets and support the implementation of economic development strategies that advance new ideas and creative approaches to advance economic prosperity in distressed communities. EDA provides strategic investments on a competitive- merit-basis to support economic development, foster job creation, and attract private investment in economically distressed areas of the United States. If you are interested in applying for a project of national impact/scope under the CARES Act; please inquire at [RNTA@eda.gov](mailto:RNTA@eda.gov).

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**Link to Additional Information:** [EDA Website](#)

**Grantor Contact Information:** If you have difficulty accessing the full announcement electronically, please contact:

If you have difficulty accessing the full announcement electronically, please contact: the EDA representative for your state. A complete list of EDA representatives is available on EDA's website at <http://www.eda.gov/contact/>

<http://www.eda.gov/contact/>

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## Economic Adjustment Assistance Program

### What does the Economic Adjustment Assistance (EAA) program do?

The EAA program provides a wide range of technical, planning, and public works and infrastructure assistance in regions experiencing adverse economic changes that may occur suddenly or over time. These adverse economic impacts may result from a steep decline in manufacturing employment following a plant closure, changing trade patterns, catastrophic natural disaster, a military base closure, or environmental changes and regulations.

### Who may benefit from EAA and what will such funding do to promote economic development?

The EAA program can assist state and local entities in responding to a wide range of economic challenges through:

- **Strategy Grants** to support the development, updating or refinement of a Comprehensive Economic Development Strategy (CEDS).
- **Implementation Grants** to support the execution of activities identified in a CEDS, such as infrastructure improvements, including site acquisition, site preparation, construction, rehabilitation and equipping of facilities. Specific activities may be funded as separate investments or as multiple elements of a single investment.

### Why is it advantageous to apply for EAA funding?

The EAA program is EDA's most flexible program. Under the EAA program, EDA can fund market and environmental studies, planning or construction grants, and capitalize or recapitalize revolving loan funds (RLFs) to help provide small businesses with the capital they need to grow.

### What criteria are used in determining which projects receive EAA grants?

- The ability of the proposed project to realistically achieve the desired results and catalyze additional resources;
- The ability of a project to start quickly and create jobs faster;
- The extent to which the project will enable the community/region to become more diversified and more economically prosperous;
- The relative economic distress of the region;
- The applicant's performance under previous Federal financial assistance awards, including whether the grantee submitted required performance reports and data;
- The comparative feasibility of the applicant to achieve the outcomes identified in the application;

### What is an example of a successful EAA project?

For examples of successful EDA projects, visit <http://www.eda.gov/annual-reports/>

### How do I get more information on how to apply?

The Federal Funding Opportunity (FFO) is available at <http://www.eda.gov/funding-opportunities/index.htm>. To discuss any project proposals in further detail, contact your EDA Regional Office.







Acct Name: CHELAN DOUGLAS REGIONAL PORT  
 Acct Number: XXXXXXX013

**SUMMARY - USD**

For period 04/01/2020 - 04/30/2020

**ACTIVITY - Settled/Cleared Cash Activity**

<u>Transaction Type</u>	<u>Amount</u>
Purchases	0.00
Purchase Reversals	0.00
Sales	0.00
Sale Reversals	0.00
Withdrawals	0.00
Receipts	0.00
Deliveries	0.00
Principal Reversals	0.00
Interest	2,000.00
Interest Reversals	0.00
Interest Adjustments	0.00
Maturities	0.00
Calls	0.00
Puts	0.00
Paydowns	0.00
Paydown Adjustments	0.00
Payups	0.00
Payup Adjustments	0.00
Cash Dividends	0.00
Balance Changes	0.00
Stock Dividends	0.00
Closeouts	0.00
Closeout Dividends	0.00
<b>Net Activity</b>	<b>2,000.00</b>

Your Sales Representative is: SAFEKEEPING OPERATIONS  
 (800) 236-4221

Statement Contents

- \*Summary
- \*Activity - Settled/Cleared Cash Activity
- \*Holdings
- \*Cash Flow Projections

**HOLDINGS - Custody**

<u>Category</u>	<u>Par/Shares</u>	<u>Original Face</u>	<u>Principal Cost</u>	<u>Market Value</u>
US Government Agency Securities	4,000,000.00000	4,000,000.00000	4,091,592.50	4,199,921.00
<b>Total Custody Holdings</b>	<b>4,000,000.00000</b>	<b>4,000,000.00000</b>	<b>4,091,592.50</b>	<b>4,199,921.00</b>



Acct Name: CHELAN DOUGLAS REGIONAL PORT  
Acct Number: XXXXXXX013

**ACTIVITY - USD**  
**Settled/Cleared Cash Activity**

Page 2  
For period 04/01/2020 - 04/30/2020

Date Ticket	Activity	Description	Rate Maturity	Par/Shares Price/NAV	Security ID	Amount
04/13/2020 392209430	Interest	FEDERAL FARM CREDIT BANK 10/13/22	1.600 10/13/2022		3133ELGN8	2,000.00
<b>Net Activity</b>						<b>2,000.00</b>



Acct Name: CHELAN DOUGLAS REGIONAL PORT  
 Acct Number: XXXXXXXX013

**HOLDINGS AS OF 04/30/2020 - USD**

**CUSTODY**

Maturity	Security ID Ticket	Rate Acq Date	Description	Par/Shares Original Face	Principal Cost	Market Value NAV
<b>US Government Agency Securities</b>						
08/12/2021	3137EAEC9 392209432	1.125 02/20	FREDDIE MAC 3137EAEC9 08/12/21	500,000.00 500,000.00	497,876.00	505,501.50
01/21/2022	3133ELHR8 392209431	1.600 02/20	FEDERAL FARM CREDIT BANK 01/21/22	500,000.00 500,000.00	501,833.00	511,035.00
10/13/2022	3133ELGN8 392209430	1.600 02/20	FEDERAL FARM CREDIT BANK 10/13/22	500,000.00 500,000.00	502,900.00	514,632.00
12/09/2022	313381BR5 392209429	1.875 02/20	FEDERAL HOME LOAN BANK 12/09/22	500,000.00 500,000.00	506,935.00	519,248.50
06/19/2023	3137EAEN5 392209428	2.750 02/20	FEDERAL HOME LOAN MTG CORP 06/19/23	500,000.00 500,000.00	522,897.50	536,808.50
02/05/2024	3135G0V34 392209427	2.500 02/20	FEDERAL NATL MORTGAGE ASSN 02/05/24	500,000.00 500,000.00	521,402.50	538,176.50
09/13/2024	3130A2UW4 392209426	2.875 02/20	FEDERAL HOME LOAN BANK 09/13/24	500,000.00 500,000.00	532,965.00	549,685.00
01/07/2025	3135G0X24 392209425	1.625 02/20	FEDERAL NATL MORTGAGE ASSN 01/07/25	500,000.00 500,000.00	504,783.50	524,834.00
<b>US Government Agency Securities Total</b>				<b>4,000,000.00000</b>	<b>4,091,592.50</b>	<b>4,199,921.00</b>
<b>Total Custody Holdings</b>				<b>4,000,000.00000</b>	<b>4,091,592.50</b>	<b>4,199,921.00</b>



Last Pay Date Security ID Description	Ticket	May 20 Sep 20 Jan 21	Jun 20 Oct 20 Feb 21	Jul 20 Nov 20 Mar 21	Aug 20 Dec 20 Apr 21
08/12/2021 3137EAEC9 FREDDIE MAC	392209432	0.00 0.00 0.00	0.00 0.00 2,812.50	0.00 0.00 0.00	2,812.50 0.00 0.00
01/21/2022 3133ELHR8 FEDERAL FARM CREDIT BANK	392209431	0.00 0.00 4,000.00	0.00 0.00 0.00	4,000.00 0.00 0.00	0.00 0.00 0.00
10/13/2022 3133ELGN8 FEDERAL FARM CREDIT BANK	392209430	0.00 0.00 0.00	0.00 4,000.00 0.00	0.00 0.00 0.00	0.00 0.00 4,000.00
12/09/2022 313381BR5 FEDERAL HOME LOAN BANK	392209429	0.00 0.00 0.00	4,687.50 0.00 0.00	0.00 0.00 0.00	0.00 4,687.50 0.00
06/19/2023 3137EAEN5 FEDERAL HOME LOAN MTG CORP	392209428	0.00 0.00 0.00	6,875.00 0.00 0.00	0.00 0.00 0.00	0.00 6,875.00 0.00
02/05/2024 3135G0V34 FEDERAL NATL MORTGAGE ASSN	392209427	0.00 0.00 0.00	0.00 0.00 6,250.00	0.00 0.00 0.00	6,250.00 0.00 0.00
09/13/2024 3130A2UW4 FEDERAL HOME LOAN BANK	392209426	0.00 7,187.50 0.00	0.00 0.00 0.00	0.00 0.00 7,187.50	0.00 0.00 0.00
01/07/2025 3135G0X24 FEDERAL NATL MORTGAGE ASSN	392209425	0.00 0.00 4,062.50	0.00 0.00 0.00	3,994.79 0.00 0.00	0.00 0.00 0.00
		0.00	11,562.50	7,994.79	9,062.50
		7,187.50	4,000.00	0.00	11,562.50
		8,062.50	9,062.50	7,187.50	4,000.00
<b>Total Projected Cash Flow</b>		<b>79,682.29</b>			

Projections are made only on holdings paid through U.S. Bank and are not guaranteed.

### Monthly Log: COVID-19 Assistance Not Entered in Neoserra

Week Starting Date (Starting with a Monday )	# of Emails Sent	# of Phone Calls Actively Participated In	# of Total Contacts (count each contact session not distinct entities)	Average time with each contact	# of total entities who contacted you	# Contacts COVID-19 Financing/Capital	# Contacts COVID-19 General Support
3.16.20	10	10	20	10	4	0.00	24
3.23.20	25	25	50	10	4		54
3.30.20	35	30	60	10	3		63
Totals	70	65	130	30	11	0.00	

County (All)

Sum of Qty	
Business Type	Total
	20
Accommodation and Food Services	22
Agriculture, Forestry, Fishing and Hunting	1
Arts and Entertainment	14
Construction	2
Health Care and Social Assistance	19
Manufacturer or Producer	1
Retail Trade	6
Service Establishment	21
<b>Grand Total</b>	<b>106</b>

County (All)

Sum of Qty	
Ownership Gender	Total
	44
Male/Female-Owned	5
Male-Owned	19
Woman-Owned	38
<b>Grand Total</b>	<b>106</b>

County (All)

Sum of Qty	
Primary Contact Hispanic Origin	Total
	17
Choose not to respond	1
Hispanic	26
Non-Hispanic	62
<b>Grand Total</b>	<b>106</b>

County (All)

Sum of Qty	
Counseling Area	Total
Business Accounting/E	1
Business Plan	1
Cash Flow Manageme	22
COVID-19 General Su	2
Engineering R&D	1
Exporting	1
Financing/Capital	15
Managing a Business	50
Marketing/Sales	3
Start-up Assistance	10
<b>Grand Total</b>	<b>106</b>

County (All)

Sum of Qty	
Company Veteran Status	Total
	51
Choose not to respond	14
Non-veteran	38
Service-Disabled Veteran	1
Veteran	2
<b>Grand Total</b>	<b>106</b>

County (All)

Sum of Qty	
Primary Contact Race	Total
	17
Asian	4
Choose not to respond	23
White/Caucasian	62
<b>Grand Total</b>	<b>106</b>

County (All)

Sum of Qty	
Company Status	Total
In Business (> 1 year)	49
Pre-venture/Nascent	43
Start-up (in bus. < 1 year)	14
<b>Grand Total</b>	<b>106</b>

County Douglas

Sum of Qty	
Business Type	Total
	2
Health Care and Social Assistance	6
Retail Trade	1
Service Establishment	15
<b>Grand Total</b>	<b>24</b>

County Douglas

Sum of Qty	
Ownership Gender	Total
	16
Male-Owned	1
Woman-Owned	7
<b>Grand Total</b>	<b>24</b>

County Douglas

Sum of Qty	
Primary Contact Hispanic Origin	Total
Choose not to respond	1
Non-Hispanic	23
<b>Grand Total</b>	<b>24</b>

County Douglas

Sum of Qty	
Counseling Area	Total
Exporting	1
Financing/Capital	8
Managing a Business	11
Start-up Assistance	4
<b>Grand Total</b>	<b>24</b>



County Douglas

Sum of Qty	
Company Veteran Status	Total
	2
Non-veteran	22
<b>Grand Total</b>	<b>24</b>

County Douglas

Sum of Qty	
Primary Contact Race	Total
White/Caucasian	24
<b>Grand Total</b>	<b>24</b>

County Douglas

Sum of Qty	
Company Status	Total
In Business (> 1 year)	6
Pre-venture/Nascent	17
Start-up (in bus. < 1 year)	1
<b>Grand Total</b>	<b>24</b>



# of minorities, veterans or disabled (use additional columns to specify type)

<b>Additional information if available</b>					
<b>Additional Topics covered</b>	<b>Program format</b>	<b>Event contact</b>	<b>Webiste for more information</b>	<b># of Business Owners</b>	<b># of Wome n</b>

## Chelan Douglas Regional Port Authority Calendar of Events

Updated as of 05-21-2020

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
May 27	Wednesday	CDRPA Special Board Meeting; 9:00 AM; via Zoom		Date change
May 27	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm via Zoom	Jim Kuntz, Ron C.	
May 28	Thursday	Economic Development Planning Meeting; 2:00 pm via Zoom	CDRPA Staff	
June 1-3	Monday - Wednesday	WA Airport Manager's Assn; Winthrop, WA	CANCELLED	
June 4	Thursday	Airport Planning Meeting; 2:00 pm via Zoom	CDRPA Staff	
June 9	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
June 10	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
June 10-12	Wed-Friday	WPPA Finance Seminar; Campbell's Resort	CANCELLED	
June 11	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
June 11	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
June 13	Saturday	Aviation Day - Pangborn Airport	CANCELLED	
June 16	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
June 17	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
June 18	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
June 20	Saturday	Stehekin Airport Volunteer Clean-up Day		
June 23	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
June 24	Wednesday	Partners Breakfast; 7:30am; Convention Center	CANCELLED	
June 24	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
June 25	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
June 25	Thursday	GA Meeting; 6:00 pm - 8:00pm, CDRPA Office		
July 2	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	

July 8	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
July 9	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
July 9	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
July 9-10	Thur-Friday	WPPA Director's Seminar; Location TBD		
July 14	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
July 15	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
July 16	Thursday	Economic Leadership Roundtable Lunch; 11:30 am ; 230 N. Georgia, E. Wen.		
July 16	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
July 21	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
July 20-22	Tues-Friday	WPPA Commissioners Seminar; Marcus Whitman, Walla Walla		
July 22	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
July 23	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
July 28	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
August 6	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
August 11	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
August 12	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
August 13	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
August 13	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
August 18	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
August 19	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
August 20	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
August 25	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		

August 26	Wednesday	Douglas County Community Leadership Advisory Group; 2:20-4:30p	Jim Kuntz, Ron C.	
August 27	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
September 3	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
September 8	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
September 9	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
September 10	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
September 10	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
September 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
September 16	Wednesday	GWATA Board Meeting, 3-5pm		
September 17	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
September 22-25	Tuesday - Friday	WFOA Conference	Monica	Hotel Booked
September 22	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
September 23	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
September 24	Thursday	Partners Breakfast; 7:30am; Convention Center		
September 24	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
September 24	Thursday	GA Meeting; 6:00 pm - 8:00pm, CDRPA Office		
September 24-25	Thur-Friday	WPPA Environmental Seminar; Alderbrook Resort		
October 1	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
October 4-7	Sun - Thurs	NWAAAE Annual Conference; Jackson Hole, WY		
October 8	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
October 8	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
October 13	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		

October 14	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
October 15	Thursday	Economic Leadership Roundtable Lunch; 11:30 am ; 230 N. Georgia, E. Wen.		
October 15	Thursday	Airport Planning Meeting; 2:00 pm		
October 20	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
October 21	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
October 22	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
October 23	Friday	Cashmere Chamber of Commerce Banquet; 5:30pm-8:30pm		Tickets are \$35 each
October 22-23	Thur-Friday	WPPA Small Ports Seminar; Enzian Leavenworth		
October 27	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
October 28	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
November 5	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
November 10	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
November 11	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
November 12	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
November 12	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
TBD	TBD	Wenatchee Valley Chamber Board Retreat - TBD	Commissioner Spurgeon	
November 18	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
November 19	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
November 24	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
November 25	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
November 26-27	Thur-Friday	Thanksgiving Holiday Office Closed		
December 2-4	Tuesday - Friday	WPPA Annual Meeting, Hyatt Regency, Bellevue		
December 3	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	

December 8	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
December 9	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
December 10	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
December 10	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
December 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
December 16	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
December 17	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
December 22	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
December 23	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	