



Working Together to Enhance the Economic Vitality of North Central Washington

**Chelan Douglas Regional Port Authority
Meeting Agenda
May 25th, 2021
9:00 am**

In order to maximize social distancing related to COVID-19, the meeting will be held at the CTC and remotely using Zoom Virtual Conference.

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDA

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of May 11th, 2021 Meeting; and April 2021 Commission Meeting Calendar

V. PRESENTATIONS

- **Chelan Airport Master Plan** – Jim Kuntz

VI. CDRPA ACTION ITEMS

- (1) Approval of Chelan Airport Master Plan
- (2) Authorization to Bid Pangborn Airport Aviation Ramp Project
- (3) Adoption of Revised Project Budget – Waterville Airport Pavement Rehabilitation Project

VII. CDRPA INFORMATIONAL ITEMS (Board may take action on any items listed)

- (4) Property Marketing – Drone Videos
- (5) Economic Development Stakeholders – Breakfast & Lunches

VIII. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager

IX. PUBLIC COMMENT

X. REVIEW CALENDAR OF EVENTS

XI. ITEMS FROM BOARD OF DIRECTORS

XII. EXECUTIVE SESSION: An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XIII. NCW EDD Opportunity Zone Lunch 12:30 pm – Badger Mountain Brewery

XIV. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda. The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.

Board of Directors
Chelan Douglas Regional Port Authority
Meeting Minutes
May 11th, 2021
9:00 am

Present:

Directors

JC Baldwin, Director
Rory Turner, Director
Donn Etherington, Director

Jim Huffman, Director
W. Alan Loeb sack, Director
Mark Spurgeon, Director

Staff

Jim Kuntz, Chief Executive Officer
Trent Moyers, Director of Airports
Ron Cridlebaugh, Dir. of Economic Dev.
Stacie de Mestre, Public Works & Cap. Projects Mgr.
Cami Harris, Executive Assistant
Pete Fraley, Legal Counsel
Quentin Batjer, Legal Counsel
Esther McKivor, Accounting Specialist (Zoom)

Monica Lough, Dir. of Finance & Admin.
Ron Russ, Property Manager
Craig Larsen, Econ. Dev. Manager
Tricia Degnan, CTC Manager (Zoom)
Sarah Deenik, Comm. Coordinator (Zoom)
Bealinda Tidd, Accounting Specialist (Zoom)
Laura Camarillo Reyes, CTC Asst. (Zoom)

Guests

Mayor Bob Goedde, City of Chelan (Zoom)
Erin McCardle, City of Chelan (Zoom)
Erik Howe, RH2 (Zoom)
Ray Dobbs (Zoom)

Cynthia Weed, K&L Gates (Zoom)
Ron Nielsen, SBDC (Zoom)
John Morosco, SBDC (Zoom)

The Chelan Douglas Regional Port Authority (CDRPA) Meeting was called to order at 9:00 am. Due to COVID-19 restrictions, the meeting was held at Confluence Technology Center and via Zoom as previously posted in the required Public Meeting Notice.

Introductions were made.

Conflict of Interest: None

CONSENT AGENDAS:

CDRPA CONSENT AGENDA:

The Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of April 27th, 2021 Meeting; CDRPA Resolution No. 2021-11 voiding check #8022; and Check Register Pages #2021-12-#2021-15 including Electronic Transfers was presented and the following action was taken:

Motion No.

Moved by:

Seconded by:

05-01-21 CDRPA

Rory Turner

Mark Spurgeon

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of April 27th, 2021 Meeting; CDRPA Resolution No. 2021-11 voiding check #8022; and Check Register Pages #2021-12-#2021-15 including Electronic Transfers, as presented.

Motion passed 5-0.

POCC CONSENT AGENDA:

The Port of Chelan County Consent Agenda consisting of Check Register Page #2021-05 was presented and the following action was taken:

Motion No.	05-02-21 POCC
Moved by:	JC Baldwin
Seconded by:	Donn Etherinton
	To approve the Port of Chelan County Consent Agenda consisting of Check Register Page #2021-05, as presented.

Motion passed 3-0.

PODC CONSENT AGENDA:

The Port of Douglas County Consent Agenda consisting of Check Register Page #2021-03 was presented and the following action was taken:

Motion No.	05-03-21 PODC
Moved by:	W. Alan Loeb sack
Seconded by:	Mark Spurgeon
	To approve the Port of Douglas County Consent Agenda consisting of Check Register Page #2021-03, as presented.

Motion passed 2-0.

PRESENTATIONS:

Small Business Development Center – Ron Nielsen and John Morosco from the SBDC provided a 1st Qtr 2021 review of their work and activities. They also provided an update on the Working Washington Round 4 Grant Program. The SBDC will continue to provide quarterly reports to the Regional Port Board.

Former Silicon Smelter Site at Rock Island – Kuntz outlined the studies completed to date at the former Rock Island Smelter Site concerning site characterization. He also reviewed the Adaptive Reuse Study and a Planned Action Environmental Impact Statement previously completed. He also provided a financial analysis of site redevelopment costs noting the project is not financially feasible at this time. Discussions ensued. The Board concurred with this assessment.

ACTION ITEMS:

Purchase & Sale Agreement Lineage South Node – Port of Chelan County Action Item – Kuntz provided information on the proposed Purchase & Sale Agreement with Restoration 1 for Lineage South Node. The Agreement includes a 90-day feasibility period. Discussion ensued and the following actions were taken:

Motion No.	05-04-21 POCC
Moved by:	JC Baldwin
Seconded by:	Rory Turner
	To authorize the Executive Director of the Port of Chelan County to sign the Purchase and Sale Agreement with Restoration 1 for Lineage South Node.

Motion passed 3-0.

INFORMATIONAL ITEMS:

- **Latino Trades District** – Kuntz provided an update on the Latino Trades District Concept for reuse of the former Giga Watt Site. Kuntz attended the Wenatchee Valley Chamber’s Hispanic Business Council meeting last week and the concept was well received. Senator Murray’s office continues to be a strong advocate for the project as well. Kuntz recommended the Regional Port retain Jeannie Beckett of The Beckett Group, at an established cost of \$25,000, to assist the Regional Port in applying for an Economic Development Administration (EDA) Grant. Discussions ensued and the following action was taken:

Motion No.

Moved by:

Seconded by:

05-08-21 CDRPA

Rory Turner

Mark Spurgeon

To authorize the CEO to retain The Beckett Group to assist in seeking an EDA Grant.

Motion passed 6-0.

- **Chelan County .09 Sales Tax Application – Cashmere Mill District** – Kuntz reported the Regional Port recently submitted an application to Chelan County for .09 Sales Tax Grant in the amount of \$200,000. If successful, the funds would be used for wood waste remediation at the Cashmere Mill District property North of Sunset Highway to ready the site for development.
- **CTC Marketing** – Kuntz provided an update on a lead for space at the CTC. Regional Port Staff will continue to pursue.
- **Chelan/Douglas Property Owners – Billing Zip Codes Outside of Washington State** – Cridlebaugh reviewed a report of property owners in Chelan and Douglas Counties who have billing addresses outside of Washington State. This information was gathered to help determine potential destinations for additional air service out of Pangborn.
- **Aviation Ramp Project – Glycol Collection System** – Kuntz reviewed the current Glycol collection system and options for a new system. Moyers provided additional information. Staff will contact the FAA and Alaska Airlines to further discuss options and more information will be provided at an upcoming Board meeting.

MISC STAFF REPORTS:

Kuntz provided information and updates including:

- Christina Nulf recently signed a Settlement Agreement for a past concession agreement at Orondo River Park. The Regional Port is awaiting payment.
- WPPA Awards Ceremony is May 21st. The Regional Port will hold a Commissioner/Staff luncheon at the CTC to watch the ceremony via Zoom.

Moyers provided information and updates including:

- Update on the FAA Environmental Assessment.
- Reported there was trespasser on the runway last week.
- Update on airport parking lot management.

Cridlebaugh provided information and updates including:

- Update on the upcoming Flywheel Investment Conference; the Regional Port still has a few tickets left.
- Reported on additional funding from Department of Commerce for the ADO’s. Port Douglas County and Port of Chelan County will each receive an additional \$100,000 this year.

Larsen provided information and updates including:

- Reported on a potential temporary tenant for the Pybus Incubator Space.

Degnan provided information and updates including:

- CTC elevators repair update.

PUBLIC COMMENT – An opportunity for public comment was provided; however, no public comments were received.

REVIEW CALENDAR OF EVENTS: Did not review

ITEMS FROM BOARD OF DIRECTORS: Directors provided various updates.

Meeting adjourned at 1:25 pm.

Signed and dated this 25th day of May, 2021.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director


Rory Turner, Director

W. Alan Loeb sack, Director

April 2021								
Date	Meeting	Location	JCB	RT	DE	JH	MS	AL
4/1	Lunch w/ J. Kuntz	Pybus	X					
4/6	Douglas County PUD Meeting	Zoom/DC PUD Office	X	X	X		X	X
4/7	Lake Chelan Master Plan Mtg.	Zoom		X				
4/9	Pick Up Binder	Ex. Flight		X			X	
4/13	CDRPA Board Meeting	CTC	X	X	X	X	X	X
4/13	Osborn Stakeholders/Leavenworth City	Zoom	*X					
4/14	District 1 Meeting	Zoom			X			
4/14	NCWEDD Board Meeting	Zoom				X		
4/15	Wen. Valley Chamber Meeting	Zoom			X			
4/15	Tread Meeting	Saddlerock Pub			*X			
4/20	Columbia Basin Dev. League Board Mtg.	Zoom						X
4/20	WVCC Meeting	Zoom					X	
4/21	GWATA Board Meeting	Zoom	X					
4/21	Chelan Airport Blue Ribbon Panel Mtg.	Chelan Airport		X				
4/22	Upper Valley Commissioners Mtg	Big Y	X					
4/22	Wen. Downtown Assoc. Banquet	Convention Center		X	X			
4/22	NCWEDD Ex. Committee Meeting	Zoom				X		
4/23	Pick Up Binder	Executive Flight		X				
4/27	CDRPA Board Meeting	CTC	X	X	X	X	X	X
4/27	Osborn Stakeholders/Leavenworth City	Zoom	*X					
4/28	District 1 Meeting	Zoom			X			
4/28	Community Leadership Ad. Committee	CTC				X		
4/28	Meeting w/J. Kuntz; Return Binder	Ex. Flight					X	
4/29	NCWEDD Ex. Committee Meeting	Zoom				X		
4/29	Chelan PUD Strategy Partners Mtg.	Zoom	X					
4/29	WVCC Tourism Meeting	Zoom					X	
4/30	J. Thompson WPPA Update Meeting	Telecon	X					
*	denotes multiple meetings on same day							

**Chelan Douglas Regional Port
Authority**

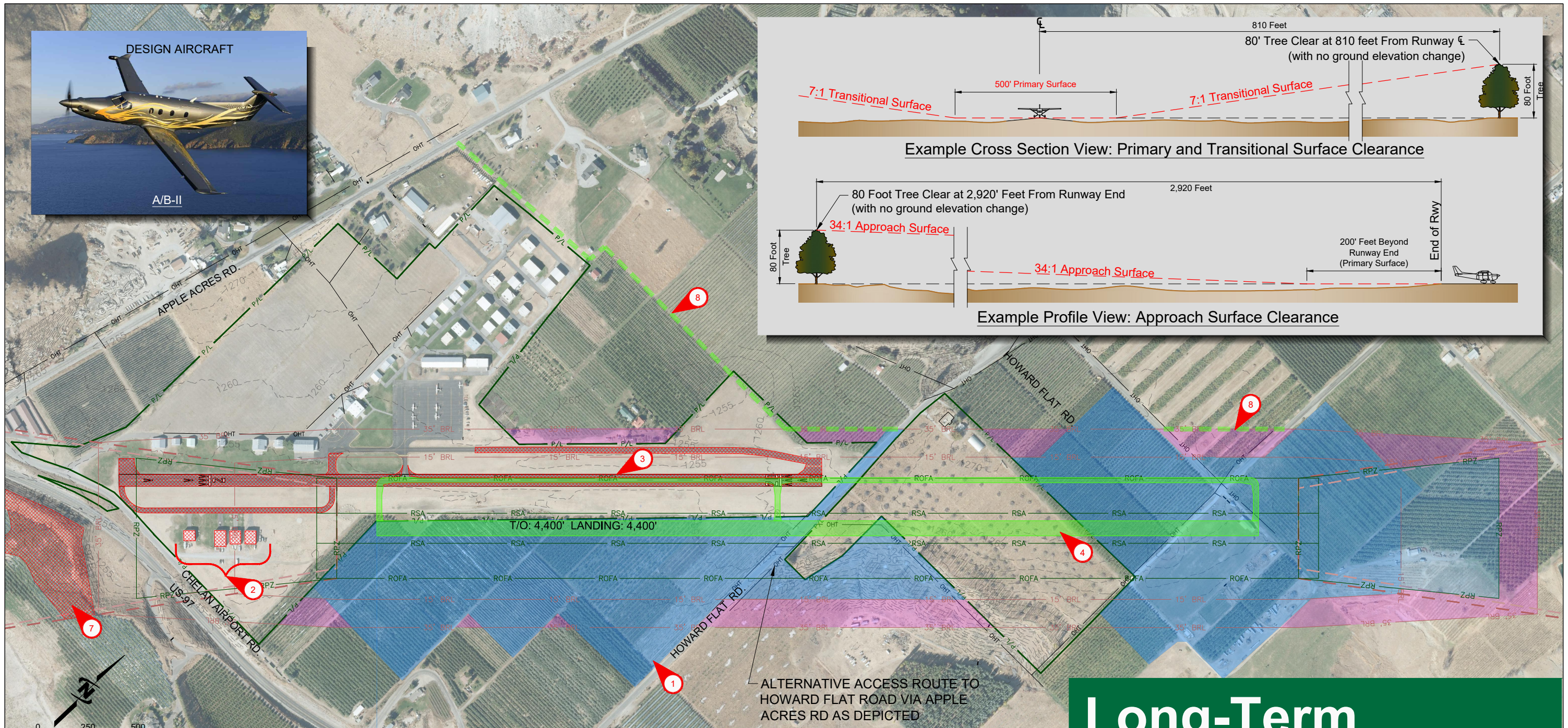
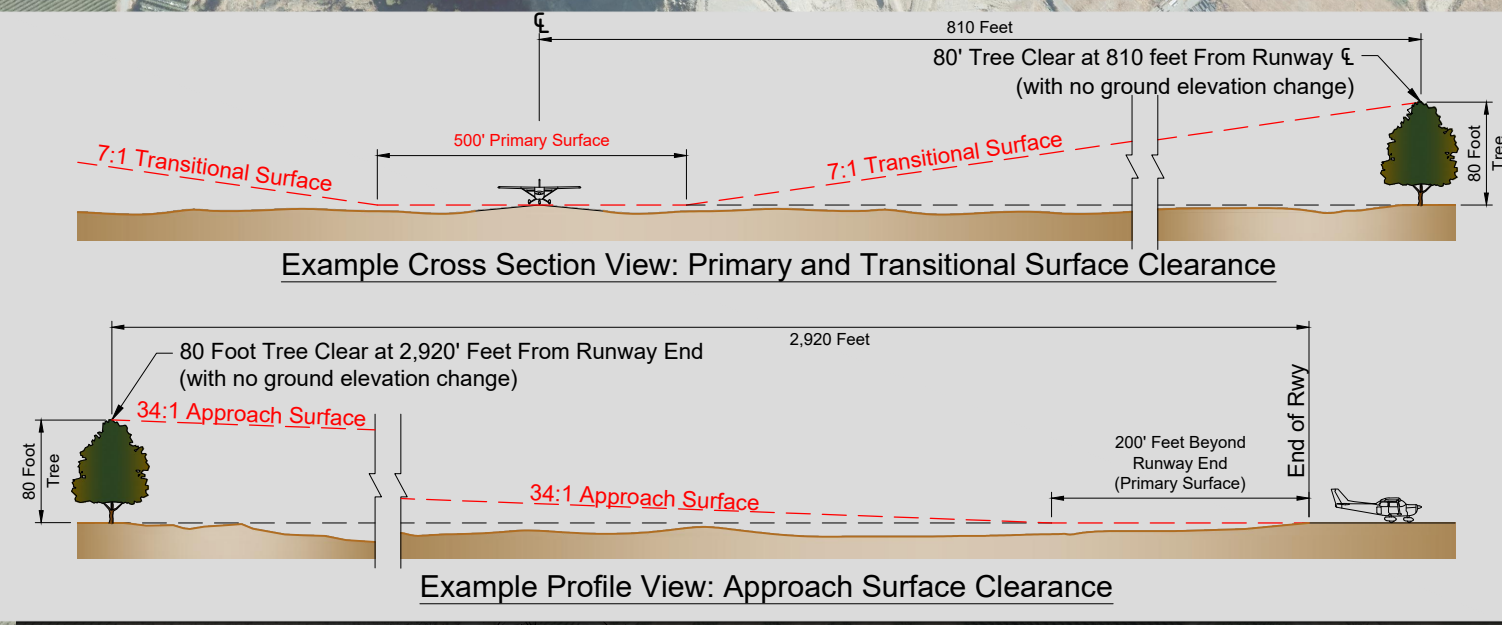
Memo

To: Board of Directors
From:  Jim Kuntz
Date: May 20, 2021
Re: Chelan Airport Master Plan

The Chelan Airport Master Plan is nearing completion. The Master Plan started in the fall of 2017. There was considerable time spent on the forecasting efforts and FAA review/approval to justify the type of aircraft forecasted to use the airport. The Master Plan is budgeted at \$380,588 and just over 87% has been spent to date. FAA and WSDOT grants are paying for the majority of the Master Plan costs.

The takeaway from the Master Plan is the airport is out of compliance with current FAA airport design standards. The airport, in my view, is at a crossroads. Should it continue to be a small GA airport or transformed into a more regional airport? The Blue Ribbon Citizens Advisory Committee strongly endorsed the regional airport concept.

The policy questions for the Board to consider are twofold: is the Regional Port committed to its share of the local match needed to implement the Master Plan; and do we have the current leadership structure necessary to implement the Master Plan.

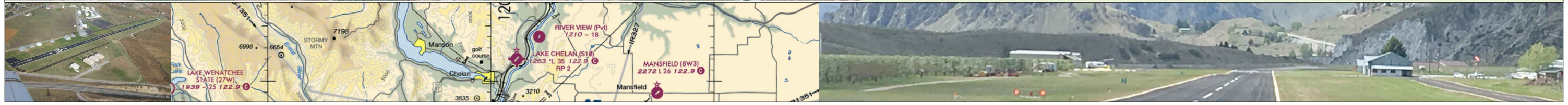


Long-Term Alternative No. 4B

RUNWAY AND TAXIWAY RELOCATED FOR STANDARDS AND APPROACH (Non-Precision Instrument Approach)

Alternative 4B		
ITEM #	DESCRIPTION	COSTS
1	Acquire Land in Fee or Easement (~98 Acres)	\$3,775,000
2	Relocate Hangars (4)	\$200,000
3	Demolish Existing Runway and Taxiway Pavements	\$161,000
4	Construct Runway and Parallel Taxiway to B-II Standards	\$7,603,000
5	Lower/Monitor Tree Heights	\$150,000
6	Irrigation Modifications	\$1,000,000
7	Acquire Easement and Clear Terrain	\$802,000
8	Alternate Howards Flat Access and Needed ROW	\$985,000
TOTAL		\$14,676,000

LEGEND	
	P/L PROPERTY LINE
	RPZ RUNWAY PROTECTION ZONE
	RSA RUNWAY SAFETY AREA
	ROFA RUNWAY OBJECT FREE AREA
	ROW 2 RUNWAY APPROACH SURFACE
	PART 77 APPROACH SURFACE
	915 EXISTING GROUND CONTOURS
	15' BRL BUILDING RESTRICTION LINE
	SUGGESTED PROPERTY ACQUISITION
	RECOMMENDED PROPERTY ACQUISITION (FEE)
	RECOMMENDED PROPERTY ACQUISITION (EASEMENT)



COSTS AND FUNDING

SHORT-TERM (2021-2025)					
ITEM #	DESCRIPTION	TOTAL	FAA 90%	State 5%	Local
1	Environmental Assessment for B-I Improvements (Not Shown)	\$ 300,000	\$ 270,000	\$ 15,000	\$ 15,000
2	Acquire Land in Fee or Easement (~54 Acres)	\$ 2,196,000	\$ 1,976,400	\$ 109,800	\$ 109,800
3	Residential Relocation	\$ 500,000	\$ 450,000	\$ 25,000	\$ 25,000
4	Lower/Monitor Tree Heights for Obstruction Clearance	\$ 150,000	\$ 135,000	\$ 7,500	\$ 7,500
5	Airport Access Road/Howard Flats Road Relocation	\$ 895,000	\$ 805,500	\$ 44,750	\$ 44,750
6	Construct Taxilane and Vehicle Access for Hangar Relocations	\$ 759,000	\$ 683,100	\$ 37,950	\$ 37,950
7	Relocate Hangars (13)	\$ 975,000	\$ 877,500	\$ 48,750	\$ 48,750
8	Extend Runway to 4,000-Feet, Overlay Existing Runway Pavement	\$ 2,208,000	\$ 1,987,200	\$ 110,400	\$ 110,400
9	Construct Partial Parallel Taxiway and Connectors	\$ 993,000	\$ 893,700	\$ 49,650	\$ 49,650
10	Relocate Runway 2 End, Remove Pavements	\$ 66,000	\$ 59,400	\$ 3,300	\$ 3,300
11	Construct Hangars (Private)	\$ -	\$ -	\$ -	\$ -
		\$9,042,000	\$8,137,800	\$452,100	\$ 452,100.00
INTERMEDIATE-TERM (2026-2030)					
ITEM #	DESCRIPTION	TOTAL	FAA 90%	State 5%	Local
1	Construct General Aviation Apron	\$ 1,625,000	\$ 1,462,500	\$ 81,250	\$ 81,250
2	Construct Fixed Base Operator (FBO) Apron	\$ 825,000	\$ 742,500	\$ 41,250	\$ 41,250
3	Relocate Fuel Area	\$ 800,000	\$ 200,000	\$ -	\$ 600,000
4	Construct Taxilane and Vehicle Access for Future Hangars	\$ 1,055,000	\$ 949,500	\$ 52,750	\$ 52,750
5	Construct Apron Areas	\$ 2,273,000	\$ 2,045,700	\$ 113,650	\$ 113,650
6	Master Plan Update for B-II Eligibility (Not Shown)	\$ 150,000	\$ 135,000	\$ 7,500	\$ 7,500
7	Environmental Assessment for B-II Improvements (Not Shown)	\$ 300,000	\$ 270,000	\$ 15,000	\$ 15,000
8	Construct Hangars (Private)	\$ -	\$ -	\$ -	\$ -
		\$ 7,028,000	\$ 5,805,200	\$ 311,400	\$ 911,400

COSTS AND FUNDING

LONG-TERM (2031-2040)					
ITEM #	DESCRIPTION	TOTAL	FAA 90%	State 5%	Local
1	Acquire Land in Fee or Easement (~31 Acres)	\$ 902,000	\$ 811,800	\$ 45,100	\$ 45,100
2	Extend Airport Access Road/Howard Flats Road Relocation	\$ 501,000	\$ 450,900	\$ 25,050	\$ 25,050
3	Relocate Portion of Parallel Taxiway for Group II Separation, Remove Pavements	\$ 653,000	\$ 587,700	\$ 32,650	\$ 32,650
4	Grading/Clearing to Clear 34:1 Approach Surface for Non-Precision	\$ 500,000	\$ 450,000	\$ 25,000	\$ 25,000
5	Extend Runway and Parallel Taxiway to 4,400-Feet and Widen Runway to 75-Feet	\$ 1,506,000	\$ 1,355,400	\$ 75,300	\$ 75,300
6	Construct Apron Areas	\$ 560,000	\$ 504,000	\$ 28,000	\$ 28,000
7	Construct Taxilane and Vehicle Access for Future Hangars	\$ 206,000	\$ 185,400	\$ 10,300	\$ 10,300
8	Construct Hangars (Private)	\$ -	\$ -	\$ -	\$ -
		\$ 4,828,000	\$ 4,345,200	\$ 241,400	\$ 241,400

SHORT-TERM (2021-2025)	\$9,042,000
INTERMEDIATE-TERM (2026-2030)	\$7,028,000
LONG-TERM (2031-2040)	\$4,828,000
GRAND (2021-2040) TOTALS	\$20,898,000

Memo

To: Board of Directors

From: Stacie de Mestre

cc: Jim Kuntz and Trent Moyers

Date: May 20, 2021

Re: Pangborn Memorial Airport Terminal Apron Reconstruction
– Authorization to Solicit Bids

The scope of the Pangborn Memorial Airport Terminal Apron Reconstruction project consists of reconstructing and expanding the terminal apron, installing a glycol collection system, replacing the concrete and hardscape at the terminal entrance, relocating part of Taxiway A, and addressing elevation differences between the taxiway and runway. Please see attached for select drawings detailing the key elements of this project.

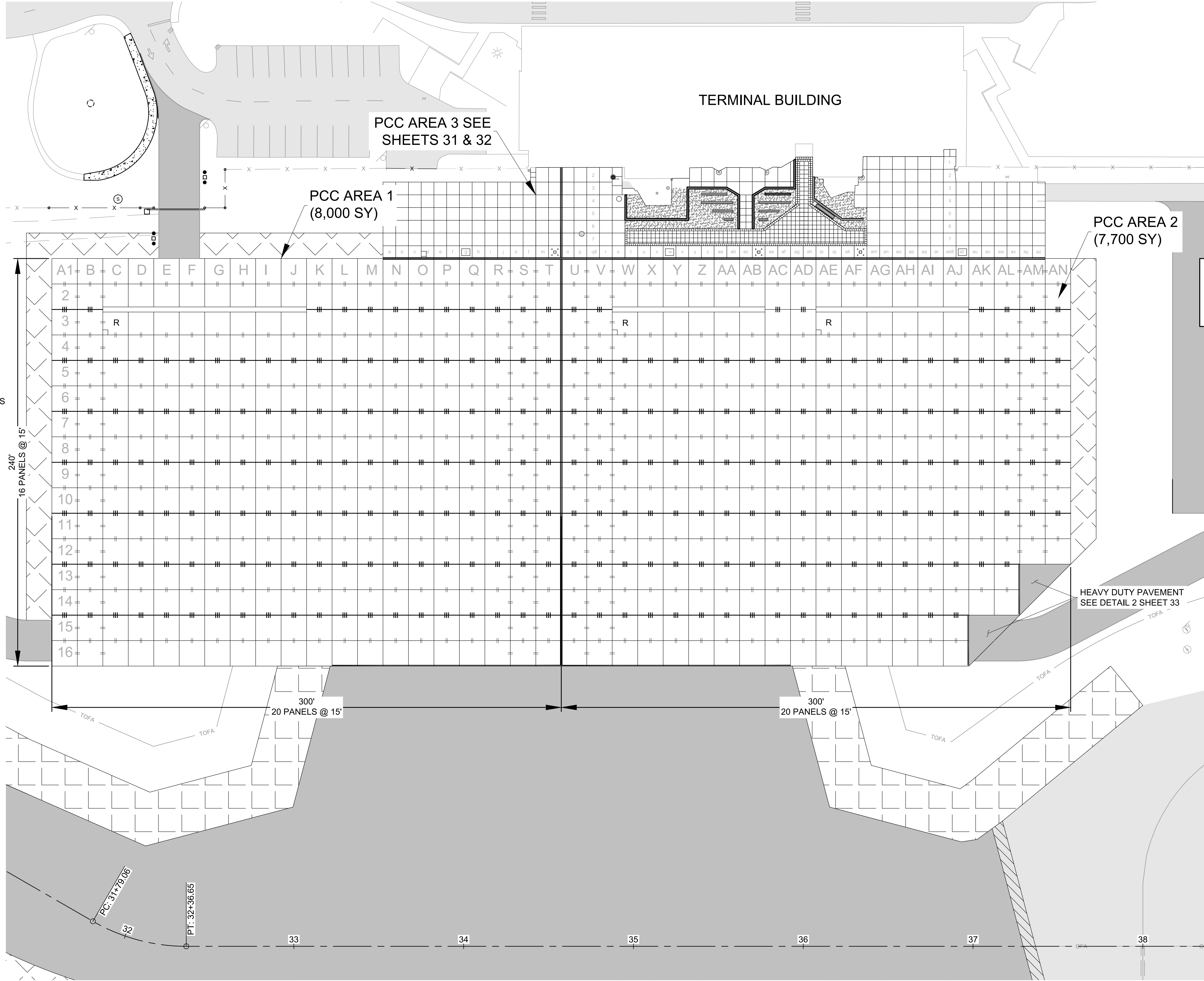
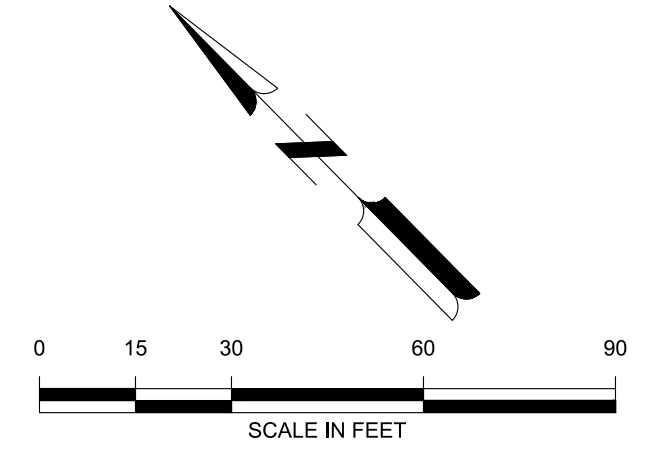
The estimated project schedule is as follows:

Solicit Bids	May 27, 2021
Bids Due	June 16, 2021
Contract Award	*Depends on FAA
Start Construction	September 2021
Construction Complete	Summer 2022

The 2021 Delegation of Authority requires Board approval prior to seeking bids for projects over \$100,000. Staff is seeking authorization to solicit bids for the Pangborn Memorial Airport Terminal Apron Reconstruction project via the public works process. Board approval will be sought prior to awarding the contract.

At the meeting we will review the cost estimates for a concrete ramp versus an asphalt ramp. While concrete is going to be significantly more expensive, staff continues to believe concrete is the best option. We will also review all of the funding sources to pay for the project.

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LEGEND

- EXISTING PAVEMENT
- PROPOSED ASPHALT PAVEMENT
- PROPOSED CONCRETE PAVEMENT
- TYPE A OR TYPE A-1 - ISOLATION JOINT
- TYPE B - HINGED CONTRACTION JOINT W/ TIE-BARS
- TYPE C - DOWELED CONTRACTION JOINT
- TYPE D - DUMMY CONTRACTION JOINT
- TYPE E - DOWELED CONSTRUCTION JOINT
- REINFORCED CONCRETE
- TAXIWAY OBJECT FREE AREA

RAMP PAVING NOTES

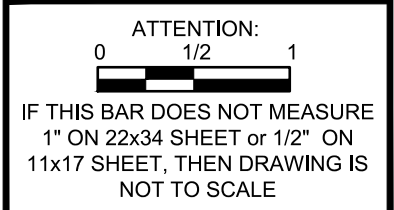
1. JOINT PATTERNS SHOWN ASSUME PAVING TWO LANES AT ONE TIME, AND ASSUME PAVING DIRECTIONS. THE CONTRACTOR MAY SUBMIT A PLAN FOR APPROVAL BY THE ENGINEER TO VARY PAVING DIRECTION



BORDER SIZE	
DESIGNED	22"x34"
DRAWN	TKV
CHECKED	TKV
APPROVED	CHM
	CHM

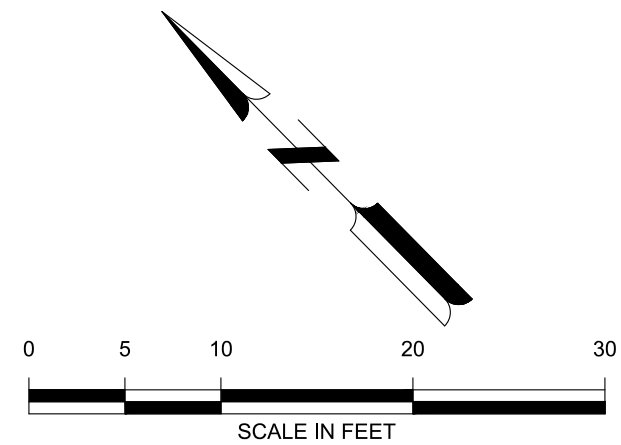
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PANGBORN MEMORIAL AIRPORT
TERMINAL APRON RECONSTRUCTION
PAVING PLAN - RAMP



DATE: MAY 2021
 PROJECT: 210001
 SHEET:

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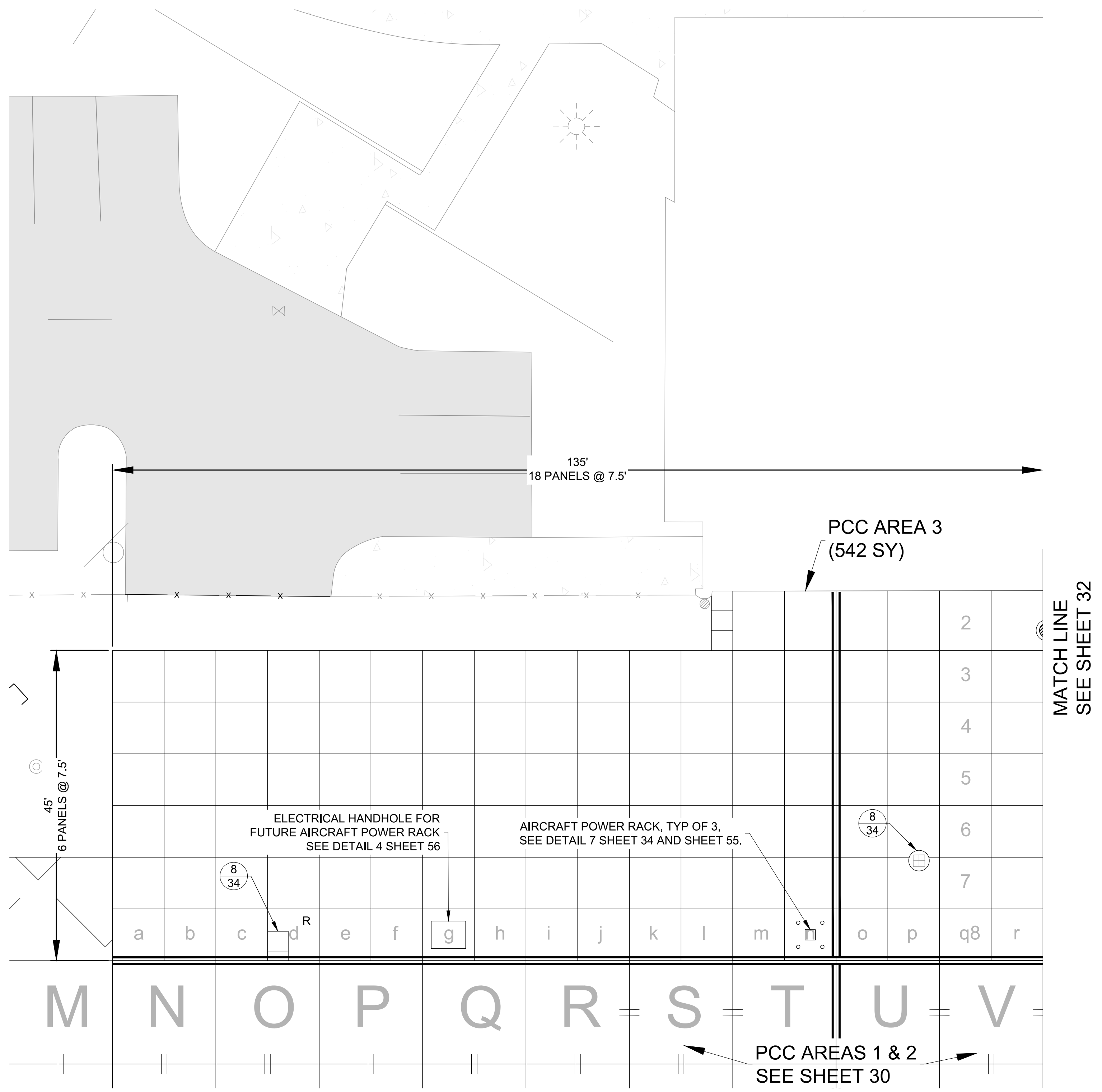


RAMP PAVING NOTES

- JOINT PATTERNS SHOWN ASSUME PAVING TWO LANES AT ONE TIME, AND ASSUME PAVING DIRECTIONS. THE CONTRACTOR MAY SUBMIT A PLAN FOR APPROVAL BY THE ENGINEER TO VARY PAVING DIRECTION

LEGEND

- EXISTING PAVEMENT
- PROPOSED ASPHALT PAVEMENT
- PROPOSED CONCRETE PAVEMENT
- TYPE A OR TYPE A-1 - ISOLATION JOINT
- TYPE B - HINGED CONTRACTION JOINT W/ TIE-BARS
- TYPE C - DOWELED CONTRACTION JOINT
- TYPE D - DUMMY CONTRACTION JOINT
- TYPE E - DOWELED CONSTRUCTION JOINT
- REINFORCED CONCRETE
- TOFA - TAXIWAY OBJECT FREE AREA



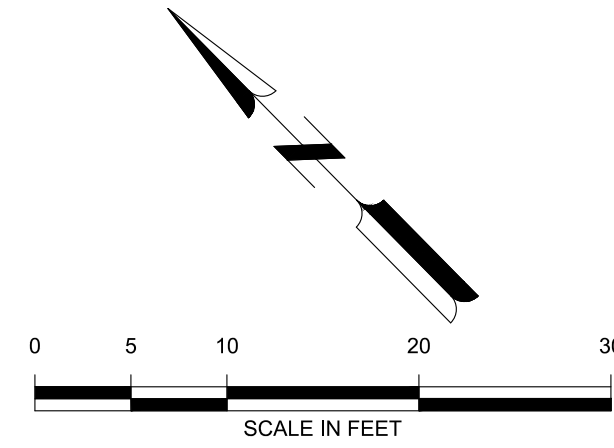
BORDER SIZE	
DESIGNED	22"x34"
DRAWN	TKV
CHECKED	TKV
APPROVED	CHM
	CHM

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PANGBORN MEMORIAL AIRPORT
TERMINAL APRON RECONSTRUCTION
PAVING PLAN - TERMINAL AREA 3

ATTENTION:	1/2"
IF THIS BAR DOES NOT MEASURE 1" ON 22x34 SHEET or 1/2" ON 11x17 SHEET, THEN DRAWING IS NOT TO SCALE.	
DATE:	MAY 2021
PROJECT:	210001
SHEET:	31 OF 62

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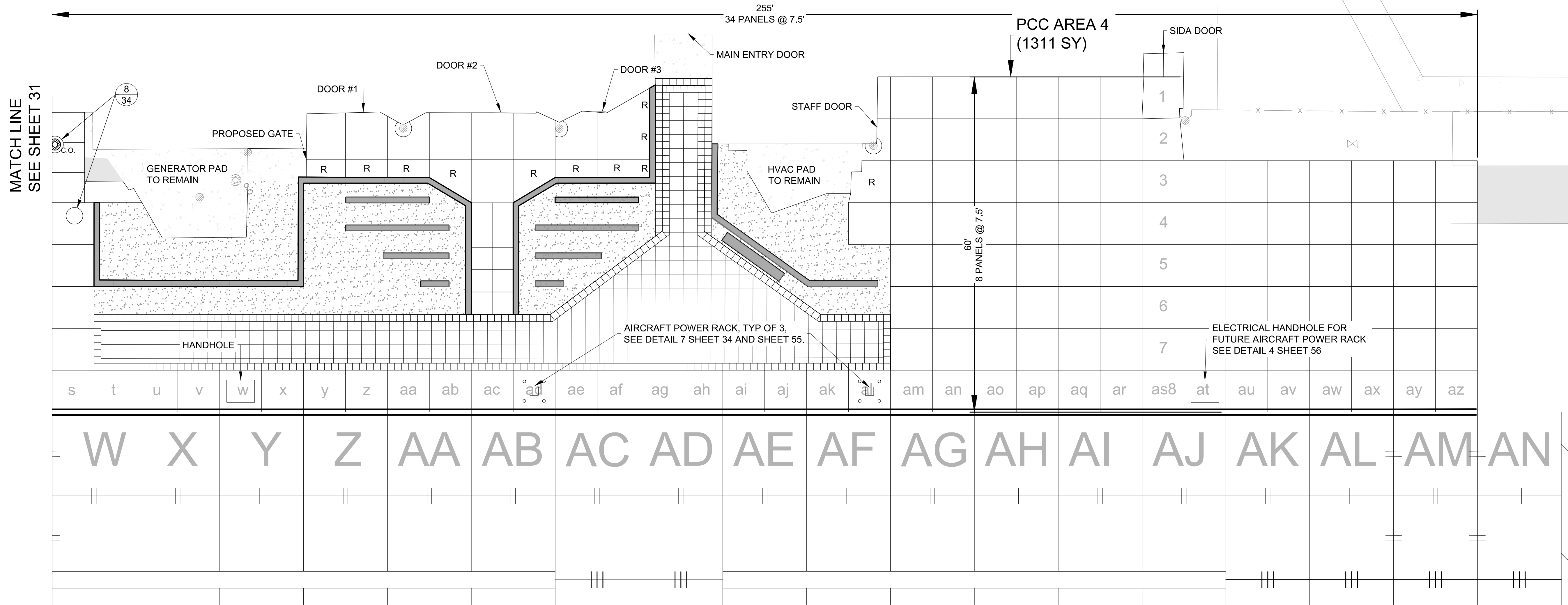


RAMP PAVING NOTES

- JOINT PATTERNS SHOWN ASSUME PAVING TWO LANES AT ONE TIME, AND ASSUME PAVING DIRECTIONS. THE CONTRACTOR MAY SUBMIT A PLAN FOR APPROVAL BY THE ENGINEER TO VARY PAVING DIRECTION

LEGEND			
	EXISTING PAVEMENT		EXISTING CONCRETE PAD TO REMAIN
	PROPOSED ASPHALT PAVEMENT		PROPOSED PAVERS
	PROPOSED CONCRETE PAVEMENT		PROPOSED STAMPED CONCRETE
	TYPE A OR TYPE A-1 - ISOLATION JOINT		QUARRY SPALLS
	TYPE B - HINGED CONTRACTION JOINT W/ TIE-BARS		DECORATIVE METAL FENCE PANELS, VARIES IN HEIGHT 18" - 3'
	TYPE C - DOWELED CONTRACTION JOINT		ENTRY SIGN
	TYPE D - DUMMY CONTRACTION JOINT		
	TYPE E - DOWELED CONSTRUCTION JOINT		
	REINFORCED CONCRETE		
	TAXIWAY OBJECT FREE AREA		

TERMINAL BUILDING



MATCH LINE
SEE SHEET 31



5/19/2021

BORDER SIZE	DESIGNED	DRAWN	CHECKED	APPROVED
22"x34"	TKV	TKV	CHM	CHM
DATE				
REVISIONS				
NO.				
DESCRIPTION				

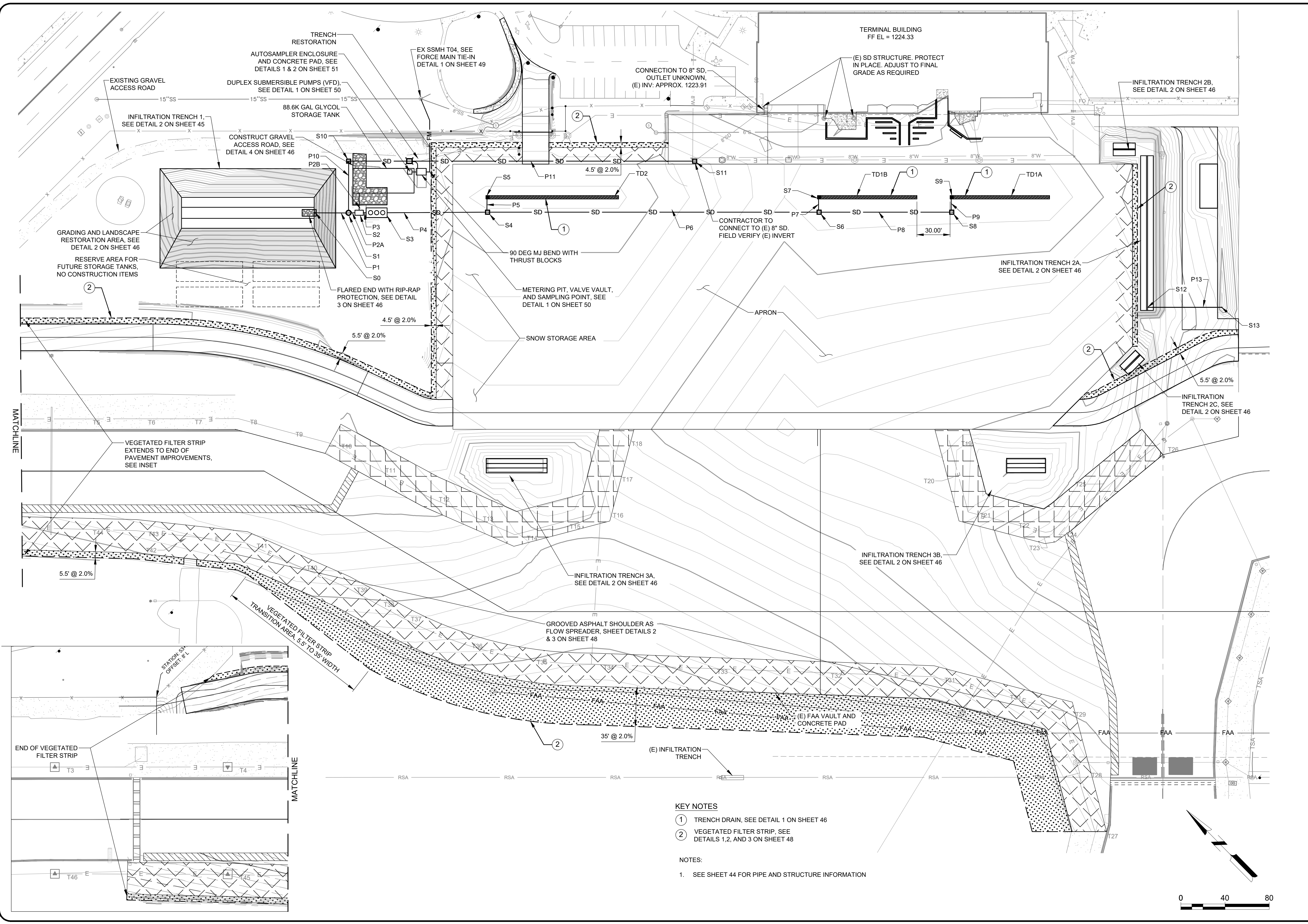
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**PANGBORN MEMORIAL AIRPORT
TERMINAL APRON RECONSTRUCTION
PAVING PLAN - TERMINAL AREA 4**

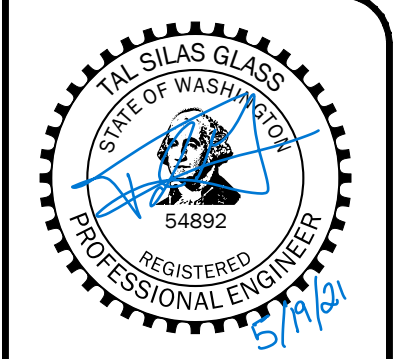
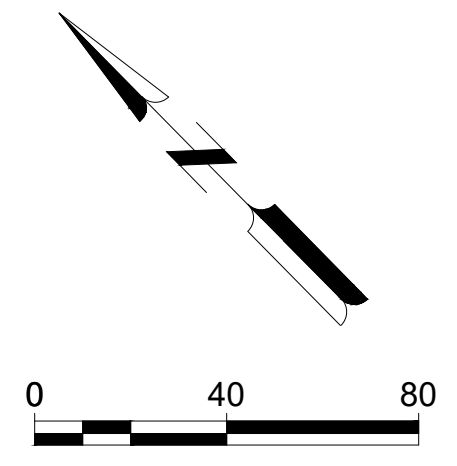
ATTENTION:
1/2" = 1'
IF THIS BAR DOES NOT MEASURE
1" ON 22x34 SHEET or 1/2" ON
11x17 SHEET, THEN DRAWING IS
NOT TO SCALE.

DATE: MAY 2021
PROJECT: 210001
SHEET:

X:\16229002\10084\01\TECH\DRAWINGS\DRAINAGE PLAN.DWG, 5/18/2021
 X:\16229002\10084\01\TECH\DRAWINGS\DRAINAGE PLAN.DWG
 5/19/2021 10:57:01 AM
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- KEY NOTES**
- ① TRENCH DRAIN, SEE DETAIL 1 ON SHEET 46
 - ② VEGETATED FILTER STRIP, SEE DETAILS 1, 2, AND 3 ON SHEET 48
- NOTES:**
1. SEE SHEET 44 FOR PIPE AND STRUCTURE INFORMATION



BORDER SIZE	DESIGNED	DRAWN	CHECKED	APPROVED	TSG
22"x34"					
DATE	NO.	REVISIONS	DESCRIPTION		

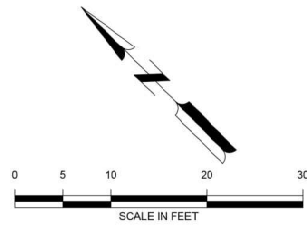
Mead & Hunt
 Mead and Hunt, Inc.
 411 1st Avenue South
 Suite 610
 Seattle, WA 98104
 phone: 888-364-7272
 meadhunt.com

PANGBORN MEMORIAL AIRPORT
TERMINAL APRON RECONSTRUCTION
DRAINAGE PLAN

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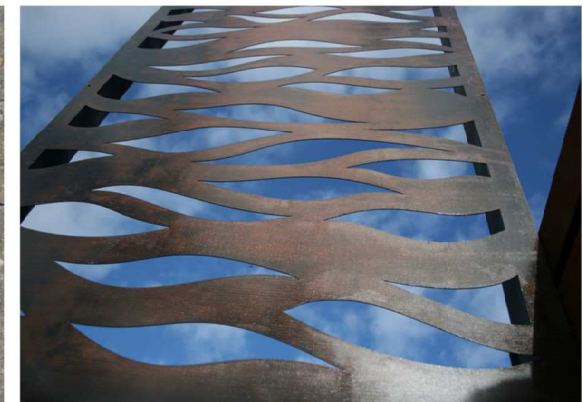
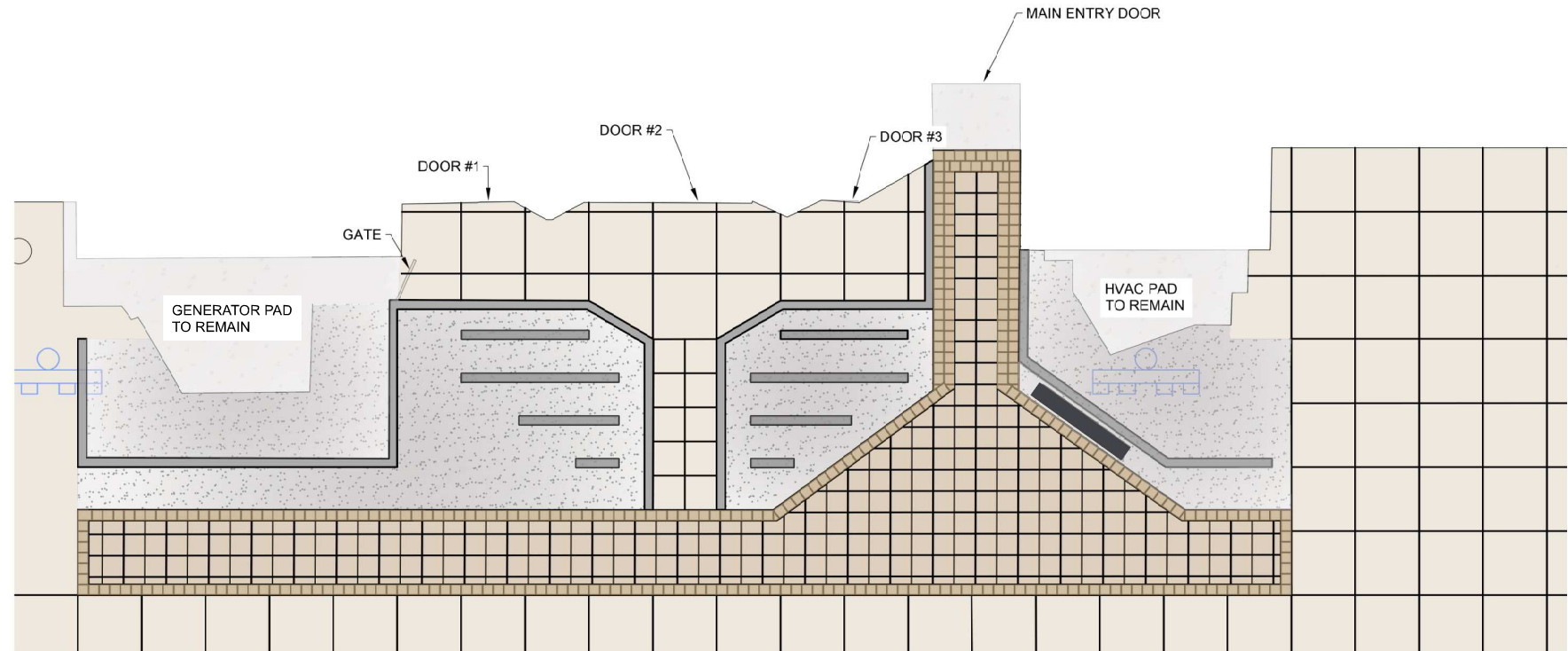
ENVIRONMENTAL CONCEPT

THE MOUNTAIN SILHOUETTE OF THE SIGN REFLECTS THE WENATCHEE VALLEY'S NATURAL SCENERY. DECORATIVE METAL FENCE PANELS STAND BEHIND THE STONE ENTRY SIGN. PAVING MATERIALS ARE EARTH-TONED, AND CONTRASTING PAVERS AND STAMPED CONCRETE HIGHLIGHT THE PATH TO THE ENTRYWAY.



LEGEND

- EXISTING CONCRETE PAD TO REMAIN
- PROPOSED PAVERS
- PROPOSED STAMPED CONCRETE
- PROPOSED QUARRY SPALLS, 3-4"
- DECORATIVE METAL FENCE PANELS
- ENTRY SIGN



NO.	REVISIONS DESCRIPTION	DATE	DESIGNED	TRV	DRAWN	TRV	CHECKED	CHM	APPROVED	CHM

T-O ENGINEERS
 CONSULTING ENGINEERS, SURVEYORS & PLANNERS
 1717 S. RUSTLE STREET SUITE 201
 SPOKANE, WA 99224
 PHONE: (509) 319-2500 WWW.T-O-ENGINEERS.COM
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PANGBORN MEMORIAL AIRPORT
 TERMINAL APRON RECONSTRUCTION
 TERMINAL APPROACH CONCEPT

ATTENTION:
 1" ON 22x34 SHEET OR 1/2" ON 11x17 SHEET, THEN DRAWING IS NOT TO SCALE

DATE: MAY 2021
 PROJECT: 210001
 SHEET:



REVISIONS		BORDER SIZE	
NO.	DESCRIPTION	DATE	DESIGNED
			TYV
			DRAWN
			TYV
			CHECKED
			TYV
			CHM
			APPROVED
			CHM

T-O ENGINEERS
 CONSULTING ENGINEERS, SURVEYORS & PLANNERS
 1717 S. RUSTLE STREET SUITE 201
 SPOKANE, WA 99224
 PHONE: (509) 319-2580 WWW.T-OENGINEERS.COM
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**PANGBORN MEMORIAL AIRPORT
 TERMINAL APRON RECONSTRUCTION
 TERMINAL APPROACH RENDERING**

ATTENTION: 1
 0 1/2 1
 IF THIS BAR DOES NOT MEASURE
 1" ON 22x34 SHEET or 1/2" ON
 11x17 SHEET, THEN DRAWING IS
 NOT TO SCALE

DATE: MAY 2021
 PROJECT: 210001
 SHEET:

Memo

To: Board of Directors

From: Stacie de Mestre

cc: Jim Kuntz and Trent Moyers

Date: May 18, 2021

Re: Waterville Airport Pavement Rehab Project – Revised Budget

The preconstruction meeting for the Waterville Airport Pavement Rehabilitation Project was held on May 13, 2021. During their site visit, JUB Engineers field measured and marked every crack to be repaired. They discovered there were far more Type III repairs than estimated. Type III cracks are larger than 2” in width and require mastic as the repair material. Based on the actual quantities and the contractor’s unit price, JUB is suggesting a change order in the amount of \$54,830.40. At this time all WSDOT Aviation grant money is allocated, therefore the CDRPA would need to solely fund this change order. See below for the original budget and the revised budget.

Original Project Budget:

Construction Contract:	\$185,052.21
JUB Task Authorization:	<u>\$ 35,409.34</u>
Subtotal:	\$221,029.84
Construction Contingency:	\$ 14,620.16

Total Project Budget: \$235,650.00

WSDOT Share Breakout:

WSDOT Grant (84%) \$198,926.86

CDRPA Share (16%) \$ 36,723.14

Revised Project Budget:

Construction Contract: \$185,052.21

Proposed Change Order: \$ 54,830.40

JUB Task Authorization: \$ 35,409.34

Subtotal: \$275,291.95

Construction Contingency: \$ 5,000.00

Total Project Budget \$280,291.95

Revised WSDOT Share Breakout:

WSDOT Grant (71%) \$198,926.86

CDRPA Share (29%) \$ 81,365.09



Acct Name: CHELAN DOUGLAS REGIONAL PORT

SUMMARY - USD

Page 1

Acct Number: XXXXXX013

For period 04/01/2021 - 04/30/2021

ACTIVITY - Settled/Cleared Cash Activity

Transaction Type	Amount
Purchases	0.00
Purchase Reversals	0.00
Sales	0.00
Sale Reversals	0.00
Withdrawals	0.00
Receipts	0.00
Deliveries	0.00
Principal Reversals	0.00
Interest	4,000.00
Interest Reversals	0.00
Interest Adjustments	0.00
Maturities	0.00
Calls	0.00
Puts	0.00
Paydowns	0.00
Paydown Adjustments	0.00
Payups	0.00
Payup Adjustments	0.00
Cash Dividends	0.00
Balance Changes	0.00
Stock Dividends	0.00
Closeouts	0.00
Closeout Dividends	0.00
Net Activity	4,000.00

Your Sales Representative is: SAFEKEEPING OPERATIONS
(800) 236-4221

Statement Contents

- *Summary
- *Activity - Settled/Cleared Cash Activity
- *Holdings
- *Cash Flow Projections

HOLDINGS - Custody

Category	Par/Shares	Original Face	Principal Cost	Market Value
US Government Agency Securities	4,000,000.00000	4,000,000.00000	4,091,592.50	4,148,199.00
Total Custody Holdings	4,000,000.00000	4,000,000.00000	4,091,592.50	4,148,199.00



Acct Name: CHELAN DOUGLAS REGIONAL PORT

ACTIVITY - USD

Page 2

Acct Number: XXXXXXX013

Settled/Cleared Cash Activity

For period 04/01/2021 - 04/30/2021

Date Ticket	Activity	Description	Rate Maturity	Par/Shares Price/NAV	Security ID	Amount
04/13/2021 392209430	Interest	FEDERAL FARM CREDIT BANK 10/13/22	1.600 10/13/2022		3133ELGN8	4,000.00
Net Activity						4,000.00



Acct Name: CHELAN DOUGLAS REGIONAL PORT

HOLDINGS AS OF 04/30/2021 - USD

Page 3

Acct Number: XXXXXXX013

CUSTODY

Maturity	Security ID Ticket	Rate Acq Date	Description	Par/Shares Original Face	Principal Cost	Market Value NAV
US Government Agency Securities						
08/12/2021	3137EAEC9 392209432	1.125 02/20	FREDDIE MAC 3137EAEC9 08/12/21	500,000.00 500,000.00	497,876.00	501,549.50
01/21/2022	3133ELHR8 392209431	1.600 02/20	FEDERAL FARM CREDIT BANK 01/21/22	500,000.00 500,000.00	501,833.00	505,536.00
10/13/2022	3133ELGN8 392209430	1.600 02/20	FEDERAL FARM CREDIT BANK 10/13/22	500,000.00 500,000.00	502,900.00	510,695.00
12/09/2022	313381BR5 392209429	1.875 02/20	FEDERAL HOME LOAN BANK 12/09/22	500,000.00 500,000.00	506,935.00	513,820.50
06/19/2023	3137EAEN5 392209428	2.750 02/20	FEDERAL HOME LOAN MTG CORP 06/19/23	500,000.00 500,000.00	522,897.50	527,147.50
02/05/2024	3135G0V34 392209427	2.500 02/20	FEDERAL NATL MORTGAGE ASSN 02/05/24	500,000.00 500,000.00	521,402.50	530,286.00
09/13/2024	3130A2UW4 392209426	2.875 02/20	FEDERAL HOME LOAN BANK 09/13/24	500,000.00 500,000.00	532,965.00	540,024.00
01/07/2025	3135G0X24 392209425	1.625 02/20	FEDERAL NATL MORTGAGE ASSN 01/07/25	500,000.00 500,000.00	504,783.50	519,140.50
US Government Agency Securities Total				4,000,000.00000	4,091,592.50	4,148,199.00
Total Custody Holdings				4,000,000.00000	4,091,592.50	4,148,199.00



Acct Name: CHELAN DOUGLAS REGIONAL PORT	CASH FLOW PROJECTIONS - USD	Page	4
Acct Number: XXXXXXXX013	For The Next 12 Months		

Last Pay Date	Ticket	May 21	Jun 21	Jul 21	Aug 21
Security ID		Sep 21	Oct 21	Nov 21	Dec 21
Description		Jan 22	Feb 22	Mar 22	Apr 22
08/12/2021	392209432	0.00	0.00	0.00	502,812.50
3137EAEC9		0.00	0.00	0.00	0.00
FREDDIE MAC		0.00	0.00	0.00	0.00
01/21/2022	392209431	0.00	0.00	4,000.00	0.00
3133ELHR8		0.00	0.00	0.00	0.00
FEDERAL FARM CREDIT BANK		504,000.00	0.00	0.00	0.00
10/13/2022	392209430	0.00	0.00	0.00	0.00
3133ELGN8		0.00	4,000.00	0.00	0.00
FEDERAL FARM CREDIT BANK		0.00	0.00	0.00	4,000.00
12/09/2022	392209429	0.00	4,687.50	0.00	0.00
313381BR5		0.00	0.00	0.00	4,687.50
FEDERAL HOME LOAN BANK		0.00	0.00	0.00	0.00
06/19/2023	392209428	0.00	6,875.00	0.00	0.00
3137EAEN5		0.00	0.00	0.00	6,875.00
FEDERAL HOME LOAN MTG CORP		0.00	0.00	0.00	0.00
02/05/2024	392209427	0.00	0.00	0.00	6,250.00
3135G0V34		0.00	0.00	0.00	0.00
FEDERAL NATL MORTGAGE ASSN		0.00	6,250.00	0.00	0.00
09/13/2024	392209426	0.00	0.00	0.00	0.00
3130A2UW4		7,187.50	0.00	0.00	0.00
FEDERAL HOME LOAN BANK		0.00	0.00	7,187.50	0.00
01/07/2025	392209425	0.00	0.00	4,062.50	0.00
3135G0X24		0.00	0.00	0.00	0.00
FEDERAL NATL MORTGAGE ASSN		4,062.50	0.00	0.00	0.00
		0.00	11,562.50	8,062.50	509,062.50
		7,187.50	4,000.00	0.00	11,562.50
		508,062.50	6,250.00	7,187.50	4,000.00
Total Projected Cash Flow		1,076,937.50			

Projections are made only on holdings paid through U.S. Bank and are not guaranteed.

**Chelan Douglas Regional Port Authority
Calendar of Events**

5/21/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
May 25	Tuesday	CDRPA Board Meeting; 9:00 AM		
May 26	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
May 31	Monday	Memorial Day/Office Closed		
June 8	Tuesday	CDRPA Board Meeting; 9:00 AM		
June 9	Wednesday	NCWEDD Meeting		
June 10	Thursday	CDTC Board Meeting 9:00 AM		
June 15	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
June 16	Wednesday	GWATA Board Meeting; 3:00 PM		
June 16-18	Wed-Friday	WPPA Finance Seminar; Alderbrook (tentative)		
June 22	Tuesday	CDRPA Board Meeting; 9:00 AM		
June 23	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
July 5	Monday	4th of July Holiday Observed/Office Closed		
July 7-9	Wed-Friday	WPPA Director's Seminar; dates and location not firm.		
July 8	Thursday	CDTC Board Meeting 9:00 AM		
July 13	Tuesday	CDRPA Board Meeting; 9:00 AM		
July 14	Wednesday	NCWEDD Meeting		
July 19-21	Mon-Wednesday	WPPA Commissioner's Seminar; Marcus Whitman Walla Walla; tentative		
July 20	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
July 21	Wednesday	GWATA Board Meeting; 3:00 PM		
July 27	Tuesday	CDRPA Board Meeting; 9:00 AM		
July 28	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
August 10	Tuesday	CDRPA Board Meeting; 9:00 AM		
August 11	Wednesday	NCWEDD Meeting		
August 12	Thursday	CDTC Board Meeting 9:00 AM		
August 17	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
August 18	Wednesday	GWATA Board Meeting; 3:00 PM		
August 24	Tuesday	CDRPA Board Meeting; 9:00 AM		
August 25	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
September 6	Monday	Labor Day/Office Closed		

**Chelan Douglas Regional Port Authority
Calendar of Events**

5/21/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
September 8	Wednesday	NCWEDD Meeting		
September 9	Thursday	CDTC Board Meeting 9:00 AM		
September 14	Tuesday	CDRPA Board Meeting; 9:00 AM		
September 15	Wednesday	GWATA Board Meeting; 3:00 PM		
September 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
September 22-24	Wed-Friday	WPPA Environmental Seminar; Alderbrook;not yet booked		
September 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
September 29	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
October 12	Tuesday	CDRPA Board Meeting; 9:00 AM		
October 13	Wednesday	NCWEDD Meeting		
October 14	Thursday	CDTC Board Meeting 9:00 AM		
October 19	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
October 20	Wednesday	GWATA Board Meeting; 3:00 PM		
October 20-22	Wed-Friday	WPPA Small Ports;Enzian; not yet booked and dates not firm		
October 26	Tuesday	CDRPA Board Meeting; 9:00 AM		
October 27	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
November 9	Tuesday	CDRPA Board Meeting; 9:00 AM		
November 10	Wednesday	NCWEDD Meeting		
November 16	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
November 17	Wednesday	GWATA Board Meeting; 3:00 PM		
November 18	Thursday	CDTC Board Meeting 9:00 AM		
November 23	Tuesday	CDRPA Board Meeting; 9:00 AM		
November 24	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
November 25	Thursday	Thanksgiving/Office Closed		
November 26	Friday	Day After Thanksgiving/Office Closed		
December 1-3	Wed-Friday	WPPA Annual Meeting; Hyatt Regency Hotel Bellevue;tentative		
December 8	Wednesday	NCWEDD Meeting		
December 9	Thursday	CDTC Board Meeting 9:00 AM		

**Chelan Douglas Regional Port Authority
Calendar of Events**

5/21/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
December 14	Tuesday	CDRPA Board Meeting; 9:00 AM		
December 15	Wednesday	GWATA Board Meeting; 3:00 PM		
December 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
December 23	Thursday	Christmas Holiday Observed Office Closed		
December 24	Friday	Christmas Holiday Observed Office Closed		
December 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
December 29	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
December 31	Friday	New Years Day Observed/Office Closed		