



PORT OF CHELAN COUNTY
Board of Commissioners
Draft Meeting Minutes
238 Olds Station Rd, Suite A, Wenatchee, WA 98801
 June 23rd, 2010
8:30 am

- | | | |
|-----------------|---|--|
| Present: | Craig N. Larsen, President
JC Baldwin, Vice President
Michael H. Mackey, Secretary
Mark Urdahl, Executive Director
Pete Fraley, Legal Counsel
Monica Lough, Internal Auditor
Ron Johnston-Rodriguez, Director Economic Dev | Aimee Pope, Assistant to Economic Dev Director
Dayle Rushing, Director Risk, Property & Facilities
Raylene Bradley, Property & Facilities Manager
Laura Jaecks, CTC Manager
Kathleen Knappert, Staff Assistant
Jon Eberle, Real Estate Consultant |
| Other: | Roger Clute, Wenatchee Valley Visitor's Bureau
Marcia Janke, Wenatchee Valley Visitor's Bureau
Erin Cass, Wenatchee Valley Visitor's Bureau
Mike Steele, Lake Chelan Chamber of Commerce
Bob Hood, Wenatchee Jet Center
Hank Manriquez, CFFA & Leavenworth Chamber
Freyda Stephens, Convention & Visitor's Bureau/Coast Hotel | James Lillstrom, James Lillstrom & Associates
Nancy Smith, Leavenworth Chamber of Commerce
Roni Freund, Lake Chelan Tourism Promotion Gr.
Bill Forhan, NCW Media, Inc.
Gary Taylor, Comcast Spotlight
Bill Lynn, Leavenworth Chamber of Commerce |

Port Commission President Craig Larsen called the Port Commission meeting to order at 8:30 am and immediately recessed to the Pangborn Airport Governing Board meeting.

Port of Chelan County Commission meeting reconvened at 9:27 am. Commissioner Larsen announced the Commission meeting would recess for ten minutes. Meeting reconvened at 9:37 am.

CONSENT AGENDA

The consent agenda was presented for consideration.

Motion No.	06-07-10
<i>Moved By:</i>	<i>JC Baldwin</i>
<i>Seconded by:</i>	<i>Michael H. Mackey</i>
	<i>To approve the consent agenda as presented including approval of amendment to the Port Employee Section 125 Plan to add compliance and effective dates required by federal legislation.</i>

Motion carried unanimously.

PUBLIC COMMENT

No public comment.

DIRECTOR'S REPORT

Tourism Survey (Black Box Survey) Results Presentation

Ron Johnston-Rodriguez introduced the contractor and presenter, James Lillstrom with James Lillstrom & Associates. Lillstrom conducted a PowerPoint presentation which outlined the summary of findings during the one-year tourism study. Lillstrom stated the survey period was

CNL JCB MHM

June 2009 through April 2010. He briefly described how they utilized two methods to gather the survey information; they placed POV kiosks at various locations in Chelan County and also had an online survey hosted on the Leavenworth, Lake Chelan, and Wenatchee visitor websites. A total of 6,800 POV surveys and 4,800 website surveys were collected. Lillstrom added the POV kiosk at Pangborn Memorial Airport was one kiosk that collected a large sample of data. He highlighted the wine-related events or winery tourism, stating that we have done well thus far and we have a great opportunity for growth in winery tourism. Lillstrom continued to review the findings of the survey, which included visitor characteristics, visitor transportation, media/information sources, and visitor satisfaction. He stated that each municipality will receive a book summarizing the preliminary study. Presentation concluded and discussion ensued.

ITEMS FROM COMMISSIONERS

Commissioner Baldwin stated she attended the meeting with Heartland, LLC regarding the Peshastin Mill Site Study. The group will be meeting again in a couple weeks.

ECONOMIC DEVELOPMENT UPDATE

"Weekend on the River" Update

Ron Johnston-Rodriguez and Aimee Pope reviewed the events that occurred over the weekend during the "Weekend on the River" event. Johnston-Rodriguez stated the weekend consisted of four main events; Friday evening Greater Columbia Water Trail dedication and dinner at Rio Vista Winery, Saturday morning paddle on the Columbia River from Rio Vista Winery to Chelan Falls Park, Sunday morning paddle on the Columbia River from Wenatchee's Confluence State Park to Linden Tree Park followed by the Wenatchee Row and Paddle Club Open House. He added there were approximately twenty paddlers and sixteen boats. He also mentioned there has been some discussion on the Row and Paddle Club interested in operating a concession on the riverfront to rent out boats. The Club will be making a presentation to the City Council tomorrow.

Executive Session

Regular session recessed to executive session at 10:48 am for twenty minutes to discuss real estate matters pursuant to RCW 42.30.110 (b and c). Final action on selling or leasing public property shall be taken in a meeting open to the public.

Regular session reconvened at 11:09am.

Design Salt

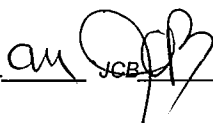

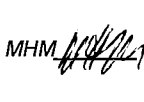
A prior tenant, Design Salt, is looking for new space and has approached the Port. The Port is willing to accommodate the request if no suitable private space is available. The Lease of Building 5 would be temporary and terminate when the improvements to Building 3 are completed.

Motion No.
Moved By:
Seconded by:

06-08-10
JC Baldwin
Michael H. Mackey

To approve a lease agreement with Design Salt to temporarily lease under 5,000 square feet in Building 5 at 210 Olds Station Road (a portion of the former JanSport building), and authorize the Executive Director to sign, subject to approval of one commissioner and review by legal counsel.

Motion carried unanimously.

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Motion No.
Moved By:
Seconded by:

06-09-10
Michael H. Mackey
JC Baldwin

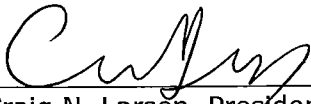
To approve a three-year lease agreement with Design Salt for approximately 4,700 square feet at Building 3 at 238 Olds Station Road (portion of the west side of the current port administration building) and to authorize the Executive Director to sign, subject to approval of one commissioner and review by legal counsel.

Motion carried unanimously.

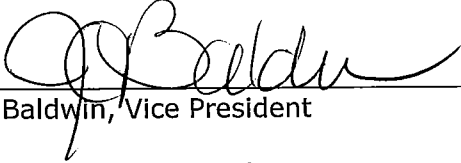
Meeting was adjourned at 11:18 am.

Signed and dated this 15th day of July, 2010.

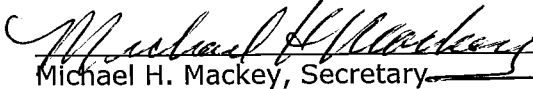
PORT OF CHELAN COUNTY






Craig N. Larsen, President



JC Baldwin, Vice President



Michael H. Mackey, Secretary

CNL  JCB  MHM 

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