



**BOARD OF COMMISSIONERS**  
**Commission Meeting Minutes**  
 125 Easy St, Wenatchee, WA 98801  
 Wednesday, May 16<sup>th</sup>, 2006  
 9:00 am

**Present:** Michael H. Mackey, President (via conference call) Ron Johnston-Rodriguez/Dir of Economic Development  
 JC Baldwin, Vice President (via conference call) Laura Jaecks, CTC Building Manager  
 Craig Larsen, Secretary (via conference call) Judy Bradford, Recording Secretary  
 Mark Urdahl, Executive Director (via conference call) Pat Moore, Airport Manager  
 Pete Fraley, Legal Counsel Jon Eberle, Real Estate Engineer

**Others:** Bill Stokes, Chelan Co Citizen Bruce Baguley, NOPA

Commission President Mike Mackey called the meeting to open via conference call at 9:00 am.

**Consent Agenda**

After a brief introduction of those attending the meeting, the consent agenda was presented for commission consideration:

**Motion No.** 05-01-07  
**Moved By:** JC Baldwin  
**Seconded By:** Craig N. Larsen

*To approve the consent agenda as presented consisting of the approval of Minutes of April 11<sup>th</sup> and April 18<sup>th</sup>, 2007 regularly scheduled Commission meetings, the minutes of the April 25<sup>th</sup>, 2007 special Commission meeting, PMA Register Pages (#1078-#1079), and Port Register Pages (#2074-#2081) including the following:*

<u>Register Page:</u>	<u>Voucher:</u>	<u>Total</u>
	#11128- 11134 & electronic	
#2074--April '07 Payroll 4/30/07	payroll deposits	\$ 61,538.03
#2075--April Month End 4/30/07	#11135--11141	90,120.42
#2076 -- Capital 5/15/07	#11142 --11143	235,226.08
#2077-- CTC 5/15/07	#11144 -- 11155	36,663.51
#2078-- April bills pd 5/15/07	#11156-- 11176	60,271.31
#2078 -- Same 5/15/07	#11177-- 11198	70,375.75
#2080 -- Same 5/15/07	#11199 -- 11202	1,966.83
#2081 Apr Exp Reimbrs 5/15/07	#11203 -- 11208	1,044.83
		<b>\$557,206.76</b>

**81 warrants totaling \$ 557,206.76 for approval May 16, 2007.**

*Motion Carried.*

**Pangborn Memorial Airport**  
**Design Contract for Remodeling Airport Terminal**

Mark Urdahl explained the Commission has previously discussed and approved this contract at the joint session with the Port of Douglas earlier in error since it had not been listed on the Port of Chelan County's meeting notice agenda.

**Motion No.** 05-02-07  
**Moved By:** JC Baldwin  
**Seconded By:** Craig N. Larsen

*To authorize the Airport Manager to sign a contract with RH2 Engineering in an amount not to exceed \$40,000 for design and engineering services related to the remodeling of the Pangborn Memorial Airport Terminal .*

*Motion Carried.*

**USKH Design and Environmental Assessment Contract**

Pat Moore explained this was for access road, taxi way design, direct expenses and environmental services and all are FAA reimbursable expenses.

**Motion No.** 05-03-07

Moved By: JC Baldwin

Seconded By: Craig N. Larsen

To authorize the airport manager to sign a contract with USKH Engineers in an amount estimated at \$109,583 for engineering services for FAA funded projects at Pangborn Memorial Airport.

Motion Carried.

**Update**

Pat Moore reported she is working on scheduling the scoping for the update to the master plan, and hopes to have more information for Commissioners by the end of the week.

**Confluence Technology Center**

**Update**

Laura Jaecks referred to the information included in her report to commissioners in the meeting packet. She reported the resource directory project is moving forward nicely. GWATA is now in fund development phase to raise \$20,000 for the directory.

**Director's Report**

***Lease with McDougall & Sons***

This item was tabled since there has not been a response from McDougall & Sons on proposal.

***Chelan Airport JOA Amendments***

Pete Fraley explained the amendments are necessary to bring the Joint Operating Agreement with the City of Chelan on the Lake Chelan Airport into compliance from the FAA standpoint. The Port and the City should and will be equal partners on the grants. FAA has approved the amendments in their current form. The City of Chelan has already approved the amendments. With these amendments the Port will operate with the City of Chelan in a very similar manner as the Port does with the JOA at Pangborn Airport.

The amendments require the City of Chelan to obtain FAA approval for the Kelly transaction and must complete an update the airport master plan. Fraley will keep track of the City's progress on these two items.

**Motion No.** 05-04-07

Moved By: JC Baldwin

Seconded By: Craig N. Larsen

To approve the amendments to the Lake Chelan Airport Joint Operating Agreement as presented.

Motion Carried.

**Executive Session**

To discuss real estate matters.

No executive session.

**Calendar**

Lake Chelan Realtors Lunch	Chelan	04-19-07
Pangborn Airport Consultant Selection	PMA	04-19-07
CTC Condo Assn Meeting	CTC	04-20-07
Staff Requested Meeting	Wenatchee	04-23-07
Pangborn Airport Consultant Interviews	PMA	04-23-07
Chelan County Commission Meeting	Wenatchee	04-23-07
PMA Planning Session	Wenatchee	04-24-07
PMA Governing Board Meeting	Port of Douglas	04-24-07
Douglas County Commission Meeting	Douglas Co LTS	04-25-07

MHM\_\_\_ JCB\_\_\_ CNL \_\_\_

May 16<sup>th</sup>, 2007

Lake Chelan Valley Vision Meeting	Chelan	04-25-07
Grant Co EDC Qtrly Meeting	Moses Lake	04-26-07
Special Commission Meeting	Port	04-25-07
WAMA Conference	Wenatchee	05/02 – 05/04
Special Commission Meeting	Chelan	05-02
Phone Conference with City of Chelan	Port	05-04
Peshastin Sub-area Planning	Wenatchee	05-08-07
NCRTPO Meeting	Chelan	05-09
WVTC Meeting	Wenatchee	05-10
Staff Requested Meeting	Port	05-10
Special Commission Meeting	Port	05-15
Power-Up! Conference	Wenatchee	05/14 – 05/15
WPPA Spring Meeting	Spokane	05/15-05/18

**Motion No.**            **05-05-07**

Moved By:            Craig N. Larsen

Seconded By:        JC Baldwin

*To approve calendar for commissioners and staff as presented.*

*Motion Carried.*

There being no further business on the special meeting agenda, the meeting was adjourned at 9:10 am.

Dated and approved this 6th day of June, 2007.

## **BOARD OF COMMISSIONERS**

Michael H. Mackey, President

JC Baldwin, Vice President

Craig N. Larsen, Secretary