



PORT OF CHELAN COUNTY
Board of Commissioners Meeting
Meeting Minutes
125 Easy St, Wenatchee, WA 98801
 January 3rd, 2007
9:00 am

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| Present: | Michael H. Mackey, President
JC Baldwin, Vice President
Craig Larsen, Secretary
Mark Urdahl, Executive Director
Pete Fraley, Legal Counsel
Monica Lough, Internal Auditor
Dayle Rushing, Property/Risk Manager | Ron Johnston-Rodriguez, Economic Development Director
Laura Jaecks, CTC Building Manager
Judy Bradford, Recording Secretary
Aimee Pope, Ass't to Economic Development Director
Pat Moore, Airport Manager
Jon Eberle, Real Estate Engineer
Chris Rader, Media Relations Consultant
Karen Kornher, Engineering Consultant |
| Others: | Bill Stokes, Chelan Co Citizen
Bruce Baguley, NOPA
Ted LeRoy, Pangborn Neighbor | Lisa Parks, Alliance Consulting
Mari Herreras, Wenatchee Business Journal
Barbara LeRoy, Pangborn Neighbor |

Commissioner Mike Mackey called the regular meeting of the Board of Commissioners of the Port of Chelan County to order at 9:00 am.

Consent Agenda

The consent agenda consisting of the minutes for the Dec 13th, and Dec 20th, 2006 regular commission meetings, the minutes for the December 12th, 2006 special commission meeting, and Port Resolution No. 2007-01 establishing regular meeting dates and time for the Port Commission, and Resolution No. 2007-02 voiding warrants 10779 and 10838 was presented for consideration.

Motion No. **1-01-07**
Moved By: *Craig N. Larsen*
Seconded By: *JC Baldwin*
To approve the consent agenda as presented. Motion Carried.

Item from Commissioner

Letter of Support Upper Valley Stehekin Road

Mark Urdahl provided a brief explanation of the need to send letter of support to Senator Linda Evans Parlette in support for a proposal to reconstruct and relocate Upper Stehekin's major road, at the western end of Lake Chelan. The road, which connects High Bridge to Cottonwood Camp in the Stephen Mather Wilderness, was washed out by flooding last year. Relocation of its route requires an act of Congress under the 1988 Washington Parks Wilderness Act. The proposed relocation would consume no more acreage than that originally designed by Congress when the wilderness was established.

Motion No. **01-02-07**
Moved By: *JC Baldwin*
Seconded By: *Craig N. Larsen*
To approve the Letter of Support for the Upper Valley Stehekin road proposal to Senator Parlette. Motion Carried

Director's Report

Professional Services Agreement with Firefly

Mark Urdahl provided a brief explained the Professional Services Agreement with Firefly is the first written agreement with Firefly for computer and technology services. The company has been providing these services to the Port for the last 8-10 years. It was time to formalize the relationship. Commissioner Baldwin has reviewed the draft agreement.

Motion No. 01-03-07

Moved By: JC Baldwin

Seconded By: Craig N Larsen

To approve the Professional Services Agreement with Max Glide d/b/a Firefly as presented, and authorize the Executive Director to sign the Agreement. Motion Carried.

Solar Energy Cluster Presentation

Ron Johnston-Rodriguez provided a brief report on a potential business relocation prospect for Chelan County. He explained it is a reputable company with a diversified background. The manufacturing component that is hoped to be located here will be a new startup solar module production company. The equipment is in route from overseas; and will either setup in Arlington, Kitsap Peninsula, Shoreline or Olds Station Business Park.

The company's hope is to double the business in five years which means enticing investors for growth and development.

One of the decision makers for the company who visited the area last month was very interested in the CTC for the services and amenities it has to offer. The video conference capability is a big enticement for his company.

Pangborn Memorial Airport

Update

Pat Moore reported the airport staff was busy with snow removal though December. Moore has worked at cross training of airport technicians for snow removal which has provided the ability to stagger staff involved in snow removal. There have been more reasonable hours put in by employees; and Moore is pleased with the results.

Moore reported the airport needs more diligence with changing the fuel filters in the gas tanks of the snow equipment. She believes proactive maintenance and cross training will make a big difference in the overall process and costs of dealing with winter at the airport.

Moore is working on a method to identify why flights are cancelled at Pangborn during the winter, and what flights were due to weather at Pangborn.

She reported that 32 flights out of 121 were cancelled in December, an improvement over 47 out of 121 in December of 2005. Of the 40 flights delayed last month, 38 were due to weather conditions and air traffic at Sea-Tac.

Moore is developing a means to get this useable information in a format to get it out to flying the public.

Confluence Technology Center

Update

Laura Jaecks reported she has been accepted into the Project Managers certification program. The goal at the CTC for 2007 is to double the video conference business. The Second Amendment to CTC Common Area Use Agreement has been finalized, and all necessary signatures acquired.

Yahoo has servers arriving every week, and is gradually bringing equipment online.

Also, the Wenatchee Valley Convention and Visitor Bureau is moving full steam ahead to explore marketing the CTC.

Executive Session

To discuss real estate matters.

At 9:26 am, Commissioner Mackey called a meeting recess of the meeting for five minutes to convene in Executive Session to discuss real estate matters.

No action is anticipated. Executive Session will last approximately one hour.

Regular session was reconvened at 11:17 am.

Mark Urdahl briefed Commissioners on informational displays being produced on the airport issues.

Lisa Parks reported there is a Joint Informational Workshop on airport land use issues for the City of East Wenatchee Council and Douglas County Commissions and city and county Planning Commissioners scheduled for January 17th. The meeting is scheduled to consist of 4 presentations with questions and answers for the planning commissions.

FANOPA (Friends and Neighbors of Pangborn Airport) and one additional person have requested time for a presentation. Chuck Moser is scheduled to facilitate the meeting to be held at the Eastmont Junior High Commons.

Parks also announced a Joint Planning Commission public comment hearing has been scheduled for February 21st on the proposed airport overlay regulations. After the Planning Commissions, the proposed regulations go to the city and county for adoption. The Port needs to encourage citizens and entities in support of the regional airport to make comments at this meeting,

The Port Commissioners would like to encourage chambers, organizations and business leaders to send letters of support or attend these meetings to offer positive support for the airport.

Commissioner Mackey wants consistent e-mail communications between staff and commissioners keeping commissioners updated on activities as they happen.

There being no further business, the meeting was adjourned 11:27 am with no action taken.

Dated and approved this 10th day of January, 2007.

BOARD OF COMMISSIONERS

Michael H. Mackey, President
JC Baldwin, Vice President
Craig N. Larsen, Secretary