

**CHELAN DOUGLAS REGIONAL PORT AUTHORITY  
RESOLUTION 2020-08**

**A RESOLUTION OF THE CHELAN DOUGLAS REGIONAL PORT AUTHORITY  
AUTHORIZING EMERGENCY POWERS AND DELEGATING AUTHORITY TO THE  
CHIEF EXECUTIVE OFFICER IN RESPONSE TO THE OUTBREAK OF COVID-19.**

**WHEREAS**, the world is currently experiencing a novel coronavirus (COVID-19) outbreak;  
and

**WHEREAS**, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for COVID-19 beginning on January 27, 2020; and

**WHEREAS**, on February 29, 2020, the Governor of Washington State proclaimed that a state of emergency exists in all counties in the state of Washington for the COVID-19 pandemic, and directed state agencies and departments to use resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the outbreak; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared that the spread of the COVID-19 virus had created a global pandemic; and

**WHEREAS**, COVID-19, a respiratory disease that can result in serious illness or death, is caused by a virus easily spread from person to person; and

**WHEREAS**, COVID-19 has the potential to adversely affect the health of people in Chelan and Douglas Counties; and

**WHEREAS**, the Chelan Douglas County Health District reported that COVID-19 can result in serious impacts to the health and well-being of the public and could overwhelm the health and medical systems in Chelan and Douglas Counties; and

**WHEREAS**, Chelan and Douglas Counties have issued county-wide emergency declarations and access restrictions in response to the COVID-19 spread; the Chelan Douglas Health District has also formally activated its emergency response in response to the pandemic; and

**WHEREAS**, on March 23, 2020, Governor of Washington issued a statewide “shelter-in-place/quarantine” for residents of Washington State; and

**WHEREAS**, the CDRPA’s employees are its most important asset and the CDRPA is not able to perform its public services without employees who are ready and available to perform their job duties; and

**WHEREAS**, on November 12, 2019, the Chelan Douglas Regional Port Authority (CDRPA) adopted Resolution No. 2019-18 providing delegation of authority to the Chief Executive Officer or his or her designee for matters related to administrative powers and duties; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Chelan Douglas Regional Port Authority as follows:

Section 1. Pursuant to Chapter 38.52 RCW, Chapter 53.19 RCW, and Title 53 RCW, the public advertising and competitive procurement requirements of state law and CDRPA policies and procedures are waived related to CDRPA contracts for the following purchases or leases related to impacts of COVID-19: (1) tangible personal property; (2) public works as defined by RCW 39.04.010; and (3) services, including professional or technical services.

Section 2. The Chief Executive Officer is authorized to make and adjust Human Resources Policies related to leave usage and other issues related to CDRPA employees as necessitated by the impacts of COVID-19 within applicable legal requirements.

Section 3. The Chief Executive Officer may make temporary (up to one year or the duration of the emergency) appointments of personnel to positions that directly respond to the emergency, when the urgency of filling positions prohibits examining applicants through the competitive process, and is immediately necessary for the protection of life and property.

Section 4. The Chief Executive Officer is authorized to respond to and take necessary action to follow directives and mandates from the Federal Aviation Administration in response to the impacts of COVID-19.

Section 5. The Chief Executive Officer shall, at the first Board meeting following the exercise of emergency powers described in this Resolution, request Board ratification of that action pursuant to the authority herein. The Chief Executive Officer shall continuously advise the Board of the developments of the emergency situation and the progress of any actions executed to address the emergency.

Section 6. The Board of Directors of the CDRPA further reserves its rights to issue such further orders as may be necessary to respond to the state of emergency declared by Chelan and Douglas Counties, the State of Washington, or the United States in response to COVID-19.

Section 7. This Resolution is not intended to establish a precedent for how similar emergency situations will be addressed in the future.

Section 8. This Resolution shall take effect immediately and be in full force and effect for the duration of the emergency or until the Board withdraws such authority.

**ADOPTED** by the Board of Directors of the Chelan Douglas Regional Port Authority this 24<sup>th</sup> day of March, 2020, and duly authenticated in open session by the signatures of the Board of Directors voting in favor thereof.



JC Baldwin, Director



Jim Huffman, Director



Donn Etherington, Director



Mark Spurgeon, Director



Rory Turner, Director



W. Alan Loeb sack, Director