



September 3, 2020

Public Notice: For Immediate Use

The Chelan Douglas Regional Port Authority will meet in Special Session on Wednesday, September 9th, 2020 at 1:00 pm (date and time change).

In order to maximize social distancing related to COVID-19, the meeting will be held remotely using Zoom Virtual Conference Room.

If the public would like to listen and participate remotely, please use the following call-in information:

Please click the link below to join the webinar:

<https://tinyurl.com/cdrpa-webinar>

Or:

<https://us02web.zoom.us/j/94825201122?pwd=R3ZpQ3IHS1ZXVmRaYzZvR0FzNld1Zz09>

Password: 645926

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

1 253 215 8782
1 346 248 7799
1 669 900 6833
1 301 715 8592
1 312 626 6799
1 646 876 9923

Webinar ID: 948 2520 1122

For more information, please contact:

Jim Kuntz, Chief Executive Officer
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.

**Chelan Douglas Regional Port Authority
Special Meeting Agenda
September 9th, 2020
1:00 pm**

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the meeting will be held remotely using Zoom Virtual Conference Room**

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDAS

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of August 25th, 2020 Meeting; and Check Register Pages #2020-33-#2020-39, including Electronic Funds Transfers

POCC: Approval of Port of Chelan County Check Register Page #2020-12, and Electronic Funds Transfer

PODC: Approval of Port of Douglas County Check Register Pages #2020-14-#2020-15

V. PRESENTATION

- Waterville Airport Improvement Project

VI. POCC ACTION ITEMS

1. Approval of 2019 POCC Financial Statements

CDRPA ACTION ITEMS

2. LOJO Property Purchase

- Authorization to Purchase
- Approval of Ownership Allocation Memo

3. CDRPA Resolution No. 2020-17 – Authorizing Sale of Aircraft

4. Authorizing CEO to Enter into Lease Agreement with Frito Lay – IB#9

5. Authorizing CEO to Award Waterville Airport Runway Improvement Project

6. Declaration of Emergency – Airport Terminal Building Water Line Repair Project

VII. INFORMATIONAL ITEMS

- Lineage South – Review Minimum Pricing
- Cashmere Mill District – Tenant Marketing Update
- Airport Business Park – Business Lead

VIII. CDRPA – ECONOMIC DEVELOPMENT INITIATIVES RELATED TO COVID-19

- Update on Grants Programs and Processing

IX. CDRPA – COVID-19 OTHER

- FAA CARES Act Grant

X. MISCELLANEOUS STAFF REPORTS

XI. PUBLIC COMMENT

XII. REVIEW CALENDAR OF EVENTS

XIII. ITEMS FROM BOARD OF DIRECTORS

- XIV. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XV. ADJOURN

**REMINDER: Port Retreat – Tuesday, October 20th, 2020
10:00 am – 3:00 pm**

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a "special" meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.