



April 23, 2020

Public Notice: For Immediate Use

The Chelan Douglas Regional Port Authority's next regular board meeting will be held on Tuesday, April 28th, 2020 at 9:00am. In order to maximize social distancing related to COVID-19, the meeting will be held remotely using Zoom Virtual Conference Room.

If the public would like to listen and participate remotely, please use the following call-in information:

Please click the link below to join the webinar: <https://zoom.us/j/94825201122>

Or Telephone:

Dial:

- 1 346 248 7799
- 1 669 900 6833
- 1 312 626 6799
- 1 646 876 9923
- 1 253 215 8752
- 1 301 715 8592

Webinar ID: 948 2520 1122

For more information, please contact:

Jim Kuntz, Chief Executive Officer
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.

**Chelan Douglas Regional Port Authority
Meeting Agenda
April 28th, 2020
9:00 am**

**In order to maximize social distancing related to COVID-19,
the meeting will be held remotely using Zoom Virtual Conference Room**

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDAS

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of March 24th, 2020 Meeting; March 2020 Commission Calendar; and Check Register Pages #2020-07-#2020-08; and CDRPA Resolution No. 2020-09 voiding check #5261.

POCC CONSENT AGENDA: Approval of Check Register Pages #2020-06-#2020-07

PODC CONSENT AGENDA: Approval of Check Register Pages #2020-05

V. PORT OF CHELAN COUNTY ACTION ITEMS

- (1) Continuation of Public Hearing declaring certain property located in Chelan County surplus to the needs of the Port of Chelan County – Lineage Property North Node
- (2) POCC Resolution No. 2020-07 Authorization to reprice Banner Bank Bonds for Cashmere Mill District from current rate of 4.19% to 2.49%
- (3) POCC Resolution No. 2020-06 Authorization to convert unsecured note payable to Executive Flight to a 10 year privately held bond with North Cascades Bank

VI. CDRPA ACTION ITEMS

- (4) To authorize the CEO to enter into a lease modification with Accor reducing the required lease surety bond from \$650,000 to \$570,000
- (5) Review final Lineage North RFP
- (6) REEF Parking (Republic) request to waive minimum parking guarantees for three months at Pangborn Memorial Airport
- (7) CDRPA Resolution No. 2020-10 authorizing the CEO to waive late fees and/or finance charges for the remainder of the fiscal year 2020
- (8) COVID-19 – Small Business Grant Program Updates
 - Working Washington Small Business Grants
 - Community Development Block Grants
 - Other

(8-A) Authorize CEO to accept Washington State Department of Commerce Grant Funding for “Working Washington Small Business Grants”

(8-B) Authorize CEO to issue “Working Washington Small Business Grants” to Governor selected small business in Chelan and Douglas Counties

- (8-C) Authorize the CEO to enter into Interlocal Agreements with local governments for Community Development Block Grant Funding, subject to legal counsel review
- (9) Approval of Settlement Agreement and Release between Chelan Douglas Regional Port Authority and Giga Watt Trustee Mark D. Waldron
- (10) Concurrence with CEO awarding terminal building parking lot seal coating and restriping contract to Moe Asphalt Paving and Sealcoating LLC in the amount of \$66,740 plus sales tax
- (11) Establishing an overall project budget for the terminal building parking lot seal coating and restriping project in an amount not to exceed \$85,000
- (12) Approval to increase terminal building capacity improvement project budget from \$396,354 to \$409,375
- (13) Authorization to renew Interagency Agreement with Washington State University for the Small Business Development Center
- (14) Federal Air Service Grant Update – Local Contributions / COVID-19

VII. CDRPA INFORMATIONAL ITEMS

- Attorney General’s Office April 6, 2020 memo on legality for supporting small business grants
- HVAC needed repairs – Executive Flight Building
- CARES Act Grant – Pangborn Memorial Airport
- COVID-19 Regional Port Tenant Impacts
- COVID-19 Regional Port Revenue Impacts
- Property Development

VIII. PUBLIC COMMENT

IX. REVIEW CALENDAR OF EVENTS

X. ITEMS FROM BOARD OF DIRECTORS

- XI. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XII. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda. The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.