



**March 24<sup>th</sup>, 2023**

**Public Notice: For Immediate Use**

The Chelan Douglas Regional Port Authority's next Board Meeting will be held on Tuesday, March 28<sup>th</sup>, 2023 at 9:00 am at Confluence Technology Center, 285 Technology Way, Wenatchee, WA, and remotely via Zoom Virtual Conference Room.

**If the public would like to listen and participate remotely, please register to receive a meeting link.**

**Register in advance for this webinar:**

[https://us02web.zoom.us/webinar/register/WN\\_IFWQERcRRcSXWM3u\\_hA7wQ](https://us02web.zoom.us/webinar/register/WN_IFWQERcRRcSXWM3u_hA7wQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

For more information, please contact:

Jim Kuntz, Chief Executive Officer  
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.



*Working Together to Enhance the Economic Vitality of North Central  
Washington*

**Chelan Douglas Regional Port Authority**

**Confluence Technology Center  
285 Technology Center Way, Wenatchee WA  
Methow & Teanaway River Rooms  
or  
Zoom Virtual Conference Room Option**

**Meeting Agenda  
March 28<sup>th</sup>, 2023  
9:00 am**

**I. CALL TO ORDER**

*\*Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

**II. INTRODUCTIONS**

**III. CONFLICT OF INTEREST**

**IV. PUBLIC COMMENT**

**V. CONSENT AGENDA**

- **CDRPA:** Approval of the March 14<sup>th</sup>, 2023 Meeting Minutes, CDRPA Resolution No. 2023-03 Voiding Check No. 11253 and February 2023 Commission Calendar.

**VI. CDRPA ACTION ITEMS**

- (1) Lineage Building H Proposals
  - TEAM
  - JAB

**VII. PORT OF CHELAN ACTION ITEMS**

- (2) Authorizing the Executive Director to enter into a Purchase and Sale Agreement with Tom and Sharon Utigard/Malaga Springs, LLC for property in Malaga

**VIII. CDRPA CONCURRENT ACTION ITEMS**

- (3) Authorizing the CEO to enter into a Purchase and Sale Agreement with Tom and Sharon Utigard/ Malaga Springs, LLC for property in Malaga

**IX. PUBLIC COMMENT**

**X. INFORMATIONAL ITEMS (Board may act on any items listed)**

- (4) 2022 Budget versus Actual Review
- (5) RiverCom – CTC Lease Update
- (6) Trent Moyers – Congressional Testimony
- (7) Partners in Economic Development – Breakfast and Lunch Recap

**XI. SUGGESTED BREAK: 10 MINUTES (APPROXIMATELY 10:30AM)**

**XII. MISCELLANEOUS STAFF REPORTS**

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager

**XIII. PUBLIC COMMENT**

**XIV. REVIEW CALENDAR OF EVENTS**

**XV. ITEMS FROM BOARD OF DIRECTORS**

**XVI. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

**XVI. ADJOURN**

**PLEASE NOTE:** The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a Special Meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.