



March 20, 2020

Public Notice: For Immediate Use

The Chelan Douglas Regional Port Authority's next regular board meeting will be held on Tuesday, March 24th, 2020 at 9:00am. In order to maximize social distancing related to COVID-19, the meeting will be held in two locations simultaneously.

Chelan Douglas Regional Port Authority – Board Room
One Campbell Parkway, East Wenatchee, WA 98802

Confluence Technology Center – Methow Room
285 Technology Center Way, Wenatchee, WA 98801

There will be a speaker phone set up at the Regional Port Authority's Board Room that the public can listen and comment on during the meeting.

The majority of the Board of Directors will be participating in the meeting remotely using Zoom Virtual Conference Room.

A limited amount of staff will be present at the Regional Port Authority's Board Room. A limited amount of staff and commissioners will be present at the Confluence Technology Center.

If the public would like to listen remotely, please use the following call-in information:

Telephone Numbers:

- +1 669 900 6833 US
- +1 346 248 7799 US
- +1 253 215 8782 US
- +1 301 715 8592 US
- +1 312 626 6799 US
- +1 646 876 9923 US

Meeting ID: 669 494 292

For more information, please contact:

Jim Kuntz, Chief Executive Officer
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.



Working Together to Enhance the Economic Vitality of North Central Washington

Chelan Douglas Regional Port Authority

Meeting Agenda

March 24th, 2020

9:00 am

One Campbell Parkway, East Wenatchee, WA 98802

and

**Confluence Technology Center, 285 Technology Center Way, Methow Room,
Wenatchee WA, 98801**

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDAS

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of March 10th, 2020 Meeting; and February 2020 Commission Calendar

V. PORT OF CHELAN COUNTY ACTION ITEMS

- (1) Public Hearing declaring certain property located in Chelan County surplus to the needs of the Port of Chelan County – Lineage Property North Node
- (2) Adoption of Resolution No. 2020-05 Declaring Lineage Property North Node Surplus

VI. CDRPA ACTION ITEMS

- (3) US Forest Service Helipad Project – Lease Amendment No. 4
- (4) US Forest Service Helipad Project – Bid Award to Rudnik and Sons, LLC
- (5) US Forest Service Helipad Project – Authorizing the CEO to award and sign contract with Rudnik & Sons, LLC
- (6) US Forest Service Helipad Project – Establishing overall project budget
- (7) Resolution No. 2020-06 Authorizing Grant submittal to Washington State Department of Transportation – Aviation Division for Waterville Airport
- (8) Resolution No. 2020-07 Authorizing Grant submittal to Washington State Department of Transportation – Aviation Division for Mansfield Airport
- (9) Resolution No. 2020-08 Authorizing Emergency Powers and Delegation of Authority to the CEO in response to the outbreak of Covid-19

VII. CDRPA INFORMATIONAL ITEMS

- (10) Review Draft Request for Proposals – Lineage Building H Property (North Node)
- (11) Regional Port Response – Covid-19 Virus
 - Skeleton Staffing Model
 - Orondo River Park
 - Pangborn Airport
 - Other discussion
- (12) Possible Refinancing of Debt

VIII. PUBLIC COMMENT

IX. STAFF REPORTS/MISC. ADMINISTRATIVE ITEMS

- CEO
- Director of Finance & Administration
- Director of Economic & Business Development
- Director of Airports
- Facilities & Property Development Manager
- CTC Manager

X. REVIEW CALENDAR OF EVENTS

XI. ITEMS FROM BOARD OF DIRECTORS

- XII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XIII. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda. The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.